

**HEYMANN PERFORMING ARTS
CENTER AND FREM F. BOUSTANY
CONVENTION CENTER BOARD**

RESUME LIST:

Daigle, Ronald J.,

George, Gayle M.,

Monette, Peggy P.,

Sarp, Alexandria,

Sinanan, Nicholas E.,

Srivastava, Ashima.

no incumbent submission

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RONALD J. DAIGLE, M.D.

DERMATOLOGY

HOSPITAL DRIVE, SUITE 404
LAFAYETTE, LA 70503

CURRICULUM VITAE

Date of Birth: December 12, 1953

Place of Birth: Houma, LA

Wife: Patricia A Cran, MD

Children: Adam S. Daigle (6/27/89)

Ainsley O. Daigle (1/10/91)

Education: Plaquemine High School (1971, Valedictorian)

LSU—Baton Rouge (1975, BS—Zoology)

LSU School of Medicine New Orleans (1979, MD—AOA)

University of Alabama (1980-83, Dermatology Residency)

American Board of Dermatology (1983, Fellow)

American Academy of Dermatology CME Award

Employment: Dermatologist (Solo practice, 1983—present)

Active Medical Staff Lafayette General Medical Center

Professional Affiliations: Lafayette Parish Medical Society

Louisiana State Medical Society

Louisiana Dermatological Society

Fellow, American Academy of Dermatology

LSU Alumni Association

LSU Medical Alumni Association

Pharmaceutical Speakers Bureau:

GlaxoWellcome (Valtrex)

Abbott Pharmaceuticals (Omnicef)

Lectureships:

University of Louisiana at Lafayette School of Nursing

Louisiana Urological Society Annual Meeting

University of Louisiana at Lafayette Preprofessional Society

University Medical Center Family Practice Residency Program

University Medical Center Otolaryngology Residency Program

Professional Volunteerism:

Community Health Care Clinic Annual Skin Cancer Screening Clinic
Our Lady of Lourdes Hospital Health Fair
Lafayette General Medical Center Health Fair
Medical Consultant for Faith House (Abused Women's Shelter)

Social Affiliations/Interests:

Guitar/Vocals with "On Call" Band
Board Member, Acadiana Center for the Arts
Krewe of Gabriel
Performing Arts Society of Acadiana—Past President
Chorale Acadienne—Past Board Member
American Cancer Society—Past Board Member
Acadiana Symphony Orchestra—Maestro's Circle

Membership/Donor/Sponsor: Iberia Performing Arts League, Abbey Players, Cite' des Arts, Leukemia & Lymphoma Society Man & Woman of the Year, Acadiana Center for the Arts, Tiger Athletic Foundation, Ragin' Cajun Athletic Foundation, University of Louisiana at Lafayette Foundation, Celtic Bayou Festival, Muscular Dystrophy Association, KRVS Radio Acadie, Jacob Crouch Suicide Prevention Services, Lafayette Education Foundation, Festival International de Louisiane, ULL Opera Guild, ULL Friends of Music, Clare Cook Dance Theater, Lafayette Central Park, Inc., Art Bus, Children's Museum of Acadiana, St. Jude Children's' Hospital, Susan B. Komen, Chorale Acadienne

GAYLE M. GEORGE, Ed.D., SPHR
Saint Patrick Street
Lafayette, Louisiana 70506

Recognized Human Resources Leader with 30 years of HR and Training & Organizational Development experience. Proven results of establishing and delivering the processes and systems that enable organizations to fully leverage the skills and talents of their people.

PROFESSIONAL EXPERIENCE

University of Louisiana at Lafayette
B.I. Moody III College of Business Administration
Full-Time Management Instructor January 2023 – Present

PetroQuest Energy, LLC, Lafayette, LA
Director of Human Resources August 2013 – Present

- Have led and been held accountable for all Human Resources / Training functions for the last ten years, to include hiring/ benefits / compensation / employee relations / development and performance management.
- Initiated downsizing and outplacement services of 150 employees in 2017, as the oil & gas industry began its decline and PetroQuest began the sale of its properties.
- Collaborated with leadership to create and maintain a customer service hotline for 3,000+ land/lease owners during the filing of Bankruptcy in November of 2018.
- Facilitated the physical moves of office spaces with assumed responsibilities for many of the administrative functions, including Workers Compensation and risk management.
- Completed and submitted the Payroll Protection Program loan application in April of 2020 and procured \$520,000 for assistance with payroll / lease and utilities payments. Worked with leadership to ensure a safe and secure office environment during government shutdowns and company enforced closures.
- Worked with several potential buyers of the company to facilitate employee transfers and prepared documents / people / notifications for company sales that were not executed.

Schumacher Group, Lafayette, LA
Corporate Director of Human Resources May 2002 – August 2013

- Created and managed a competitive portfolio of Health & Welfare benefits, including wellness programs for parent company and four subsidiaries (1800 employees). Employees report in Satisfaction Surveys that Benefits are a primary reason for joining and staying with the company. Wellness activities have contributed to lower medical utilization rates and reduced claims.
- Partnered with regional division leaders to anticipate and identify trends and HR goals/ activities impacting staffing, retention, performance management, compensation, and employee relations. “Days to Fill” open positions and employee relations cases have both decreased with activities.
- Developed a plan for Schumacher Group to become “Employer of Choice”, and was named one of “Best Places to Work in Acadiana” in 2007.

GAYLE M. GEORGE

Page 2

- Managed the Employee Relations for all SG employees from 2002 – 2010, and for all clinical employees since 2009; SG has been EEOC-case free with one exception – a case in which the HR Department was not notified before an employee’s dismissal.
- Built the capacity of 200+ managers through training and consulting in the areas of performance management, disciplinary action, onboarding, and coaching/ delivering feedback, which has resulted in more effective management of performance issues and reduced risk for Schumacher Group.
- Utilized diagnostic tools, such as surveys and audits, to help managers improve business results; coached managers to create and implement action plans. Results include higher productivity and retention in work units.
- Responsible for development and maintenance of employee policies and procedures for SG and 4 subsidiaries.
- Built the wage & salary administration system in 2003, which has served as the foundation for compensation strategy.
- Opened and closed a number of regional offices with operations management; managed layoffs of up to 25 employees; delivered change management presentations to managers and “survivors”. Managers regard Human Resources as a valued partner; employees exit believing they were treated with dignity and respect.
- Created and facilitated a group of volunteers, “Schumacher Gives Back” to lead community volunteer initiatives for 10 years, which enhances employee satisfaction and retention.
- Originated the Manager’s Monthly Forum, an opportunity for managers in eight states to talk with one another to address training and communication needs of managers.
- Collaborated with IT staff to build an employee portal to post benefits, policies/ procedures, training courses, communication pieces, etc.
- Developed and implemented an OSHA regulatory compliance program for employed clinical employees – to include onboarding and training processes and effective compliance education and monitoring

United Companies Financial Corporation, Baton Rouge, LA
Director of Human Resources
Director of Training and Organization Development

June 1999 – June 2001
May 1998 – May 1999

Principal Health Care of the Carolinas, Raleigh, NC
Executive Director

September 1995 – February 1997

MetraHealth Corporate Office, Hartford, CT (formerly The Travelers Insurance Companies)
Acting Vice President, Corporate Training and Development

June 1994-August 1995

The Travelers Insurance Companies, Hartford, CT
Director, Human Resource Development,

October 1991 – May 1994

The Travelers Health Network, New Orleans, LA (a subsidiary of The Travelers Insurance Companies)
Executive Director

March 1990 –September 1991

Director of Provider Relations
Sales Account Executive

December 1988-February 1990
July 1987 – November 1988

GAYLE M. GEORGE

Page 3

EDUCATION

Doctorate of Education, Human and Organization Development
The George Washington University, Washington, DC

Masters of Education, Counseling
Clemson University, Clemson, SC

Bachelor of Arts, English Education
Lander University, Greenwood, SC

PROFESSIONAL ASSOCIATIONS / OTHER INTERESTS

SHRM member since 2000; Acadiana SHRM (ASHRM) member since 2002

"HR Professional of the Year" – awarded by ASHRM in 2007

ASHRM Board Member since 2009; currently serving as Past President

ASHRM HR Certification Study Group Instructor, "Workforce Development" since 2009

Adjunct Instructor of "Employee Relations" (MGT 415) at University of Louisiana at
Lafayette from 2014-2016

Lector and Co-Chairman of Welcoming Committee at St. Mary Mother of the Church

REFERENCES AVAILABLE UPON REQUEST

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PEGGY P. MONETTE, MBA, JD

Lafayette, LA |

<https://www.linkedin.com/in/peggy-papillion-monette>

COMMERCIAL PARALEGAL | CONTRACT ADMINISTRATION | COORDINATOR | CONTRACTOR

SUMMARY OF QUALIFICATIONS

- **INDUSTRY EXPERT** with 20+ years of direct experience in legal support processes, relationship management, non-for-profit partnerships, and community outreach. Manages end-to-end strategies including acquiring new clients, case handling, legal document creation, public relations, and database management.
- **SELF-LEAD COLLABORATOR** who turns outreach ideas into action plans. Transitioned traditional outreach methods to digital platforms via Zoom, email correspondence, telephone conferencing, and MS Teams projects.
- **PROFESSIONAL OFFICE ADMINISTRATOR** who develops workflow processes and schedules that ensure optimal performance of staff and a strong trusted community presence.

AREAS OF EXPERTISE

Communication & Coordination:	Cultural Awareness Interviewing Multi-Calendar Scheduling Media Speaking
Research & Investigative Skills:	Drafting Correspondence, Pleadings, Discovery, Motions, Legal Memorandums
Project Management:	Presenting Diagnostic & Analytical Thinking Networking Remote Meetings

PROFESSIONAL EXPERIENCE

Owner | 01/2021 – present |
Papillion Paralegal & Administrative Services

- **Independent and Freelance Services:** Our services allow clients to free up time from routine yet tedious time-consuming duties. Services include: Drafting and proofing documents, interviewing witnesses, summarization of records, and office management. In addition, research, writing, data processing, contract creation and management, as well as trial preparation.

Contract Manager | Engagement with Advisor Group, 10/2022 – 4/2023 |
Axiom Legal

- **Contract Management:** Worked with business partners to elicit and clearly document deliverables, requirements, business needs, actions, issues, risks, and decisions needed. Responsible for creating and maintaining the required documentation. Ensured requirements and process flows are accurately documented. Escalated gaps or issues to Business Owner and Project Manager. Facilitated meetings to achieve results. Drove task completion and business issue resolution across functional areas. Assisted in preparation of materials for Sr. Management. Placed contract into the standard naming conventions and structure. Identified contract relationships, such as connection/integration between contracts. Annotated contracts to highlight key data and document amended terms. Extracted specific data points from contracts. Identified and tracked down any contracts identified by reference that department did not have.

Contract Manager | Engagement with Meta Technologies, LLC 06/2022 – 09/2022 |
Axiom Legal

- **Contract Management:** Understood applicable deal-to-contract policies and procedures, ensuring compliance with policies, procedures, and control frameworks. Build and updated contract templates. Drafted and executed a multitude of contracts, including NDAs, SOW, MSAs, POs, Awards, etc.
- **Coordination:** Ensured that signed contracts were complete and clearly communicated to all relevant parties, including interpretation to support implementation. Partnered with Contracts team leadership and other business leaders to help navigate complex operations. Developed and maintained customer relationships to ensure positive and constructive interactions.

- **Program Creation:** Examined existing policies and procedures to optimize the end-to-end process including contract development, contract administration, collaboration with Legal, Finance, Construction Management and Project Controls. Worked to find opportunities for processes improvement within the contract space, in order to drive consistency and efficiency across the organization, along with our cross-functional and external partners. Worked to find opportunities for processes improvement within the contract space, in order to drive consistency and efficiency across the organization, along with our cross-functional and external partners.
- **Training, Research & Analysis:** Provided guidance and internal support for efficiency of contract process. Served as the point of contact for contract inquiries for their functional program. Partnered with stakeholders located across all regions and time zones as it was key to the success of projects.

**Community Legal Education /Private Attorney Coordinator (CLE/PAI) | 02/2020 – 03/2021 |
Acadiana Legal Service Corporation**

- **Partnership Development:** Brought clients into firm per month by cold calling, visiting, and emailing courts, libraries, faith-based entities, social service agencies of firm's service offerings.
- **Outreach & Coordination:** Developed and coordinated legal outreach programs while working within State, Federal, and local levels. Became point of contact and leadership consultant on program maintenance and progress updates.
- **Program Creation:** Increased Community Awareness of law practice by developing programs and training staff.
- **Training, Research & Analysis:** Hired and trained 2 paralegals in Law Firm Management Software. Consistently improved program outcomes and client satisfaction scores by implementing and analyzing assessments, meetings, surveys, and telephone calls.

**Contracts Paralegal | 10/2019 – 01/2020
LHC Group, Inc.**

- **Document Preparation & Follow Up:** Bolstered firm reputation with excellent contract and timeline tracking procedures. Promptly informed stakeholders and internal of expirations and renewals, contract status, and related issues.
- **Subject Matter Expert:** Advised unit leadership (attorney) on recent significant Social Security changes that affected Louisiana applicant qualifications.
- **Requirements Gathering:** Worked with business groups, and operating companies to facilitate and prepare negotiation and administration of agreements, contracts, and legal documents.
- **OnBase Expert:** Eliminated filing errors by accurately maintaining pending and completed contracts.
- **Compliance-Driven:** Upholds strict confidentiality when sorting, indexing, categorizing, ordering, manipulating, and organizing highly classified material.
- **Detail Oriented:** Eased office tension by taking on tedious tasks like verifying legal authority in briefs and memos, reviewing documents multiple times, and performing title searches.

**Paralegal/Case Handler | 11/2018 – 08/2019
Acadiana Legal Service Corporation**

- **Client Interview & Counsel:** telephone, video, and in person. Determined need for legal counsel and recommended acceptance or denial of legal representation.
- **Case Law Analysis:** Researched case requirements and discovered relevant regulations. Developed evidence as needed. Prepared and represented clients at hearings.
- **Client Representation:** Established and maintained working relationships with clients to ensure all relevant information was available for hearings or other case-related presentations.

Paralegal II (Senior) | 08/2011 – 03/2018
IBERIABANK Corporation

- **Legal Document Preparation:** Processed, logged, and maintained records of legal documents served on the bank. Disseminated documents to the appropriate internal department and subsidiaries.
- **Document Auditing:** Reviewed items responsible for handling – levies, writs of garnishments, foreclosures, bankruptcy matters, successions, subpoena requests, and code violations.
- **Informed Paralegal:** Stayed abreast on current federal and state regulations governing public benefit programs and major developments in case law.

Legal Assistant | 07/2009 – 07/2011

Department of Justice, United States Attorney's Office (Western District of Louisiana)

- **Letter Drafting:** Drafted pleadings, motions, warrants, and other legal documents, and ensured 100% accuracy by employing extensive knowledge of legal procedures and specialized terminology.
- **High Technical Proficiency:** Operated a personal computer and other automated tools, utilizing pertinent software.
- **Front Desk Reception & Office Administration:** Received hundreds of visitors, witnesses, and callers to the office. Arranged travel for assigned attorneys and preparation of related authorizations, vouchers, and other related documents.

Legislative Assistant/Office Manager | 11/2006 – 07/2009

Louisiana State Senate, Office of State Senator, Donald Cravins, Jr. (District 24)

- **Office Management:** Coordinated and organized office operations in a high-volume Senate office. Worked closely with one direct report/assistant.
- **Speech Writing & Media Spokesperson:** Wrote and delivered speeches to local and national press releases.
- **Cross Collaborative Problem Solving:** Resolved community issues and increased faith in state senator offerings by solving local, state, and federal matters with legislative staff, the governor's office, local politicians, community activists, and religious leaders.
- **Scheduling:** Built all daily work schedules. Provided direct performance feedback and annual appraisals.

ADDITIONAL WORK HISTORY

Legislative Assistant/Office Manager | 11/04 - 11/06

Louisiana House of Representatives - Office of State Representative, Donald Cravins, Jr. (District 40)

Paralegal (Plaintiff) | 2/02 - 11/04

Domengeaux Wright Roy & Edwards (Office of Donald Cravins, Jr.)

EDUCATION

Juris Doctor (JD), 2018 - Southern University Law Center

Master of Business Administration, (MBA), 2013 - University of Phoenix

Bachelor of Science (B.S.) in Business Management 2008 - University of Phoenix

Associate Degree, 2000 - Southwest Paralegal College

CERTIFICATIONS & PROFESSIONAL DEVELOPMENT

NALA Certified Legal Assistant (CLA), 2000 - 2016

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ALEXANDRIA SARP

SUMMARY

External affairs professional with extensive experience in government, politics, special events, communications, and digital strategy.

PROFESSIONAL BACKGROUND

Freeman, Lafayette, LA, 2023 – present

- *Client Solutions Manager.* Produce large scale corporate events with upwards of 18,000 attendees. Travel and scout locations for events across the U.S., working with venue managers and county officials to ensure compliance with ordinances and codes. Brainstorm with client on creative vision to elevate their brand and achieve revenue goals throughout the event.

Ace Specialties, Lafayette, LA, 2021 – 2021

- *Senior Advisor, Marketing.* Supported business development, communications, and events, facilitating over \$500,000 in sales within six months. Advised campaigns on fundraising strategy.

Department of Homeland Security, Washington, DC, 2020 – 2021

- *Special Assistant to the Assistant Secretary.* Supported the Assistant Secretary of the Office of Partnership and Engagement (OPE) in outreach to state, local, tribal and territorial governments, state and local law enforcement, private sector, and academic institutions. Drafted press releases and briefing memos in support of the DHS Secretary. Coordinated engagements with stakeholders related to matters of domestic security. Assisted with the establishment of the Faith-Based Security Advisory Council. Facilitated processing of Customs and Border Protection waivers for foreign travelers during COVID-19 restrictions.

Office of the Vice President, Michael R. Pence, Washington, DC, 2017 – 2019

- *Press Advance.* Traveled on an as-needed volunteer basis to assist with events and press logistics for the Vice President. Coordinated with law enforcement, media, and vendors for official visits.

Republican National Committee, Washington, DC, 2014 – 2020

- *Director of Digital Operations, 2018 – 2020.* Supervised digital operations team. Oversaw department internship and constituent engagement program. Reconciled daily donation reports for compliance with the Federal Election Commission. Coordinated all RNC and Presidential campaign contests and promotion logistics.
- *Membership Coordinator, 2015 – 2018.* Served as Deputy Director and spokesperson for store operations at GOP national convention. Implemented merchandise fundraising strategy for the RNC and Presidential campaign, including e-commerce, inventory planning, fulfillment, and pop-up store logistics. Employed digital marketing techniques through email copy writing and social media. Oversaw donor relations and managed Salesforce CRM.

EDUCATION

Marymount University, Arlington, VA

- Master of Arts, Forensic and Legal Psychology, 2018

Texas State University, San Marcos, TX

- Bachelor of Arts, Political Science, 2012

COMMUNITY

Junior League of Lafayette, Lafayette, LA

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Nicholas E. Sinanan
Cane Drive Lafayette, LA 70508

Education

Louisiana Tech University - Ruston, LA

Bachelor of Science: Aviation Management

- Minor: Business Administration

Aviation Work Experience/ Employment

Lafayette Airport Commission - Operations Specialist.....September 2020-Current

- Conducts 14 CFR 139 Airfield Inspection and oversees required documentation of self-inspection checklists, work orders, and NOTAMS.
- Supervises, prioritizes, and coordinates maintenance activities on the AOA.
- Inspects and oversees construction daily construction activities, and ensures construction safety measures are in compliance with AC 150/5370-2, including airfield escorts.
- Coordinates Airfield Surface Closures with ATCT and issues/cancels NOTAMs.
- Coordinates and conducts required 14 CFR 139 training for employees, tenants, and stakeholders.
- Acts as the Airport Operations liaison during emergencies and remedies any operational issues or safety concerns.
- Provides guidance to executive staff on new or upcoming changes in 14 CFR 139 and Advisory Circular Series 150
- Issue badges per 49 CFR 1520

Marriott Hotels - Night Auditor.....April 2017 - April 2020

- Handling cash transactions including Accounts Receivable
- Process guest feedback in Marriott Property Management Systems
- Ensure all social media content was up to date and create new material
- Train new associates per Marriott training guidelines
- Ensure guests comments and concerns are dealt with in a timely manner

Executive Aviation - Intern.....August 2019 - December 2019

- Manage day to day operations for Part 91 Operator
- Assist with aircraft scheduling including maintenance and inspections

Training and Achievements

- AAAE ASC Certification
- NIMS 100 ,200, 700, 706, 800 Certification
- Wildlife Hazard Management training
- FAA Part 139 Training
- FAA Private Pilot Certificate with an Instrument rating
- Able to work in the United States
- Fluent in English
- Valid Louisiana Driver's license

AS

ASHIMA SRIVASTAVA

1 Woodbrill Drive
Lafayette, Louisiana 70503

Management

Lafayette has been home since 2005. Married to a physician practicing in RFQ in a rural community. Raising three wonderful kids age of 13, 10 and 5. I would like to give back to the community and play a meaningful role to the best of my ability.

Professional Experience

Present

Business Partner Juliet Properties, Downtown Lafayette

Participate in hiring of employees and management of Juliet Hotel.

Networking to help lease spaces at Juliet properties.

Brand development of Juliet Hotel and properties by word of mouth and name recognition in Downtown, Lafayette.

Giving back to the community by sponsoring Rain Angels at Festival International and other fundraisers.

2011 - 2016

Marketing / Community Liaison Community Home Health

Developed multiple accounts and relationships with Hospitals, social workers, case managers, physicians and ancillary staff, to educate on specialized services provided by the Home Health.

Intake the patient referral and coordinate with nursing staff to best suit their needs.

Attend seminars and health fairs in the community to raise awareness and also establish the better health care provided.

Networking with other home health care/ hospice providers in order to maintain the best services.

2007 - 2009

Community Liaison/ Intake personnel Oceans Behavioral Health

Educate Hospital, Physicians and health care facilities of the services provided.

Inserviced in patient referral intake with behavior needs

Evaluating and coordinating with family and physician for patients needs and required admission in inpatient or outpatient facility

Coordinating with ER physicians if the patient is emergent.

Education

2000 - 2003

Masters In Business Administration in International Business East London Business School at London, UK

2010

Human Resources certificate in Human Resources University Of Lafayette at Lafayette, La

Key Skills

Excellent networking skills. Great interpersonal skills. Expert in multitasking and management of work.

