

CITY ORDINANCE NO. CO-077-2023

**AN ORDINANCE OF THE LAFAYETTE CITY COUNCIL AMENDING THE FY 22/23
OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH CONSOLIDATED
GOVERNMENT TO ADJUST AMOUNTS FOR ADMINISTRATIVE AND GENERAL
COSTS TO ACTUAL**

BE IT ORDAINED by the Lafayette City Council, that:

WHEREAS, the Full Cost Allocation Plan for the administrative and general costs prepared by MGT of America Consulting, LLC was received on April 21, 2023; and

WHEREAS, amounts were estimated for budget purposes with such estimates budgeted as transfers to reimburse the City and Parish General Funds; and

WHEREAS, actual amounts from the Full Cost Allocation Plan are now available and it is necessary to adjust departmental estimates to actual administrative and general costs so that transfers can be executed.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette City Council, that:

SECTION 1: All of the aforescribed “Whereas” clauses are adopted as part of this ordinance.

SECTION 2: The FY 22/23 operating budget of the Lafayette City-Parish Consolidated Government is hereby amended to adjust administrative and general costs to actual in accordance with the attached budgetary revision form.

SECTION 3: This adjustment shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Lafayette Clerk of the Council.

SECTION 4: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 5: This ordinance shall become effective upon signature of the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

This page intentionally left blank

Lafayette Consolidated Government
 Full Cost Allocation Plan
 Based on FY 2023 Budgeted Expenditures
 Summary Schedule

Department	7000 UT- DIRECTOR'S OFFICE	7001 UT- ADMINISTRATOR'S PORT	7005 UT- EMPLOYEE DEVELOPMENT ENT	7006 UT- METER SERVICES	7007 UT- UTILITY CONSERVATION	7010 UT- UTILITY GENERAL ACCOUNTS	7015 UT- ENVIRONMENTAL COMPLIANCE	7020 UT- POWER PRODUCTION ON	7030 UT- ADMINISTRATOR'S T	7032 UT- TRANSMISSION BTN	7033 UT- ENERGY CONTROL	7034 UT- SUBSTATION LOCATION	7035 UT- FACILITIES MANAGEMENT ENT	7040 UT- WATER PRODUCT ON/ADMIN	7045 UT- WATER DISTRIBUTION ON	7060 UT- WW-TREATMENT TADMINS	7065 UT- WW-COLLECTION	7080 UT- ENG-CIVIL	7081 UT- ENGIN
1 Building Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3 101070-1 FM-General Accounts	738	1,138	196	1,533	101	0	2,250	5,206	397	7,764	4,453	1,480	938	2,594	3,630	6,492	3,469	2,578	1,469
4 1015141 PW-FM-Administration	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5 1015142 PW-FM-Building Maintenance	9,210	0	0	0	0	0	0	0	0	0	0	0	5,117	0	0	0	0	0	0
6 1015143 PW-FM-City Hall Maintenance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7 1012110 TR-Records Management	0	0	411	3,496	0	0	3,702	7,198	0	0	0	0	0	0	0	0	7,610	0	0
8 1012161 EO-CAC-Human Resources	987	3,946	987	8,366	493	0	8,879	17,265	987	22,692	13,812	4,440	5,920	12,332	21,212	25,598	18,252	8,386	5,426
9 1010140 FM-Budget Management	2,611	2,466	1,741	2,466	1,886	5,077	3,482	8,414	2,321	3,046	3,482	3,337	3,192	4,207	3,046	6,093	3,192	2,756	3,192
10 1010100 FM-Chief Financial Officer	9,151	5,133	5,360	9,255	1,816	10,127	13,106	20,406	1,690	13,375	5,337	6,602	21,005	18,327	10,702	63,647	13,974	2,331	6,692
11 1010150 FM-Purchasing/Property Mgmt	344,048	447	510	1,548	200	364	2,254	6,835	839	9,650	3,688	2,284	4,050	31,223	5,854	23,063	7,798	733	751
12 1012910 TR-Innovation Services	2,331	9,323	2,331	19,812	1,165	0	20,977	40,789	2,331	53,608	32,631	10,489	13,885	29,135	50,112	69,924	43,120	19,812	12,819
13 1012180 FM-Risk Management	1,970	1,277	265	2,371	144	0	2,753	48,969	6,920	7,813	4,650	1,513	1,618	6,044	8,843	23,110	6,985	2,775	1,801
14 1011400 LD-Legal Department	1,636	6,544	1,636	13,906	818	0	14,724	28,630	1,636	37,628	22,904	7,362	9,816	20,450	35,174	49,080	30,266	13,906	8,998
15 1010120 FM-Accounting	21,886	11,969	12,680	24,115	2,873	21,494	33,440	49,523	2,164	37,986	13,753	15,054	54,278	47,485	30,445	171,313	38,359	5,182	15,697
16 1019100 OTH-Municipal Civil Services	915	3,658	915	7,773	457	0	8,231	16,004	915	21,034	12,803	4,115	5,487	11,432	19,662	27,456	16,919	7,773	5,030
17 1011210 EO-CAC-Administration	945	1,858	698	3,883	557	1,588	3,771	8,807	819	8,738	5,536	2,262	2,714	5,301	7,851	11,579	6,985	3,444	2,590
18 1011200 EO-Mayor-President's Office	3,321	5,031	1,751	9,665	1,259	11,258	10,767	41,990	2,013	30,627	17,186	6,891	7,900	18,164	22,470	36,235	21,422	9,818	8,203
19 1011218 EO-CAC-Mallroom	218	116	44	145	0	5,292	404	567	29	102	116	73	15	51	1,088	145	219	15	44
20 7025 6X PW-Vehicle Maintenance	0	412	0	14,337	103	0	1,165	3,024	62	42,114	3,271	3,118	1,961	6,720	25,637	25,569	34,195	2,348	58
21 551 CNG Service Station	0	0	0	0	0	0	0	0	0	0	0	18	0	0	0	0	0	0	0
22 1011100 EO-Council Office - Admin	3,942	2,019	652	4,436	291	24,814	5,217	64,738	748	27,757	11,303	4,976	4,503	16,485	9,266	24,063	12,961	4,543	6,420
23 1011101 EO-Council Office - City	3,808	1,942	1,672	4,018	417	10,472	5,350	26,060	466	12,709	4,844	3,237	7,666	10,512	5,945	27,008	8,142	1,826	3,747
24 10651102 EO-Council Office - Parish	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25 5130 PW-CIP-Projects	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
26 5131 PW-CIP-Engineer/Design/Develop	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
27 5132 PW-CIP-Right of Way	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
28 5133 PW-CIP-Estimates/Admin	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
29 5134 PW-CIP-Peri Control	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30 7011 UT-CUSTOMER SERVICE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41 1012163 EO-CAC-Communications/311	301	205	169	307	0	4,976	487	843	390	725	354	271	88	346	1,471	755	654	248	297
135 28959301 CP-Planning	22,204	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
136 2899010 CP-Development	78,578	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
137 2899041 CP-DO-Director's Office	37,660	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Current Allocations	\$546,459	\$57,485	\$32,036	\$130,952	\$12,580	\$85,432	\$140,969	\$398,270	\$24,726	\$337,969	\$160,125	\$77,522	\$150,241	\$240,810	\$262,319	\$598,110	\$274,531	\$88,474	\$83,713

Lafayette Consolidated Government
 Full Cost Allocation Plan
 Based on FY 2023 Budgeted Expenditures
 Summary Schedule

Department	7082 UT- ENG- POWER MARKETIN G	7093 UT- ENG- SYSTEM NG	7094 UT- ENG-ELEC SYS CONSTRUC TION	7095 UT- ENG- ENVIRONE MTAL COMPLIAN CE	7096 UT- ENG- NETWORK ENGINEER NG	7090 UT TELECOMM	7099 UT- CAPITAL APPROPRI ATIONS	GF CREDIT TO LUS	259 CITY STREET, ROAD & ALLEY FUND	401 SALES TAX CAP IMPROV- CITY	441 CITY COMBINED BOND FUND	520 LPPA FUND
1 Building Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	0	0	0	0	0	0	0	0	0	0	0
3 1010170-1 FM-General Accounts	1,584	0	1,605	605	4,881	0	0	0	0	7,409	0	0
4 1015141 PM-FM-Administration	0	0	0	0	0	0	0	0	0	0	0	0
5 1015142 PM-FM-Building Maintenance	0	0	0	0	0	0	0	0	0	0	0	0
6 1015143 PM-FM-City Hall Maintenance	0	0	0	0	0	0	0	0	0	0	0	0
7 1012110 IT-Records Management	0	0	0	0	0	0	0	0	0	823	0	0
8 1012161 EO-CAO-Human Resources	4,440	0	4,440	1,973	15,292	0	0	0	0	1,965	0	0
9 1010140 FM-Budget Management	2,321	0	2,611	2,756	3,482	0	580	0	2,458	18,548	0	1,341
10 1010100 FM-Chief Financial Officer	1,382	0	2,815	1,973	6,419	0	29,084	0	689	22,984	1,992	1,046
11 1010150 FM-Buyback/Ref/Property Mgmt	302	15	1,538	179	4,897	600	615	0	0	8,682	958	328
12 1012910 IT-Innovation Services	10,489	0	10,489	4,662	36,127	0	0	0	0	4,662	0	0
13 1012180 FM-Risk Management	1,554	0	1,562	652	5,052	0	569	0	0	1,013	0	0
14 1011400 LD-Legal Department	7,362	0	7,362	3,272	25,358	0	0	0	0	3,272	0	0
15 1010120 FM-Accounting	2,169	0	5,694	2,672	17,018	0	77,502	0	0	59,280	6,532	2,234
16 1019100 OTH- Municipal Civil Service	4,115	0	4,115	1,829	14,175	0	0	0	0	1,829	0	0
17 1011210 EO-CAO-Administration	2,006	0	2,094	1,257	6,088	0	119	0	444	3,980	0	178
18 1011200 EO-Mayor-President's Office	5,645	0	6,265	3,387	19,159	0	226	0	2,711	10,598	0	339
19 1011218 EO-CAO-Mailroom	51	0	73	29	30	0	0	0	0	53	0	0
20 702516X PM-Vehicle Maintenance	977	0	305	358	1,297	0	0	0	35,742	226	0	0
21 551 CNG Service Station	0	0	0	0	0	0	0	0	0	0	0	0
22 1011100 EO-Council Office - Admin	2,704	0	4,059	1,752	13,266	0	0	0	5,586	21,861	1,167	389
23 1011101 EO-Council Office - City	995	0	1,843	819	5,811	0	9,113	0	0	4,361	81	28
24 1051102 EO-Council Office - Parish	0	0	0	0	0	0	0	0	0	7,720	0	0
25 5130 PM-CIP-Projects	0	0	0	0	0	0	0	0	0	35,225	18,051	0
26 5131 PM-CIP-Engineer/Design/Develop	0	0	0	0	0	0	0	0	0	132,544	67,924	0
27 5132 PM-CIP-Right of Way	0	0	0	0	0	0	0	0	0	61,272	31,400	0
28 5133 PM-CIP-Estimates/Admin	0	0	0	0	0	0	0	0	0	37,006	18,964	0
29 5134 PM-CIP-Proj Control	0	0	0	0	0	0	0	0	0	115,462	59,171	0
30 7011 UT-CUSTOMER SERVICE	0	0	0	0	0	0	0	(515,191)	0	0	0	0
41 1012163 EO-CAO-Communications/911	176	0	313	102	423	0	0	0	0	50	0	0
135 2995901 CP-Planning	0	0	0	0	0	0	0	0	0	0	0	0
136 2999010 CP-Development	0	0	0	0	0	0	0	0	0	0	0	0
137 2999041 CP-DO-Directors Office	0	0	0	0	0	0	0	0	0	0	0	0
Total Current Allocations	\$48,271	\$15	\$57,182	\$28,278	\$178,548	\$600	\$117,809	\$(515,191)	\$47,609	\$560,215	\$206,241	\$5,893

Lafayette Consolidated Government
 2 CFR Part 200 Cost Allocation Plan
 Based on FY 2022 Actual Expenditures
 Summary Schedule

Department	203 MUNICIPAL TRANSPORT SYSTEM
1 Building Depreciation	\$2,704
2 Equipment Depreciation	0
3 1010170-1 FM-General Accounts	27,101
4 1015141 PW-FM-Administration	0
5 1015142 PW-FM-Building Maintenance	20,938
6 1015143 PW-FM-City Hall Maintenance	0
7 1012110 IT-Records Management	0
8 1012161 EO-CAO-Human Resources	12,790
9 1010140 FM-Budget Management	11,323
10 1010100 FM-Chief Financial Officer	9,729
11 1010150 FM-Purchasing/Property Mgmt	13,601
12 1012910 IT-Innovation Services	88,234
13 1012180 FM-Risk Management	2,573
14 1011400 LD-Legal Department	24,654
15 1010120 FM-Accounting	17,325
16 1019100 OTH- Municipal Civil Service	9,639
17 1011210 EO-CAO-Administration	5,762
18 1011200 EO-Mayor-President's Office	14,862
19 1011218 EO-CAO-Mailroom	128
20 702516X PW-Vehicle Maintenance	81,141
21 551 ONG Service Station	71,532
22 1011100 EO-Council Office - Admin	1,823
23 1011101 EO-Council Office - City	0
41 1012163 EO-CAO-Communications/311	111
Total Current Allocations	\$415,960



RECEIVED

MAY 22 2023

Lafayette Consolidated Government
Chief Administrative Officer

Internal Memorandum

Finance & Management
Chief Financial Officer (0100)

TO: Cydra Wingerter

DATE: May 15, 2023

FROM: Lowell Duhon

SUBJECT: **City Council Agenda Item – Full Cost Allocation Plan for Administrative and General Costs – FY 22/23**

Attached is a budgetary revision for submission to the City Council that adjusts the budgeted amounts for the full cost allocation plan for administrative and general costs to actual. There are increases and decreases among the various departments resulting in an increase in funding needed of \$145,808 for the City General Fund and an increase in funding needed of \$147,615 for the Utilities System Fund.

If you approve, please submit this ordinance for introduction at the City Council meeting on Tuesday, June 6, 2023.

If I can provide further information or clarification, please advise.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lowell Duhon", written over a horizontal line.

Lowell Duhon
Interim Chief Financial Officer

LD/lbg

Attachments

C: Departmental Directors
Kerney Simoneaux
Tammie Andrus

