

**EMERGENCY ORDINANCE NO. JO-083-2022**

**A JOINT EMERGENCY ORDINANCE OF THE LAFAYETTE CITY COUNCIL AND  
THE LAFAYETTE PARISH COUNCIL AMENDING THE FY 22/23 OPERATING  
BUDGET OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT BY  
INCREASING REVENUES AND REALLOCATING UNEXPENDED  
ADMINISTRATIVE FUNDS IN THE AMOUNT OF \$82,821.65 IN EMERGENCY  
RENTAL ASSISTANCE PROGRAM (ERAP) FUNDS RECEIVED FROM THE U.S.  
DEPARTMENT OF THE TREASURY AND APPROPRIATING FUNDS WITHIN THE  
COMMUNITY DEVELOPMENT AND PLANNING DEPARTMENT TO SMILE  
COMMUNITY ACTION AGENCY**

**BE IT ORDAINED** by the Lafayette City Council and the Lafayette Parish Council, that:

**WHEREAS**, the Governor of Louisiana and the Lafayette Mayor-President have both issued emergency declarations due to the outbreak of a respiratory disease named “SARS-CoV-2” or “COVID-19,” which declarations are still in effect; and

**WHEREAS**, in order to contain the outbreak of COVID-19, a necessary component of the emergency declarations and related orders of the Governor of Louisiana and the Lafayette Mayor-President has been the closure of businesses and public places, the requirement of social distancing, and severe limitations upon the operations of businesses, all of which have caused serious damage to the local economy and the loss of jobs; and

**WHEREAS**, the impact of the loss of jobs due to the foregoing is particularly acute among low- and moderate-income individuals, who are least likely to be able to withstand a sustained period of unemployment; and

**WHEREAS**, the aforementioned unemployed low- and moderate-income individuals are in danger of facing housing eviction and utility shut-off due to their sudden loss of income and inability to remain current on their related financial obligations; and

**WHEREAS**, the circumstances described herein constitute a public emergency affecting life, health, property, public safety, or the public peace; and

**WHEREAS**, Section 2-14 of the Home Rule Charter of the Lafayette City-Parish Consolidated Government allows for the passage of an emergency ordinance addressing a public emergency affecting life, health, property or public safety; and

**WHEREAS**, Section 5-04(C) of the Home Rule Charter of the Lafayette City-Parish Consolidated Government allows for the making of emergency appropriations in order to meet a public emergency affecting life, health, property or public peace; and

**WHEREAS**, in order to meet, address, and appropriately respond to the public emergency described herein, it is necessary that an emergency ordinance be adopted for the purposes described herein; and

**WHEREAS**, the U.S. Department of the Treasury has appropriated funding to Lafayette City-Parish Consolidated Government as part of the Federal Emergency Rental Assistance Program, established by Section 501 of Division N of the Consolidated Appropriations Act, 2021, Pub. L. No. 116-260 (Dec. 27, 2020); and

**WHEREAS**, in order to disseminate rental assistance funds quickly and efficiently, Lafayette City-Parish Consolidated Government has partnered with SMILE Community Action Agency (SMILE) as a pass-through subrecipient.

**NOW, THEREFORE, BE IT FURTHER ORDAINED** by the Lafayette City Council and the Lafayette Parish Council, that:

**SECTION 1:** All of the aforescribed "Whereas" clauses are adopted as part of this ordinance.

**SECTION 2:** The FY 22/23 operating budget of the Lafayette City-Parish Consolidated Government is hereby amended by increasing revenues in the amount of \$70,961.29, received from the U.S. Department of the Treasury under the Emergency Rental Assistance Program, and appropriating funds within the Community Development and Planning Department.

**SECTION 3:** The FY 22/23 operating budget of the Lafayette City-Parish Consolidated Government is hereby further amended by transferring \$82,821.65 to SMILE Community Action Agency within the Community Development and Planning Department for the purpose of administering the Emergency Rental Assistance Program.

**SECTION 4:** The Lafayette Mayor-President, or his designee, is hereby authorized to amend the operating budget within the grant period by transferring any unexpended appropriated balances into or out of salaries and benefits line items and all other expense line items in order to expend the total award amount in accordance with federal regulations.

**SECTION 5:** The Lafayette City Council and the Lafayette Parish Council do hereby authorize the Lafayette Mayor-President, or his designee, to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, payment requests, memoranda of understanding and so on, which may be necessary for the completion of the aforementioned project.

**SECTION 6:** This transfer of funds shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Lafayette Clerk of the Council.

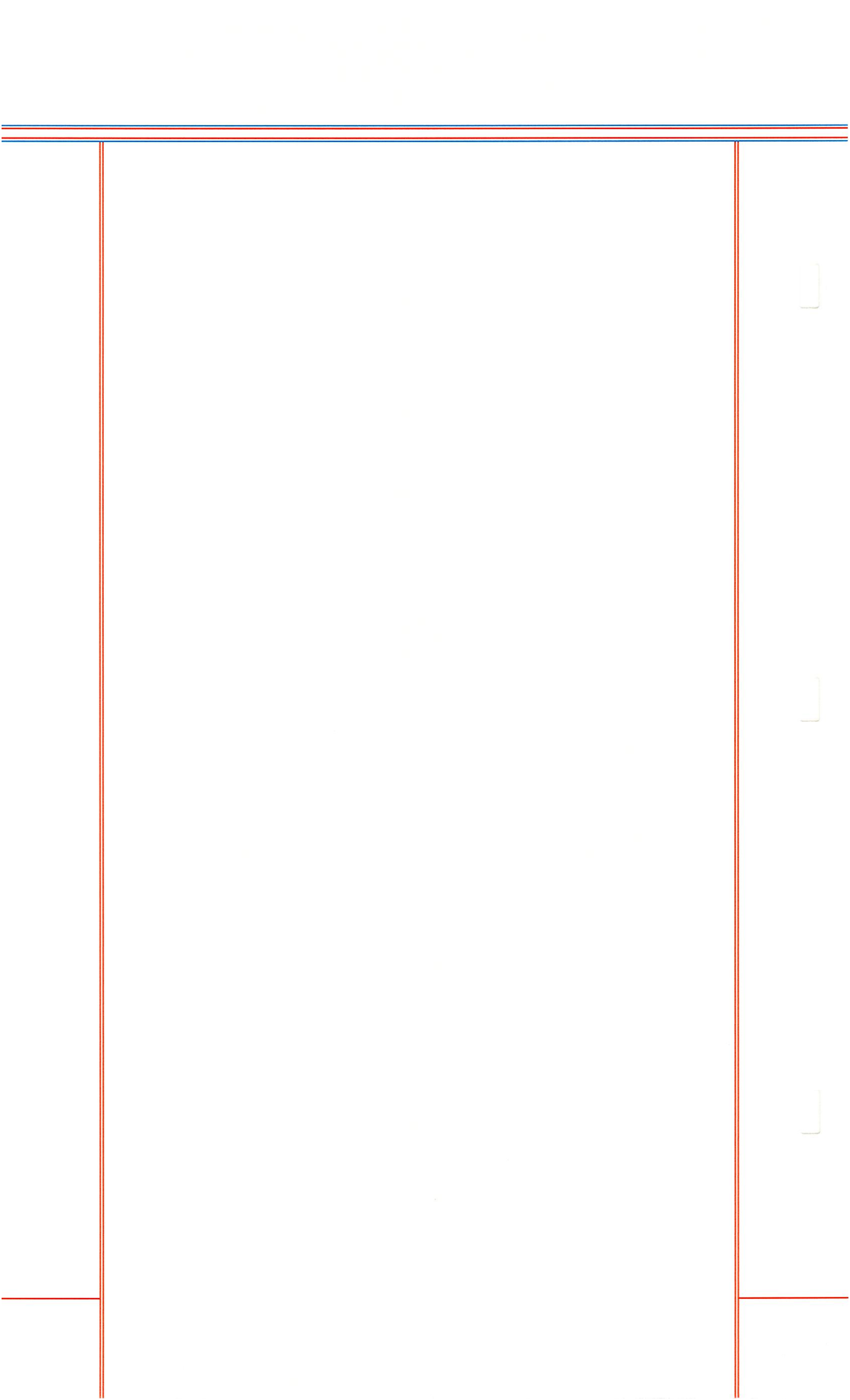
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**SECTION 7:** All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

**SECTION 8:** After first having been adopted by a majority of the authorized membership of both the Lafayette Parish Council and the Lafayette City Council, this joint ordinance shall become effective upon signature of this joint ordinance by the Lafayette Mayor-President, the elapse of 12 hours after receipt by the Lafayette Mayor-President without signature or veto, or upon override of a veto, whichever occurs first.

\* \* \* \* \*



ACCOUNTING UNIT	ACCOUNT	SUB ACCOUNT	ACCOUNT DESCRIPTION	ACTIVITY	ACTIVITY DESCRIPTION	ACCOUNT CATEGORY	ADJUSTMENT AMOUNT	CURRENT GI BUDGET	ADJUSTED BUDGET	CURRENT AC BUDGET	ADJUSTED BUDGET
1260999	42040		OTHER FEDERAL GRANTS	126292109990001	CONS APPR ACT - ERAP-3	42040	(70,961.29)	(12,830,427.24)	(12,901,388.53)	8,817,622.05	8,746,660.76
1268166	50100		TEMPORARY EMPLOYEES	126292181660001	CONS APPR ACT - ERAP-3	50100	(7,432.50)	59,002.50	51,570.00	24,000.00	16,567.50
1268166	50500		RETIREMENT/MEDICARE TAX	126292181660001	CONS APPR ACT - ERAP-3	50500	(588.57)	4,513.88	3,945.31	1,836.00	1,267.43
1268166	70200		POSTAGE/SHIPPING CHARGES	126292181660001	CONS APPR ACT - ERAP-3	70200	(1,000.00)	2,000.00	1,000.00	1,000.00	0.00
1268166	70300		PRINTING & BINDING	126292181660001	CONS APPR ACT - ERAP-3	70300	(1,000.00)	2,000.00	1,000.00	1,000.00	0.00
1268166	70400		PUBLICATION & RECORDATION	126292181660001	CONS APPR ACT - ERAP-3	70400	(1,000.00)	2,000.00	1,000.00	1,000.00	0.00
1268166	72700		SUPPLIES & MATERIALS	126292181660001	CONS APPR ACT - ERAP-3	72700	(859.29)	2,000.00	1,140.71	1,000.00	140.71
1268158	76620		EXT APP-SMILE	126292181580001	CONS APPR ACT - ERAP-3	76620	82,821.65	7,617,855.11	7,700,676.76	5,765,288.49	5,848,110.14
RECEIVED											
OCT 14 2022											
BUDGET MGMT.											
Lafayette Consolidated Government Finance & Management/CFO											
											
Total Adjustments <u>0.00</u>											

Note: Revenue is a credit account therefore an increase is a credit (minus) and a decrease is a debit (plus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

Reserve Balances (Budget Use Only)

Operating Funds  
Reserve Accum Use of P. Y. Fund Balance  
Transfer No. \_\_\_\_\_  
Balance After This Transfer \_\_\_\_\_

Capital Funds  
Reserve Accum Use of P. Y. Fund Balance  
Transfer No. \_\_\_\_\_  
Balance After This Transfer \_\_\_\_\_

*2/11/22*  
*prog 10/14/22*  
*RF 10/14/22*

DIVISION HEAD: *Shane B Rangan* DATE: *10-13-22*  
DEPARTMENT HEAD: *Mary Shuman* DATE: *10/13/22*  
BUDGET MANAGEMENT OFFICER: *Renee J. Powell* DATE: *10/14/22*  
MAYOR-PRESIDENT: \_\_\_\_\_ DATE: \_\_\_\_\_

**Jenny A. Dubose**

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**Subject:** ERA1 Reallocation Disbursement

**From:** [EmergencyRentalAssistance@treasury.gov](mailto:EmergencyRentalAssistance@treasury.gov) <[emergencyrentalassistance@treasury.gov](mailto:emergencyrentalassistance@treasury.gov)>

**Sent:** Thursday, September 15, 2022 7:30 AM

**To:** Shane Rougeau <[srougeau@LafayetteLA.gov](mailto:srougeau@LafayetteLA.gov)>

**Subject:** ERA1 Reallocation Disbursement

**\*\*\*\* EXTERNAL EMAIL \*\*\*\***  
DO NOT click on any links or attachments unless you know the content is safe.  
DO NOT input your username and password.

Treasury released a payment of \$70961.29 via ACH on 9/15/2022. This comprises the approved amount of reallocated funding.

Please ensure your financial staff are aware of the incoming funds referenced above.

Thank you,  
U.S. Department of the Treasury

Emergency Rental Assistance (ERA1) program



ERAP 1  
Emergency

Chief Administrative Officer

# Internal Memorandum

Community Development & Planning Department  
Office of the Director (9041)

TO: Cydra Wingerter DATE: October 13, 2022

THRU: Lorrie Toups *LT* Spencer Lormand *SL* Kerney Simoneaux *KS* 10/14/22

FROM: Mary Sliman

SUBJECT: **Agenda Item: Joint Emergency Ordinance  
U.S. Treasury Emergency Rental Assistance Program (ERAP)**

Attached is an emergency ordinance and corresponding budgetary revision reflecting an increase in revenue and reallocation of funds in the amount of \$82,821.65 received from the U.S. Department of the Treasury for the Emergency Rental Assistance Program (ERAP). LCG has partnered with SMILE Community Action Agency to implement the Lafayette Emergency Rental Assistance Program (LEAP). SMILE's current ERAP funding is running low, and these funds received via reallocation will be distributed to SMILE so they can continue the LEAP program with a minimal lapse in services. Distributing these funds to SMILE will also ensure that these funds are expended by the December 29, 2022 deadline. This emergency ordinance is accompanied by a permanent ordinance for ratification.

If the proposed ordinance and funding recommendations meet with your approval, please forward for City Council and Parish Council consideration on November 1, 2022.

Sincerely,

*Mary Sliman*  
**Mary Sliman**  
 Director

RECEIVED  
 OCT 14 2022

Lafayette Consolidated Government  
 Finance & Management/CFO

LAFAYETTE JOINT COUNCIL MEETING

AGENDA ITEM SUBMITTAL FORM

1) **JUSTIFICATION FOR REQUEST:** An emergency ordinance of the Lafayette City Council and the Lafayette Parish Council amending the FY22/23 operating budget of the Lafayette City-Parish Consolidated Government by increasing revenues and reallocating unexpended administrative funds in the amount of \$82,821.65 in Emergency Rental Assistance Program (ERAP) funds received from the U.S. Department of the Treasury and appropriating funds within the Community Development and Planning Department to SMILE Community Action Agency

2) **ACTION REQUESTED:** Adoption of ordinance

3) **COUNCIL DISTRICT(S) (if applicable):** \_\_\_\_\_

4) **REQUESTED ACTION OF COUNCIL:**

A) **INTRODUCTION:** November 1, 2022

B) **FINAL ADOPTION:** November 1, 2022

5) **DOCUMENTATION INCLUDED WITH THIS REQUEST:**

A) Cover Memo from Director (1 page)

B) Submittal Item Justification Form (1 page)

C) Ordinance (3 pages)

D) Budget Revision (1 page)

E) Backup Documentation (1 page)

6) **FISCAL IMPACT:**

Fiscal Impact                      Recognition of \$70,961.29 in ERAP revenue

No Fiscal Impact

**RECOMMENDED BY:**

Mary M. Slemmer  
DIRECTOR

**APPROVED FOR AGENDA:**

Cydra Wingarter  
CYDRA WINGARTER  
CHIEF ADMINISTRATIVE OFFICER




DISPOSITION OF EMERGENCY ORDINANCE NO. JO-083-2022

1. Emergency disposition by **Parish Council**:  
November 1 \_\_\_\_\_, 2022  
YEAS: Tabor, K. Naquin,  
Carlson, Guilbeau, Rubin  
NAYS: None  
ABSENT: None  
ABSTAIN: None

Emergency disposition by **City Council**:  
November 1 \_\_\_\_\_, 2022  
YEAS: Lewis, A. Naquin,  
Hebert, Cook, Lazard  
NAYS: None  
ABSENT: None  
ABSTAIN: None

2. This ordinance was presented to the Mayor-President for approval on November 1, 2022, at 5:35 o'clock P.m.

  
CLERK OF THE COUNCIL

3. Disposition by Mayor-President:


I hereby:

A. Approve this ordinance, the 01 day of NOVEMBER, 2022, at 5:36 o'clock P.m.

B. Veto this ordinance, the \_\_\_\_\_ day of \_\_\_\_\_, 2022, at \_\_\_\_\_ o'clock \_\_\_\_m., veto message is attached.

C. Line item veto certain items this \_\_\_\_\_ day of \_\_\_\_\_, 2022, at \_\_\_\_\_ o'clock \_\_\_\_m., veto message is attached.

  
MAYOR-PRESIDENT

4. Returned to Council Office  with/without veto message on November 1, 2022, at 5:37 o'clock P.m.

5. Reconsideration by Council (if vetoed):

On \_\_\_\_\_, 2022, the Council did/refused to adopt this ordinance after the Mayor-President's veto.

6. Returned to the Council Office without signature of Mayor-President (*unsigned*) on \_\_\_\_\_, 2022, at \_\_\_\_\_ o'clock \_\_\_\_m.

*If not signed or vetoed by the Mayor-President, and 12 hours have elapsed since this ordinance was presented to him for action, same has been automatically approved.*

  
CLERK OF THE COUNCIL

7. Full publication of this ordinance was made in the Advertiser on November 4, 2022.

