

CITY ORDINANCE NO. CO-058-2021

AN ORDINANCE OF THE LAFAYETTE CITY COUNCIL AMENDING THE FY 20/21 OPERATING BUDGET AND MANNING TABLES OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT TO PROVIDE FOR THE SALARY FOR THE PERMANENT DIRECTOR OF THE COMMUNICATIONS ADMINISTRATION & SUPPORT DIVISION (LUS FIBER)

BE IT ORDAINED by the Lafayette City Council, that:

SECTION 1: The FY 20/21 operating budget and manning tables of the Lafayette City-Parish Consolidated Government is hereby amended to provide for various adjustments within the Communications Administration & Support Division. Adjustments are needed to reflect the status change from Interim to Permanent Department Director.

SECTION 2: The salary adjustment needed to appropriately pay the Permanent Director of LUS Fiber is to be transferred from the unencumbered/unexpended funds in the FY 20/21 salaries line item in the Communications Engineering Division. This transfer of funds will cover the additional funds needed for the remainder of FY 20/21.

SECTION 3: The adjustments shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Lafayette Clerk of the Council.

SECTION 4: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 5: This ordinance shall become effective upon signature of the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto, or upon an override of a veto, whichever occurs first.

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AUTHORIZATION FOR BUDGETARY REVISIONS

Fiscal Year: 2021

Budget Adjustment Codes:
Intra-dept transfer of approp

Ordinance #: _____

Fund: Description:
5322 COMMUNICATIONS SYSTEM FUND

Justification:
Amending the FY 2020/2021 Operating Budget and Manning Tables of the Communications Administration & Support Division to increase the hourly pay rate for the Director Communications System position effective on May 30, 2021. There is sufficient unencumbered/unexpended funds in the FY 2021 salaries line item in the Communications Engineering Division to cover the additional funds needed for the remainder of FY 2021. Annual recurring costs = \$55,206.41.

Page _____ of _____

ACCOUNTING UNIT	ACCOUNT	SUB ACCOUNT	ACCOUNT DESCRIPTION	ACTIVITY	ACTIVITY DESCRIPTION	ACCOUNT CATEGORY	ADJUSTMENT AMOUNT	GL		AC	
								CURRENT GL BUDGET	ADJUSTED BUDGET	CURRENT AC BUDGET	ADJUSTED BUDGET
5323700	50000		PERSONNEL SALARIES				20,380.00	223,634.00	244,014.00		
5323700	50500		RETIREMENT/MEDICARE TAX				2,792.00	47,165.00	49,957.00		
5323795	50000		PERSONNEL SALARIES				(23,172.00)	1,333,516.00	1,310,344.00		
Total Adjustments								0.00			

COPY

Note: Revenue is a credit account therefore an increase is a credit (minus) and a decrease is a debit (plus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

Reserve Balances (Budget Use Only)

Operating Funds Capital Funds

Reserve Accum Use of P. Y. Fund Balance Transfer No. _____ Balance After This Transfer _____

Reserve Accum Use of P. Y. Fund Balance Transfer No. _____ Balance After This Transfer _____

DIVISION HEAD _____ DATE _____ DEPARTMENT HEAD _____ DATE _____ BUDGET MANAGEMENT OFFICER _____ DATE _____ MAYOR-PRESIDENT _____ DATE _____

MUNICIPALITY OF WASHINGTON																				
SALARIES & BENEFITS CALCULATION - DIRECTOR COMMUNICATIONS SYSTEM PAY RATE INCREASE																				
EFFECTIVE DATE: 09/30/2021																				
DIV	CLASS	QTY	POSITION TITLE	NEW RATE	OLD RATE	Difference Amount	Difference Percent	SALARIES	RETIREMENT MEDICARE	GROUP HEALTH	GROUP LIFE	WORKERS' COMP	TOTAL	SALARIES	RETIREMENT MEDICARE	GROUP HEALTH	GROUP LIFE	WORKERS' COMP	TOTAL	
MUN-ADMINISTRATION & SUPPORT		0	DIRECTOR COMMUNICATIONS SYSTEM	84,1346	60,9766	23,1580	37.98%	48,168.64	6,599.10	0.00	178.56	260.11	55,206.41	20,379.04	2,791.93	0.00	0.00	0.00	0.00	23,170.97
		0	TOTAL	84,1346	60,9766	23,1580	37.98%	48,168.64	6,599.10	0.00	178.56	260.11	55,206.41	20,379.04	2,791.93	0.00	0.00	0.00	0.00	23,170.97



RECEIVED

APR 20 2021

Lafayette Consolidated Government
Chief Administrative Officer

Internal Memorandum

Elected Officials - Executive
Mayor-President's Office (1200)

TO: Cydra Wingerter

DATE: April 20, 2021

FROM: Josh Guillory

SUBJ: CITY COUNCIL AGENDA ITEM – ORDINANCE

The attached ordinance will adjust the FY 20/21 operating budget and manning tables to accurately reflect the salary adjustment needed for the Permanent Director of LUS Fiber. The salary amount remained budgeted to reflect an Interim Director at the start of FY 20/21.

There will be no fiscal impact due to the funds being transferred from the unencumbered/unexpended funds in the FY 20/21 salaries line item in the Communications Engineering Division. This will cover the additional funds needed for the remaining fiscal year.

Let me know if you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Josh Guillory', written over a horizontal line.

Josh Guillory
Lafayette Mayor-President

Attachments

LAFAYETTE CITY COUNCIL MEETING

AGENDA ITEM SUBMITTAL FORM

1) JUSTIFICATION FOR REQUEST: An ordinance of the Lafayette City Council amending the FY 20/21 operating budget and manning tables of the Lafayette City-Parish Consolidated Government to provide for the salary for the Permanent Director of the Communications Administration & Support Division (LUS Fiber).

2) ACTION REQUESTED: Adoption of ordinance

3) COUNCIL DISTRICT(S) (if applicable): n/a

4) REQUESTED ACTION OF COUNCIL:

A) INTRODUCTION: May 4, 2021

B) FINAL ADOPTION: May 18, 2021

5) DOCUMENTATION INCLUDED WITH THIS REQUEST:

A) Cover Memo (1 page)

B) Submittal Item Justification Form (1 page)

C) Budget Revision (2 pages)

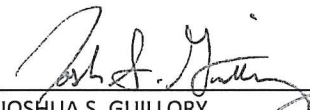
D) Ordinance (1 page)

6) FISCAL IMPACT:

 Fiscal Impact


 X No Fiscal Impact (Intra-Departmental transfer of funds)

RECOMMENDED BY:



JOSHUA S. GUILLORY
LAFAYETTE MAYOR-PRESIDENT

APPROVED FOR AGENDA:



CYDRA WINGARTER
CHIEF ADMINISTRATIVE OFFICER