

ORDINANCE NO. JO-008-2024

A JOINT ORDINANCE OF THE LAFAYETTE CITY COUNCIL AND THE LAFAYETTE PARISH COUNCIL AMENDING THE FY 23/24 OPERATING BUDGET AND ADJUSTING THE MANNING TABLES OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT BY CHANGING POSITION TITLES AND READJUSTING SALARIES FOR POSITIONS WITHIN THE LAFAYETTE MAYOR-PRESIDENT'S OFFICE

BE IT ORDAINED by the Lafayette City Council and the Lafayette Parish Council, that:

SECTION 1: The FY 23/24 manning tables are hereby amended to change position titles for the following 1) Deputy Chief of Staff to Policy Advisor; 2) Chief of Minority Affairs to Municipal and Constituent Services Advisor and 3) Administrative Specialist to Constituent Services Advisor.

SECTION 2: The FY 23/24 manning tables are also hereby amended to adjust salaries within the FY 23/24 budgeted allocation for the Lafayette Mayor-President's Office.

SECTION 3: Adjustments are further reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Lafayette Clerk of the Council.

SECTION 4: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 5: After first having been adopted by a majority of the authorized membership of both the Lafayette Parish Council and the Lafayette City Council, this joint ordinance shall become effective upon signature of this joint ordinance by the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto, or upon an override of a veto, whichever occurs first.

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AUTHORIZATION FOR BUDGETARY REVISIONS

Fiscal Year: 2024
Budget Adjustment Codes:
Supplemental-Fund Balance
Ordinance #:

Fund: Description:
101 GENERAL FUND - CITY

Justification:
Amending the Operating Budget and Manning Tables of the Lafayette City-Parish Consolidated Government by increasing the use of Fund Balance in the amount of \$1,332 to adjust the salaries within the Office of the CAO and Office of the Mayor-President. Effective Date: March 03, 2024. Annual recurring cost = \$1,819.70

ACCOUNTING UNIT	ACCOUNT	SUB ACCOUNT	ACCOUNT DESCRIPTION	ACTIVITY	ACTIVITY DESCRIPTION	ACCOUNT CATEGORY	ADJUSTMENT AMOUNT	CURRENT GL BUDGET	ADJUSTED BUDGET	CURRENT AC BUDGET	ADJUSTED AC BUDGET
1011210	50000		CAO-ADMINISTRATION				(11,116.00)	369,020.00	357,904.00		
1011210	50500		PERSONNEL SALARIES				(963.00)	114,199.00	113,236.00		
1011210	50500		RETIREMENT/MEDICARE TAX								
1011200	50000		MAYOR-PRESIDENT'S OFFICE				11,116.00	774,441.00	785,557.00		
1011200	50500		PERSONNEL SALARIES				2,295.00	179,645.00	181,940.00		
1010999	49990		RETIREMENT/MEDICARE TAX								
			NET LOSS-USE OF FUND BALANCE				(1,332.00)	(72,944,773.00)	(72,946,105.00)		
Total Adjustments							0.00				

Note: Revenue is a credit account therefore an increase is a credit (minus) and a decrease is a debit (plus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

Reserve Balances (Budget Use Only)	
<input checked="" type="checkbox"/> Operating Funds	<input type="checkbox"/> Capital Funds
Reserve Account Use of P.Y. Fund Balance Transfer No. 5 Balance After This Transfer	Reserve Account Use of P.Y. Fund Balance Transfer No. Balance After This Transfer

DIVISION HEAD	DATE	DEPARTMENT HEAD	DATE	BUDGET MANAGEMENT OFFICER	DATE	MAYOR-PRESIDENT	DATE
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Internal Memorandum

CAO Administration
Chief Administrative Officer (1210)

TO: Veronica L. Arceneaux

DATE: January 22, 2024

THRU: Karen Fontenot *KF*

FROM: Rachel Godeaux

SUBJECT: Joint Council Agenda Item - Change of position titles & readjusting salaries for positions within the Mayor-President's Office

Attached is an ordinance & budget revision amending the FY 23/24 operating budget and adjusting the manning tables of the Lafayette City-Parish Consolidated Government by changing position titles and readjusting salaries for positions within the Mayor-President's office.

If you approve, please place this on the Joint Council agenda to be introduced on Tuesday, February 6, 2024.

Please let me know if you should have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rachel Godeaux", is written over a horizontal line.

Rachel Godeaux
Chief Administrative Officer

RG/ds

Attachments

LAFAYETTE JOINT COUNCIL MEETING

AGENDA ITEM SUBMITTAL FORM

- 1) JUSTIFICATION FOR REQUEST: Amending the FY 23/24 operating budget and
adjusting the manning tables of the Lafayette City-Parish Consolidated Government by changing
position titles and readjusting salaries for positions within the Mayor-President's office.

- 2) ACTION REQUESTED: Adoption of ordinance

- 3) COUNCIL DISTRICT(S) (CIP PROGRAM/PROJECTS ONLY): _____

- 4) REQUESTED ACTION OF COUNCIL:

A) INTRODUCTION: February 6, 2024

B) FINAL ADOPTION: February 20, 2024

- 5) DOCUMENTATION INCLUDED WITH THIS REQUEST:

A) Cover Memo (1 page)

B) Submittal Form (1 page)

C) Ordinance (1 page)

D) Budget Revision (1 page)

E) Salary Calculation (1 page)

- 6) FISCAL IMPACT:

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Fiscal Impact (Explain)

Increasing the use of the City General Fund Prior Year Fund
Balance by \$1,332.

No Fiscal Impact

RECOMMENDED BY:



RACHEL GODEAUX
CHIEF ADMINISTRATIVE OFFICER

APPROVED FOR AGENDA:



RACHEL GODEAUX
CHIEF ADMINISTRATIVE OFFICER