### PARISH ORDINANCE NO. PO-027-2021

AN ORDINANCE OF THE LAFAYETTE PARISH COUNCIL AMENDING THE FY 20/21 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT TO ADJUST AMOUNTS FOR ADMINISTRATIVE AND GENERAL COSTS TO ACTUAL

BE IT ORDAINED by the Lafayette Parish Council, that:

WHEREAS, the Full Cost Allocation Plan for the administrative and general costs prepared by MGT of America Consulting, LLC was received on April 28, 2021; and

WHEREAS, amounts were estimated for budget purposes with such estimates budgeted as transfers to reimburse the City and Parish General Funds; and

WHEREAS, actual amounts from the Full Cost Allocation Plan are now available and it is necessary to adjust departmental estimates to actual administrative and general costs so that transfers can be executed.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette Parish Council, that:

**SECTION 1:** All of the aforedescribed "Whereas" clauses are adopted as part of this ordinance.

**SECTION 2:** The FY 20/21 operating budget of the Lafayette City-Parish Consolidated Government is hereby amended to adjust administrative and general costs to actual in accordance with the attached budgetary revision form.

SECTION 3: This adjustment shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Lafayette Clerk of the Council.

**SECTION 4:** All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

**SECTION 5:** This ordinance shall become effective upon signature of the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto, or upon an override of a veto, whichever occurs first.

\* \* \* \* \*

# **AUTHORIZATION FOR BUDGETARY REVISIONS**

Budget Adjustment Codes: Supplemental-Fund Balance

Fiscal Year: 2021

Fund: Description:
000 VARIOUS FUNDS

Justification:

Parish Council Budget Revision/Ordinance to adjust FY 20/21 Operating Budget for the Full Cost Allocation Plan for Administrative and General Costs to Actual.

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Updated 12/01/17

DATE

MAYOR-PRESIDENT

DIVISION HEAD

DATE

DEPARTMENT HEAD

DATE

BUDGET MANAGEMENT OFFICER

ACTIVITY	MULTIPLE-P/
ACTIVITY DESCRIPTION	MULTIPLE-PAGE BUDGETARY REVISION
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BUDGET	<b>A</b>
BUDGET	Page of A

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Fotal Adjustments

Vote: Revenue is a credit account therefore an increase is a credit (minus) and a decrease is a debit (plus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

\$0.00

PO-027-2021

Lafayette Consolidated Government
Full Cost Allocation Plan
Based on FY 2021 Budgeted Expenditures
Summary Schedule

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293 293 0 648 1,827 0 0	0	0	0	0	23 1011101 EO-City Council
293 0 648 1,827	4,581	944	8,447	11,670	22 1011100 EO-Council Office
293 0 0 648 1,827	0	0	14	0	21 551 CNG Station
293 0 648 1,827	0	0	496	9,944	20 702516X Vehicle Maint
293 0 648	6,232	1,905	16,542	14,057	19 1011200 EO-Mayor-President's Office
293 0	2,040	836	5,432	4,695	18 1011210 EO-CAO
293	4,405	1,322	14,096	9,691	17 1019100 Civil Service
c	941	5,207	13,935	24,361	16 1010120 Accounting
>	7,417	2,225	23,734	16,317	15 1011400 Legal
36,342 0 0	1,784	483	5,813	3,957	14 1012180 Risk Mgmt
147,138 0 (	9,372	2,812	69,950	121,717	13 1012910 IS CIO
42,902 47 427	108	3,256	4,134	10,670	12 1010150 Purchasing
33,760 454 909	930	1,850	5,347	9,498	11 1010100 Chief Financial Officer
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15,076 2,069 3,252	4,730	2,956	12,120	12,711	9 1010140 Budget
69,696 0 0	4,439	1,332	14,213	9,936	8 1012161 Human Resources
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JUN 0 1 2021

afayette Consolidated Government Chief Administrative Officer

## Internal Memorandum

Finance & Management Chief Financial Officer (0100)

TO:

Cydra Wingerter

**DATE:** May 21, 2021

FROM:

Lorrie R. Toups

SUBJECT:

Parish Council Agenda Item – Full Cost Allocation Plan for Administrative

and General Costs - FY 20/21

Attached is a budgetary revision for submission to the Parish Council that adjusts the budgeted amounts for the full cost allocation plan for administrative and general costs to actual. There are increases and decreases among the various departments resulting in an increase in funding needed of \$68,133 for the Parish General Fund.

If you approve, please submit this ordinance for introduction at the Parish Council meeting on Tuesday, June 15, 2021.

If I can provide further information or clarification, please advise.

Sincerely,

Lorrie/R. Toups, CPA Chief Financial Officer

LRT/lbg

**Attachments** 

C:

Departmental Directors Kerney Simoneaux Tammie Andrus Tina Stefanski

# LAFAYETTE PARISH COUNCIL MEETING AGENDA ITEM SUBMITTAL FORM

1)	JUSTIFICATION FOR REQUEST: An ordinance amending the FY 20/21 operating
	budget of the Lafayette City-Parish Consolidated Government to adjust amounts for the
	Full Cost Allocation Plan for administrative and general costs to actual
2)	ACTION REQUESTED: Adoption of ordinance
3)	COUNCIL DISTRICT(S) (CIP PROGRAM/PROJECTS ONLY): N/A
4)	REQUESTED ACTION OF COUNCIL:
	A) INTRODUCTION: June 15, 2021
	B) FINAL ADOPTION: July 6, 2021
<b>5)</b> ]	DOCUMENTATION INCLUDED WITH THIS REQUEST:
	A) Memo (1 page)
	B) Ordinance (1 page)
	C) <u>Budget Revision (2 pages)</u>
	D) Summary schedule of full cost allocation plan (1 page)
<b>6</b> ) 1	FICAL IMPACE.
۱ ره	FISCAL IMPACT: X Fiscal Impact (Explain)
	<ul> <li>Parish General Fund (105) increase in the use of Fund Balance by \$68,133</li> <li>Animal Shelter &amp; Care Center Fund (206) increase in the use of Fund Balance by \$17,545</li> </ul>
	<ul> <li>Library Fund (263) decrease in the use of Fund Balance by \$136,075</li> <li>Juvenile Detention Fund (265) decrease in the use of Fund Balance by \$2,483</li> </ul>
	• Public Health Unit Fund (266) increase in the use of Fund Balance by \$5,855
	<ul> <li>Mosquito Abatement Fund (271) decrease in the use of Fund Balance by \$1,494</li> <li>Cultural Economy Fund (274) decrease in the use of Fund Balance by \$4,707</li> </ul>
	No Fiscal Impact  RECOMMENDED BY:
	RECOMMENDED BY:
	Janik Tlaufs
	LORRIE R. TOUPS CHIEF FINANCIAL OFFICER
	APPROVED FOR AGENDA:

Cypra Wingerter Cypra Wingerter Chief administrative officer

### DISPOSITION OF ORDINANCE NO. PO-027-2021

1.	This ord June 15	dinance was introduced:, 2021	Final disposition by Council:  July 6 , 2021
	YEAS:	Tabor,	YEAS: Tabor, Naquin,
	Carlson	, Guilbeau, Rubin	Carlson, Guilbeau
	NAYS:	None	NAYS: None
	ABSEN	IT: Naquin	ABSENT: Rubin
	ABSTA	IN: None	ABSTAIN: None
2.	Notice of Hearing	of Public Hearing: This ordinance was published in the Advertiser on J	was published by Title and Notice of Public June 18, 2021.
3.	This orc 2021, at	dinance was presented to the Mayor-It 1:20 o'clock 2 .m.	President for approval on 2, 7, CILERK OF THE COUNCIL
4.	Disposit	tion by Mayor-President:	
	I hereby	<i>r</i> :	
		Approve this ordinance, the 9 o'clock a.m.	day of <u>July</u> , 2021, at
	B.	Veto this ordinance, the day o'clockm., veto mes	of, 2021, at sage is attached.
	C.	Line item veto certain items this o'clockm, veto mes	
5.	Returned	d to Council Office with/without veto	o message on $\frac{\text{July } 12}{\text{, 2021, at}}$
6.	Reconsid	deration by Council (if vetoed):	
	On the May	or-President's veto.	ouncil did/refused to adopt this ordinance after
7.	Returned	d to the Council Office without signated to the Council Office with sincrease with signated to the Council Office with signated to the	ture of Mayor-President ( <i>unsigned</i> ) on
	If not si ordinand	igned or vetoed by the Mayor-Press ce was presented to him for action, so	ident, and ten days have elapsed since this ame has been automatically approved.  CLERK OF THE COUNCIL
8.	Full pub	lication of this ordinance was made in	n the Advertiser on July 9, 2021.