

LAFAYETTE PARISH
WATERWORKS DISTRICT NORTH

Applicants must reside with the Lafayette Parish Waterworks District North boundaries.

RESUME LIST:

*Domingue, Toby R.

**incumbent*

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Toby R. Domingue
Octavia Drive
Scott, LA

Objective: Seeking a challenging and rewarding career in a diverse environment where my strong work ethic, management, and expertise can be used to help promote the mission and exceed team goals.

Pelican Roofing
Operations Manager January 2020-Current

- Supervise foremen/project managers to lead safe and efficient roof system installations
- Oversee support office and field staff with scheduling, job hand-off, materials and logistical
- Investigate incidents, near misses, accidents and thefts, and provide relevant documents, photos and assessments to the office
- Coordination assisting foremen with crew leadership at job sites and performed QA as needed.
- Visit job sites as needed and provide updates to COO & CEO Conduct or participate in safety audits
- Lead Monthly Safety Meetings and train Field and Sales Staff in safety, work skills and efficiency
- Provide ongoing feedback to foremen regarding job performance
- Resolve complaints and grievances; assist with discipline when necessary
- Conduct annual performance reviews, recommend raises and promotions
- Ensure production and quality goals
- Maintain understanding of contract information for jobs
- Track labor hours and production against stated goals
- Schedule materials, equipment and deliveries, paying special attention to using inventoried materials
- Monitor material usage, minimize waste, anticipate shortages and order materials as needed
- Coordinate, supervise and manage subcontractors
- Monitor quality of installations, change orders and job progress billing
- Maintain and manage all Fleet vehicles
- Engage with customers to answer questions and provide explanations
- Schedule project inspection, job walk and to review progress
- Discuss any outstanding issues with customers and other parties
- Meet with customers to verify satisfaction with work and billing; deliver warranties
- Manage and coordinate job details between the field and office

Pelican Roofing
Project Manager/Sales Consultant May 2019- January 2020

- Manage the job site and communicate job specific needs to the crew.
- Help with retrieving any shortage of material or returning any extra material
- Check work for quality and ensure install standards are met.

- Diagnose variety of roof leaks during warranty calls
- Perform a pre-install meeting and final walk-through with the property owner.
- Ensure daily/weekly reports and paperwork/receipts submitted on time in person and through the company portal.
- Lead Daily/Pre-Job Safety Meetings and check job site & crews for proper repair & safety procedures
- Make decisions regarding manpower and equipment needs to keep up production.
- Capturing footage of the job site via drone footage (training provided)
- Review and understand scope of work and project specifications
- Coordinate and complete projects on time and within budget
- Schedule and supervise teams to ensure quality work is performed
- Determine and order required materials per project
- Prepare and deliver reports detailing the progress of all roofing work
- Communicate with Customers in a professional manner
- Ensure full compliance of all safety procedures

Sendero Drilling

Derrickman in Training December 2018- May 2019

- Checking and maintaining all equipment in the mud system; maintaining housekeeping of mud system
- Controlling mud properties and mud volume in consultation with the Mud Engineer and Driller; this includes mixing mud and chemicals with the assistance of other rig crew
- Providing proper maintenance and operation of the mud pump(s) on the rig
- Maintaining mud equipment and parts inventory, as well as mud materials
- Handling drill pipe and drill collars, while working derrick, laying down pipe, and running casing
- Greasing crown, blocks, shale shaker, winchline, sandline and tong line sheaves and checks crown-o-matic, escape line, etc.
- Maintaining all safety belts and ropes in derrick and checks derrick pins, safety pins, electrical cords and lights, ladder and derrick cages, and all safety devices in area where they and their co-workers work
- Operating Iron Derrickman safely while tripping and making connections, on rigs equipped with Iron Derrickman
- Reporting any unusual change in mud level or properties and if well starts to kick, readies proper equipment
- Providing close supervision for Floorhand, giving instructions and training, while ensuring good work practices
- Reporting and correcting any unsafe work practices and safety hazards
- Informing relief, at shift change, of both routine and unusual information regarding the job
- Working with the Rig Manager and Driller to ensure compliance with Safety rules by all rig crew members
- Participating in all safety programs, processes and requirements
- Attending Operations Training up to two times per year and up to five days per training at designated locations
- Performing other duties as directed by management

Sendero Drilling **MotorMan December 2018- May 2019**

- Performs rig up, down, and operating activities for 12-16 hours per day, for 7 consecutive days. This includes all maintenance to engines.
- Keeps track of engine hours for preventative work.
- Operates and inspects Forklift, Manlift, and Catwalk.
- Documents any equipment failures or malfunctions on report and communicates to Driller.
- Documents labor tasks on the rig floor and Blow Out Preventer area.
- Responsible for “nippling up and nippling down” with care to the BOP system.
- Performs housekeeping tasks on generators, SCR, Koomey unit, crew quarters and rig site.
- Other tasks may be assigned as needed

Sendero Drilling **FloorHand April 2018-December 2018**

- Perform maintenance services and repairs on oil and gas wells as part of a three to five person crew
- Participate in daily pre-job tailgate safety meetings and writing JHA's
- Inspecting and documenting all lift equipment on location including but not limited to derrick harness, lanyard, SRL's, chains and cables.
- Assist in the rigging up and rigging down of the work-over Rig in a safe manner
- Pulling and laying down Rods, Tubing and Casing on the tubing board or Rod basket
- Rigging up and operating triplex pumps and all related piping in a safe manner consistent with safe operating procedures
- Driving company vehicles such as the Crew pick-up truck
- Works in a safe, healthy, and environmentally protective manner.
- Assists Driller, Derrickhand, & Motorhand, while rigging-up, nippling-up, tearing out, & rig maintenance while drilling.
- Operate iron roughneck during connections.
- Work with tubular, e.g. rolling, lifting, connecting.
- Prepare the floor before trip, connections and surveys.
- Work the rig floor during drilling and tripping operations, as needed.
- Catch samples, digs and cleans ditches, shovels shale.
- Handle and measure tubular goods under the direction of the Motorhand
- Assist & perform tasks as instructed by Motorhand & Derrickhand in such duties as rig servicing and mixing mud.

Cox Communications **Field Network Tech III May 2008 – April 2018**

Responsible for the provisioning, installation, setup, test and maintenance of telephony, Commercial network, HFC, CATV and other equipment associated with plant facilities and distributions systems. Work directly with Call Center.

- Maintain and repair equipment within the HFC distribution system including customer premises.
- Assisting management team members in identifying trends and establishing goals.

- Maintains and improves operations by monitoring system performance; identifying and resolving problems; preparing and completing action plans; completing system audits and analyses; managing system and process improvement and quality assurance programs; installing upgrades.

- Perform on demand maintenance by resolving trouble tickets for service-affecting events, i.e., outages, ingress, and area problems.
- Respond to status monitoring alarms. Identify, troubleshoot and resolve any associated issues.
- Perform preventative maintenance on distribution networks by conducting amp sweeps, checking for forward and return signal transmission, measuring signal leakage, ingress, and noise, and evaluating power supply issues.
- Perform node and end-of-line checks to prevent trouble calls.
- Utilize test equipment and other diagnostic tools such as notebook computers and digitized system maps to resolve network distribution problems.
- Consult with other internal work teams to resolve plant issues.
- Check power supplies, batteries, and cabinets to ensure they are in good working order. Report problems to authorized employees.
- Perform daily monitoring and documentation for CLI compliance per FCC requirements; repairs leakage to resolve problems.
- Perform quality assurance field checks for new plant activation.
- Identify and log tickets to repair clearance infractions and/or GO95 and GO128 infractions as well as other safety issues.
- Read and interpret system prints including system design maps and digital drawings.
- Work on-call and work various shifts including nights and weekends.
- Perform network maintenance and outage restoration when needed.

Cox Communications

Quality Analyst (Inspector) May 2006 to May 2008

- Performs independent quality inspection of both Partner Contracting Co. and In-House Technicians.
- Inspections will be varied in type to include but not be limited to; Installations up to three products, repairs up to three products and repeat TC's and or new installation TC's as needed for data collection.
- Report findings of inspections and proposed solutions to Supervisor.
- Repair work at Inspections as required by policy.
- Understand and demonstrate standard practices of installations and repairs in both video and telephony field work.
- Prepares for daily work assignment by requisitioning equipment and supplies from warehouse,

- and stocking vehicle as needed.
- Maintains company truck and other equipment per service requirements and safety guidelines. Maintains an organized vehicle that is fully stocked with equipment, tools and installation supplies.
- Drives company truck between office, warehouse, work sites, and home (where applicable). Operates company vehicles in a safe and courteous manner, and in accordance with all laws and company policies.
- Monitors WFA throughout the day for information regarding changes to Inspections. Follows correct procedures in operating radios, PCS phones, and Advantex (MPA/WFA) where applicable. Completes all paperwork accurately, and reports and records Inspection Sheet status. Updates MPA unit and Dispatch Department. Follows procedure to close out Inspection work through the use of the WFA/MPA procedures.
- Consults with Supervisor and other technicians for advice and or assistance as needed.
- Participates in team meetings as scheduled.
- Educates customers in the use of products.
- Ensures customers feel valued and that their needs are understood and met.
- Uses meters to ensure acceptable signal strength, ingress, leakage and proper grounding. Installs NIU or Modem, jacks and additional phone lines as necessary.
- Will conduct wall-fishing where applicable.
- Serves as a resource to others.
- Explains advantages / benefits of additional products and services to customers

Cox Communications

Installer/FSR (Field Service Representative) September 2003-May 2006

- Support the growth of the system by assuring the quality performance of the installation and technical services of all Cox Communication products.
- Ensure the quality of services provided to end users meets or exceeds established standards.
- Coordinate with all functional departments (both corporate and system) regarding the optimization of overall business efforts.
- Installs, disconnects, troubleshoot video, high speed internet services and telephony services.
- Drives company vehicle between office, warehouse and work sites and maintains company vehicle.
- Educates customers regarding their existing and new services and informs them about other Cox services and sells additional services to customers.
- Complies with all safety procedures and policies.
- Plans daily route, requisitions equipment and supplies and stocks vehicle.
- Resolves customer complaints.
- Ensures quality of processes, programs and customer satisfaction

Pollards Riversbend Farms

Tree Lot General Manager November 2007- Current

- Provide most recent plans and/or documents to the lot staff at the beginning of the day and provide instruction to ensure Crew Leaders and crew are prepared to complete the job.

- Investigates any accident or safety violation, prepares appropriate reports, takes action steps to correct and prevent future occurrences. Define and implement solutions to recurring accidents or most common hazards.
- Maintains proper inventory of materials, equipment and other supplies are on hand to complete production activities
- Order materials, equipment and supplies as needed within purchasing limits
- Supervise employees and Lead Daily Safety Meetings, keeping attendance records, enforcing proper uniform and safety equipment use, and approving time cards.
- Overall human resource management of field staff within division. Includes hiring, firing, training, coaching, mentoring and developing staff to reach potential and established goals for the individual and division. Identify and develop Crew Leaders.
- Maintain sufficient staff to accomplish production schedules and analyze future needs, forecasting staff and material needs to complete future jobs.
- Conducts timely performance reviews of direct reports and takes corrective actions when appropriate.
- Coordinate the use of labor, equipment, materials and other resources with other divisions as needed.
- Manages and schedules labor, equipment and material to accomplish production schedules within established budgets. Maintains strict adherence to established schedules and budgets
- Lead Team Meetings, ask questions to better understand the issues staff is facing, educating and coach workers regarding best practices and process and make sure staff has understanding of expectations.
- Preparing reports and analyzing data to improve processes, ensure resources are properly allocated, and maximize efficiency and customer satisfaction.

References:

Available upon request