

PARISH ORDINANCE NO. PO-027-2021

AN ORDINANCE OF THE LAFAYETTE PARISH COUNCIL AMENDING THE FY 20/21 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT TO ADJUST AMOUNTS FOR ADMINISTRATIVE AND GENERAL COSTS TO ACTUAL

BE IT ORDAINED by the Lafayette Parish Council, that:

WHEREAS, the Full Cost Allocation Plan for the administrative and general costs prepared by MGT of America Consulting, LLC was received on April 28, 2021; and

WHEREAS, amounts were estimated for budget purposes with such estimates budgeted as transfers to reimburse the City and Parish General Funds; and

WHEREAS, actual amounts from the Full Cost Allocation Plan are now available and it is necessary to adjust departmental estimates to actual administrative and general costs so that transfers can be executed.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette Parish Council, that:

SECTION 1: All of the aforescribed “Whereas” clauses are adopted as part of this ordinance.

SECTION 2: The FY 20/21 operating budget of the Lafayette City-Parish Consolidated Government is hereby amended to adjust administrative and general costs to actual in accordance with the attached budgetary revision form.

SECTION 3: This adjustment shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Lafayette Clerk of the Council.

SECTION 4: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 5: This ordinance shall become effective upon signature of the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

Ordinance #: _____

AUTHORIZATION FOR BUDGETARY REVISIONS

[illegible]

Note: Revenue is a credit account therefore an increase is a credit (plus) and a decrease is a debit (minus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

Reserve Balances (Budget Use Only)	
<u>Operating Funds</u>	
<input type="checkbox"/> Reserve	<input type="checkbox"/> Reserve
<input type="checkbox"/> Accum Use of P. Y. Fund Balance	<input type="checkbox"/> Accum Use of P. Y. Fund Balance
Transfer No. _____	Transfer No. _____
Balance After This Transfer _____	Balance After This Transfer _____

5/24/21
Lark

[illegible]

PO-027-2021

Lafayette Consolidated Government
Full Cost Allocation Plan
Based on FY 2021 Budgeted Expenditures
Summary Schedule

Department	1251 EO- CAO-EO- ANIMAL CONTROL		1255 EO- CAO-EO-JUV DETENTION		1256 EO- CAO-EO-JUV DET- KITCHEN		9120 OTH- HEALTH UNIT		9200 OTH- LIBRARY		271 MOSQ CTRL		274 CULT ECONOMY FD	
1 Building Depreciation	\$1,417	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3 1010170-1 General Govt	1,051	1,637	99	10,773	7,997	0	0	0	0	0	0	0	0	0
4 1015141 Facilities Admin	974	47	0	0	0	12	0	0	0	0	0	0	0	0
5 1015142 Facilities Bldg	14,280	21	0	0	0	5	0	0	0	0	0	0	0	0
6 1015143 Facilities City Hall	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7 1012110 Records Mgmt	4,844	557	0	0	0	11,529	2,150	1,741	0	0	0	0	0	0
8 1012161 Human Resources	9,936	14,213	1,332	4,439	69,696	0	0	0	0	0	0	0	0	0
9 1010140 Budget	12,711	12,120	2,956	4,730	15,076	2,069	3,252	0	0	0	0	0	0	0
10 1012163 EO CAO-Communications/311	429	422	0	0	(251)	0	(43)	0	0	0	0	0	0	0
11 1010100 Chief Financial Officer	9,498	5,347	1,850	930	33,760	454	909	0	0	0	0	0	0	0
12 1010150 Purchasing	10,670	4,134	3,256	108	42,902	47	427	0	0	0	0	0	0	0
13 1012910 IS CIO	121,717	69,950	2,812	9,372	147,136	0	0	0	0	0	0	0	0	0
14 1012180 Risk Mgmt	3,957	5,813	483	1,784	36,342	0	0	0	0	0	0	0	0	0
15 1011400 Legal	16,317	23,734	2,225	7,417	116,447	0	0	0	0	0	0	0	0	0
16 1010120 Accounting	24,361	13,935	5,207	941	128,946	293	1,206	0	0	0	0	0	0	0
17 1019100 Civil Service	9,691	14,096	1,322	4,405	69,159	0	0	0	0	0	0	0	0	0
18 1011210 EO-CAO	4,695	5,432	836	2,040	18,359	648	617	0	0	0	0	0	0	0
19 1011200 EO-Mayor-President's Office	14,057	16,542	1,905	6,232	70,508	1,827	814	0	0	0	0	0	0	0
20 702516X Vehicle Maint	9,944	496	0	0	1,218	0	0	0	0	0	0	0	0	0
21 551 CNG Station	0	14	0	0	0	0	0	0	0	0	0	0	0	0
22 1011100 EO-Council Office	11,570	8,447	944	4,581	45,586	3,592	262	0	0	0	0	0	0	0
23 1011101 EO-City Council	0	0	0	0	0	0	0	0	0	0	0	0	0	0
24 1051102 EO-Parish Council	4,760	4,976	353	3,102	24,150	2,427	108	0	0	0	0	0	0	0
25 1018100 CD-Administration	0	0	0	0	0	0	0	0	0	0	0	0	0	0
26 2998010 Dev & Planning	7	0	0	0	0	0	0	0	0	0	0	0	0	0
27 1015900 TT-Director's Off - PASS THRU ONLY	0	0	0	0	0	0	0	0	0	0	0	0	0	0
29 5130 PW-CIP-Proj	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30 5131 PW-CIP-Eng/Design/Devel	0	0	0	0	0	0	0	0	0	0	0	0	0	0
31 5132 PW-CIP-Right of Way	0	0	0	0	0	0	0	0	0	0	0	0	0	0
32 5133 PW-CIP-Estimates/Adm'n	0	0	0	0	0	0	0	0	0	0	0	0	0	0
33 5134 PW-CIP-Proj Cht	0	0	0	0	0	0	0	0	0	0	0	0	0	0
34 70111 UT-CUSTOMER SERVICE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Current Allocations	\$286,787	\$201,937	\$25,580	\$60,855	\$838,578	\$13,506	\$9,293							

JUN 01 2021

Lafayette Consolidated Government
Chief Administrative Officer

Internal Memorandum

Finance & Management
Chief Financial Officer (0100)

TO: Cydra Wingerter

FROM: Lorrie R. Toups

SUBJECT: Parish Council Agenda Item – Full Cost Allocation Plan for Administrative and General Costs – FY 20/21

DATE: May 21, 2021

Attached is a budgetary revision for submission to the Parish Council that adjusts the budgeted amounts for the full cost allocation plan for administrative and general costs to actual. There are increases and decreases among the various departments resulting in an increase in funding needed of \$68,133 for the Parish General Fund.

If you approve, please submit this ordinance for introduction at the Parish Council meeting on Tuesday, June 15, 2021.

If I can provide further information or clarification, please advise.

Sincerely,



Lorrie R. Toups, CPA
Chief Financial Officer

LRT/lbg

Attachments

C: Departmental Directors
Kerney Simoneaux
Tammie Andrus
Tina Stefanski

LAFAYETTE PARISH COUNCIL MEETING

AGENDA ITEM SUBMITTAL FORM

1) **JUSTIFICATION FOR REQUEST:** An ordinance amending the FY 20/21 operating budget of the Lafayette City-Parish Consolidated Government to adjust amounts for the Full Cost Allocation Plan for administrative and general costs to actual

2) **ACTION REQUESTED:** Adoption of ordinance

3) **COUNCIL DISTRICT(S) (CIP PROGRAM/PROJECTS ONLY):** N/A

4) **REQUESTED ACTION OF COUNCIL:**

A) **INTRODUCTION:** June 15, 2021

B) **FINAL ADOPTION:** July 6, 2021

5) **DOCUMENTATION INCLUDED WITH THIS REQUEST:**

- A) Memo (1 page)
- B) Ordinance (1 page)
- C) Budget Revision (2 pages)
- D) Summary schedule of full cost allocation plan (1 page)

6) **FISCAL IMPACT:**

 X Fiscal Impact (Explain)

- Parish General Fund (105) increase in the use of Fund Balance by \$68,133
- Animal Shelter & Care Center Fund (206) increase in the use of Fund Balance by \$17,545
- Library Fund (263) decrease in the use of Fund Balance by \$136,075
- Juvenile Detention Fund (265) decrease in the use of Fund Balance by \$2,483
- Public Health Unit Fund (266) increase in the use of Fund Balance by \$5,855
- Mosquito Abatement Fund (271) decrease in the use of Fund Balance by \$1,494
- Cultural Economy Fund (274) decrease in the use of Fund Balance by \$4,707

 No Fiscal Impact

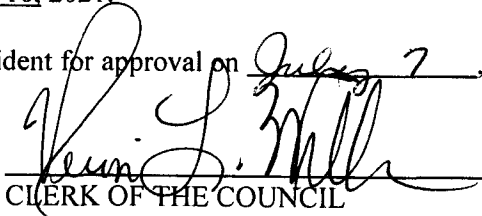
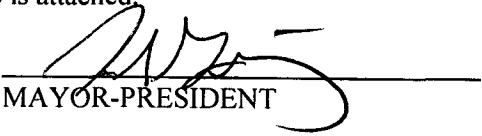
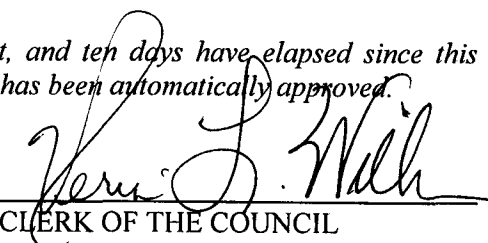
RECOMMENDED BY:


LORRIE R. TOUPS
CHIEF FINANCIAL OFFICER

APPROVED FOR AGENDA:


CYDRA WINGERTER
CHIEF ADMINISTRATIVE OFFICER

DISPOSITION OF ORDINANCE NO. PO-027-2021

1. This ordinance was introduced:
June 15, 2021
YEAS: Tabor,
Carlson, Guilbeau, Rubin
NAYS: None
ABSENT: Naquin
ABSTAIN: None
Final disposition by Council:
July 6, 2021
YEAS: Tabor, Naquin,
Carlson, Guilbeau
NAYS: None
ABSENT: Rubin
ABSTAIN: None
2. Notice of Public Hearing: This ordinance was published by Title and Notice of Public Hearing was published in the Advertiser on June 18, 2021.
3. This ordinance was presented to the Mayor-President for approval on July 7, 2021, at 11:20 o'clock A.m.

CLERK OF THE COUNCIL
4. Disposition by Mayor-President:
I hereby:
A. Approve this ordinance, the 9 day of JULY, 2021, at 16:30 o'clock A.m.
B. Veto this ordinance, the _____ day of _____, 2021, at _____ o'clock _____m., veto message is attached.
C. Line item veto certain items this _____ day of _____, 2021, at _____ o'clock _____m., veto message is attached.

MAYOR-PRESIDENT
5. Returned to Council Office ~~with~~/without veto message on July 12, 2021, at 2:30 o'clock P.m.
6. Reconsideration by Council (if vetoed):
On _____, 2021, the Council did/refused to adopt this ordinance after the Mayor-President's veto.
7. Returned to the Council Office without signature of Mayor-President (*unsigned*) on _____, 2021, at _____ o'clock _____m.
If not signed or vetoed by the Mayor-President, and ten days have elapsed since this ordinance was presented to him for action, same has been automatically approved.

CLERK OF THE COUNCIL
8. Full publication of this ordinance was made in the Advertiser on July 9, 2021.