ORDINANCE NO. JO-008-2024

A JOINT ORDINANCE OF THE LAFAYETTE CITY COUNCIL AND THE LAFAYETTE PARISH COUNCIL AMENDING THE FY 23/24 OPERATING BUDGET AND ADJUSTING THE MANNING TABLES OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT BY CHANGING POSITION TITLES AND READJUSTING SALARIES FOR POSITIONS WITHIN THE LAFAYETTE MAYOR-PRESIDENT'S OFFICE

BE IT ORDAINED by the Lafayette City Council and the Lafayette Parish Council, that:

SECTION 1: The FY 23/24 manning tables are hereby amended to change position titles for the following 1) Deputy Chief of Staff to Policy Advisor; 2) Chief of Minority Affairs to Municipal and Constituent Services Advisor and 3) Administrative Specialist to Constituent Services Advisor.

SECTION 2: The FY 23/24 manning tables are also hereby amended to adjust salaries within the FY 23/24 budgeted allocation for the Lafayette Mayor-President's Office.

SECTION 3: Adjustments are further reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Lafayette Clerk of the Council.

SECTION 4: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 5: After first having been adopted by a majority of the authorized membership of both the Lafayette Parish Council and the Lafayette City Council, this joint ordinance shall become effective upon signature of this joint ordinance by the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto, or upon an override of a veto, whichever occurs first.

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Fiscal Year	2024		Rindret Adjustment Codes:	Fund: Do	Fund: Description:	Justification:				Page of	-
Ordinance #:			Supplemental-Fund Balance	101 GE	101 GENERAL FUND - CITY	Amending the O increasing the us Office of the Mar	Amending the Operating Budget and Manning Tables of the Lafayette City-Parish Consolidated Government by increasing the use of Fund Balance in the amount of \$1,332 to adjust the salaries within the Office of the CAO and Office of the Mayor-President. Effective Date: March 03, 2024. Annual recurring cost = \$1,819.70	Manning Tables of the the amount of \$1,332 re Date: March 03, 20	Lafayette City-Paris to adjust the salarie 24. Annual recurring	sh Consolidated Gove ss within the Office of cost = \$1,819.70	ernment by the CAO and
			'					GL		AC	,,
ACCOUNTING	ACCOUNT	SUB	ACCOUNT DESCRIPTION	ACTIVITY	ACTIVITY DESCRIPTION	ACCOUNT	ADJUSTMENT AMOUNT	CURRENT GL BUDGET	ADJUSTED BUDGET	CURRENT AC BUDGET	ADJUSTED BUDGET
			CAO-ADMINISTRATION								
1011210	50000		PERSONNEL SALARIES				(11,116.00)	369,020.00	357,904.00		
1011210	50500		RETIREMENT/MEDICARE TAX				(963.00)	114,199.00	113,236.00		
	10										
			MAYOR-PRESIDENT'S OFFICE								
1011200	50000		PERSONNEL SALARIES				11,116.00	774,441.00	785,557.00		
1011200	50500		RETIREMENT/MEDICARE TAX				2,295.00	179,645.00	181,940.00		
								770 000	70 046 405 000		
1010999	49990		NET LOSS-USE OF FUND BALANCE				(1,332.00)	(72,944,773.00)	(72,940,100,00)		
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Bala	Balance After This Transfer	Transfer	Balance After This Transfer		1.0						
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				0.446	BUDGET MANAGEME	NT OFFICER	DATE	1	MAYOR-PRESIDENT		DATE
DIVISION HEAD	0	DATE	DEPARTMENT HEAD	DATE	BOOGEL MAN AGEMEN OFFICER	N. OFFICER) ON IE		O China Control		9

Updated 10/28/21

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ADJUST SALARY OF (1) ADMINISTR	ADJUST SALARY OF (1) ADMINISTRATIVE ASSISTANT AND (1) DEPUTY CHIEF OF STAFF WITHIN THE OFFICE OF CAO.										83							
CHANGE THE POSITION NAME OF D	CHANGE THE POSITION NAME OF DEPUTY CHIEF OF STAFF TO POLICY ADVISOR.	•				55												
FY 23/24																		1
EFFECTIVE DATE: 03/03/2024								-										
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DEPARTMENT/DIVISION						-			-	Γ						9		
1210 1040-5	ADMINISTRATIVE ASSISTANT	23.2476	21.3182	1.9294	9.05%	4,013.14			-		1	5,300.79	2,645.59	818.81	ľ	0.00		1
9100-1 / NEW -	DEPUTY CHIEF OF STAFF/POLICY ADVISOR	40.8654		(10.0365)	-19.72%	(20,875.92)			0.00 (12	(125.50) (1	(112.73) (2	(23,817.58):	(13,762.05)	(1,782.19)	0.00	0.00		
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						-	1		-	-	-							
EO-PRESIDENTS OFFICE/1011200														,				
ADJUST SALARIES OF (1) MUNICIPA	AL AND CONSTITUENT SERVICES ADVISOR, (1) CHIEF COMM OFFICER, (1) SR. COMM SPECIALIST,																	
(1) COMM & MEDIA SPECIALIST, (1)	(1) COMM & MEDIA SPECIALIST, (1) EXEC SECRETARY. REDUCE (1) ADMINISTRATIVE SPECIALIST POSITION FROM FULL TIME TO PART TIME	-					-	-		-								
CHANGE THE POSITION NAME OF	CHANGE THE POSITION NAME OF (1) ADMINISTRATIVE SPECIALIST TO CONSITUENT SERVICES ADVISOR WITHIN THE DESIGN OF	חוב איא אין	D DDESIDE	TI			1		-	-								-
EX 23/24	EV 29/04 EV 29/	-																
EFFECTIVE DATE: 03/03/2024												-						
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RTMENT/DIVISION		-	9907 70	19905 50	400,000	167 676 00			T	T	Τ	. -	738 027 731	99 806 6	0.00	0.00		(40,930,39
9300-7	ADMINISTRATIVE SPECIALIST (addicated from full time to get amount)	30 1466	0,000	39 1466	100.00%	48 854 96	3 737 40		0.00	0.00	263.82	52.856.18	32.206.69	2,463.81	0.00			
1200 9300-1	CHIEF OF MINORITY AFFAREA MI INCIDENT AND CONSTITUENT SERVICES ADVISOR	37.9808	30.0120	7.9688	26.55%	16,575,10			1				10,926.82	1,415.02	0.00		1000	
9892-1	CHIEF COMMUNICATIONS OFFICER	40.5059	37.5145	2.9914	7.97%	6,222.20							4,101.87	531.19			-	
	SENIOR COMMUNICATION SPECIALIST	31.2500	27.1729	4.0771	15.00%	8,480.37	1			17.	45.79	9,675.17	5,590.52	723.97				-
19950-1	COMMUNICATIONS & MEDIA SPECIALIST (part time)	16.8742	29.4230	(12.5488)	42.65%	(15,660.90)	(1			ľ		(16,943.53)	(10,324.15)	(789.80)	0.00		-	(1)
P109-1 -	EXECUTIVE SECRETARY	31,2500	30.6507	0.5993	1.96%	1,246.54	-				1	1,420.68	821.76	106.42	T	0.00	0.00	6 567 69
9300-2	ADMINISTRATIVE SPECIALIST	23.4880	19.2474	4.2406	22.03%	8,820.41			ľ		47.03	0,004.07	0,014.00	700.00	0.00	T	1	
0	TOTAL	L 77.1274	57.7408	19.3866	33.58%	16,862.77	3,481.27		0.00	(98.60)	1	20,336.49	11,116.46	2,294.96	T		-	10,411,42
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Internal Memorandum

CAO Administration Chief Administrative Officer (1210)

TO: Veronica L. Arceneaux

DATE: January 22, 2024

THRU:

Karen Fontenot

FROM:

Rachel Godeaux

SUBJECT:

Joint Council Agenda Item - Change of position titles & readjusting salaries

for positions within the Mayor-President's Office

Attached is an ordinance & budget revision amending the FY 23/24 operating budget and adjusting the manning tables of the Lafayette City-Parish Consolidated Government by changing position titles and readjusting salaries for positions within the Mayor-President's office.

If you approve, please place this on the Joint Council agenda to be introduced on Tuesday, February 6, 2024.

Please let me know if you should have any questions or need additional information.

Sincerely,

Rachel Godeaux

Chief Administrative Officer

RG/ds

Attachments

LAFAYETTE JOINT COUNCIL MEETING AGENDA ITEM SUBMITTAL FORM

<u>adjı</u>	usting the manning tables of the Lafayette Ci	Amending the FY 23/24 operating budget and ty-Parish Consolidated Government by changing ons within the Mayor-President's office.
— 2) AC	CTION REQUESTED:	Adoption of ordinance
3) CC	DUNCIL DISTRICT(S) (CIP PROGRA	AM/PROJECTS ONLY):
() RE	EQUESTED ACTION OF COUNCIL:	
A)	INTRODUCTION: February 6, 20	024
	FINAL ADOPTION: February 20, 2	
D)	111/11B/11B01110111	
) DO	CUMENTATION INCLUDED WITH	THIS REQUEST:
A)	Cover Memo	(1 page)
B)	Submittal Form	(1 page)
C)	Ordinance	(1 page)
D)	Budget Revision	(1 page)
E)	Salary Calculation	(1 page)
) FIS	Fiscal Impact (Expla Increasing the use of Balance by \$1,332. No Fiscal Impact	in) The City General Fund Prior Year Fund
		RECOMMENDED BY:
		RACHEL GODEAUX CHIEF ADMINISTRATIVE OFFICER
		APPROVED FOR AGENDA: Rachel Godeaux

CHIEF ADMINISTRATIVE OFFICER