

FAILED

PARISH ORDINANCE NO. PO-032-2024

AN ORDINANCE OF THE LAFAYETTE PARISH COUNCIL AMENDING THE FY 23/24 OPERATING BUDGET AND ADJUSTING MANNING TABLES OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT BY ADDING ONE (1) DIRECTOR AND ONE (1) EMERGENCY MANAGEMENT OFFICER, TO CREATE THE LAFAYETTE PARISH OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS DIVISION WITHIN THE OFFICE OF THE MAYOR-PRESIDENT

BE IT ORDAINED by the Lafayette Parish Council, that:

WHEREAS, La. R.S. 29:727 defines powers of the parish president and penalties for violations; and

WHEREAS, La. R.S. 29:727A states that each political subdivision within this state shall be within the jurisdiction of and served by the Governor's Office of Homeland Security and Emergency Preparedness for purposes of homeland security and emergency preparedness and by a parish homeland security and emergency preparedness agency responsible for emergency or disaster mitigation, preparedness, response, and recovery; and

WHEREAS, La. R.S. 29:727B states that each parish president is authorized and directed to establish an office of homeland security and emergency preparedness for the respective parish; and

WHEREAS, La. R.S. 29:727C states that each parish president shall maintain a homeland security and emergency preparedness agency which, except as otherwise provided under this Chapter, has jurisdiction over and serves the entire parish; and

WHEREAS, La. R.S. 29:728 defines the Parish homeland security and emergency preparedness agency; and

WHEREAS, La. R.S. 29:728A states that each parish office of homeland security and emergency preparedness thus created shall have a director who shall be appointed by the parish president of the parish establishing such organization and each director shall be commissioned by the director of the Governor's Office of Homeland Security and Emergency Preparedness, and, further that the parish director thus appointed and commissioned shall serve at the pleasure of the parish president; and

WHEREAS, La. R.S. 29:728B further states that nothing in that statutory section shall be construed to prevent the parish president from serving as the director; and

WHEREAS, La. R.S. 29:728C further states that the director of the parish office of homeland security and emergency preparedness shall have direct responsibility for the organization, administration, and operation of such local organization for homeland security and emergency preparedness subject to the direction and control of the parish president under the

general direction and control of the governor and the Governor’s Office of Homeland Security and Emergency Preparedness.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette Parish Council, that:

SECTION 1: All of the aforescribed “Whereas” clauses are adopted as part of this ordinance.

SECTION 2: The FY 23/24 operating budget and manning tables of the Office of the Lafayette Mayor-President of the Lafayette City-Parish Consolidated Government is hereby amended by adding one (1) Director and one (1) Emergency Management Officer to create the Lafayette Parish Office of Homeland Security and Emergency Preparedness Division within the Office of the Lafayette Mayor-President.

SECTION 3: The FY 23/24 operating budget of the Office of the Lafayette Mayor-President of the Lafayette City-Parish Consolidated Government will fund these positions from the unexpended and unencumbered personnel salaries. The annual recurring cost of these new positions are \$186,133.88.

SECTION 4: This adjustment shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Clerk of the Council.

SECTION 5: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 6: This ordinance shall become effective upon signature of the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

AUTHORIZATION FOR BUDGETARY REVISIONS

Fiscal Year: 2024
 Budget Adjustment Codes: Supplemental-Fund Balance
 Ordinance #: _____
 Fund: Description: 105 GENERAL FUND - PARISH
 Justification: Amending the FY 2324 Operating budget and naming tables by adding (1) OHSEP Director and (1) Emergency Management Officer position to create the Office of Homeland Security and Emergency Preparedness Division within the Mayor-President's Office. Annual recurring cost = \$186,133.88

REVISED FUND 105
 Page _____ of _____

| ACCOUNTING UNIT | ACCOUNT | SUB ACCOUNT | ACCOUNT DESCRIPTION | ACTIVITY | ACTIVITY DESCRIPTION | ACCOUNT CATEGORY | ADJUSTMENT AMOUNT | CURRENT GL BUDGET | ADJUSTED BUDGET | CURRENT AC BUDGET | ADJUSTED BUDGET |
|-------------------|---------|-------------|--------------------------------|----------|----------------------|------------------|-------------------|-------------------|-----------------|-------------------|-----------------|
| 1051203 | 49980 | | NET LOSS-USE OF FUND BALANCE | | | | (78,594.00) | (3,164,615.38) | (3,243,209.38) | | |
| 1051203 | 50000 | | PERSONNEL SALARIES | | | | 45,101.00 | 0.00 | 45,101.00 | | |
| 1051203 | 50400 | | RETIREMENT/MEDICARE TAX | | | | 5,841.00 | 0.00 | 5,841.00 | | |
| 1051203 | 50415 | | GROUP HEALTH INSURANCE | | | | 7,338.00 | 0.00 | 7,338.00 | | |
| 1051203 | 50430 | | GROUP LIFE INSURANCE | | | | 272.00 | 0.00 | 272.00 | | |
| 1051203 | 70907 | | WORKERS COMPENSATION INSURANCE | | | | 244.00 | 0.00 | 244.00 | | |
| 1051203 | 50920 | | CONTRACTUAL SERVICES | | | | 10,000.00 | 0.00 | 10,000.00 | | |
| 1051203 | 70200 | | EXPENSE ALLOWANCE | | | | 126.00 | 0.00 | 126.00 | | |
| 1051203 | 70300 | | POSTAGE/SHIPPING CHARGES | | | | 50.00 | 0.00 | 50.00 | | |
| 1051203 | 70400 | | PRINTING & BINDING | | | | 150.00 | 0.00 | 150.00 | | |
| 1051203 | 72700 | | PUBLICATION & RECORDATION | | | | 50.00 | 0.00 | 50.00 | | |
| 1051203 | 70500 | | SUPPLIES & MATERIALS | | | | 1,500.00 | 0.00 | 1,500.00 | | |
| 1051203 | 50600 | | TELECOMMUNICATIONS | | | | 300.00 | 0.00 | 300.00 | | |
| 1051203 | 72600 | | TRAINING OF PERSONNEL | | | | 500.00 | 0.00 | 500.00 | | |
| 1051203 | 70800 | | TRANSPORTATION | | | | 522.00 | 0.00 | 522.00 | | |
| 1051203 | 50925 | | TRAVEL & MEETINGS | | | | 100.00 | 0.00 | 100.00 | | |
| 1051203 | 89000 | | VEHICLE SUBSIDY LEASES | | | | 1,500.00 | 0.00 | 1,500.00 | | |
| 105246001201203 | | | CAPITAL OUTLAY | | | | 5,000.00 | 0.00 | 5,000.00 | | |
| | | | COMPUTER HWME & RELATED EQUIP | | | | 89000 | 0.00 | 5,000.00 | | |
| Total Adjustments | | | | | | | 0.00 | | | | |

Note: Revenue is a credit account therefore an increase is a credit (minus) and a decrease is a debit (plus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

Reserve Balances (Budget Use Only)

Operating Funds
 Reserve Accum Use of P.Y. Fund Balance
 Transfer No. _____
 Balance After This Transfer: _____

Capital Funds
 Reserve Accum Use of P.Y. Fund Balance
 Transfer No. _____
 Balance After This Transfer: _____

JK
 6.17.24

DIVISION HEAD:  DATE: 6/12/24
 DEPARTMENT HEAD:  DATE: 6/17/24
 BUDGET MANAGEMENT OFFICER: _____ DATE: _____
 MAYOR-PRESIDENT: _____ DATE: _____

| EO-PRESIDENTS OFFICE/1200 | | | | | | | | | | | | | | |
|--|-------|-----|---------------|-----------------------------------|---------|--------|-----------|----------|------------|----------------|---------------------------------------|--------------|------------|--------------|
| CALCULATE THE COST OF SALARIES & BENEFITS FOR (2) NEW POSITIONS FOR FY25 | | | | | | | | | | | | | | |
| FY 23/24 | | | | | | | | | | | | | | |
| EFFECTIVE DATE: 07/07/24 | | | | | | | | | | | | | | |
| DIV | CLASS | QTY | EMPLOYEE NAME | POSITION TITLE | NEW | | OLD | | Difference | | GROSS ANNUAL RECURRING COST/(SAVINGS) | | | |
| | | | | | RATE | RATE | Amount | Percent | SALARIES | RETIREMENT | MEDICARE | GROUP HEALTH | GROUP LIFE | WORKERS COMP |
| 1200 | NEW | 1 | VACANT | OHSEP DIRECTOR | 48,0769 | 0.0000 | 48,0769 | 100.00% | 100,000.00 | 12,950.00 | 11,005.80 | 372.00 | 540.00 | 124,867.80 |
| 1200 | NEW | 1 | VACANT | EMERGENCY MANAGEMENT OFFICER | 21,1800 | 0.0000 | 21,1800 | 100.00% | 44,054.40 | 5,705.04 | 11,005.80 | 262.94 | 237.89 | 61,266.08 |
| | | | | TOTAL | 69,2569 | 0.0000 | 69,2569 | 100.00% | 144,054.40 | 18,655.04 | 22,011.60 | 634.94 | 777.89 | 186,133.88 |
| | | | | LCG Annual Transfer to 911 | | | | | | | | | | |
| | | | | 6,083.33 Monthly Amount | | | 15,033.67 | 3 Months | 45,101.00 | Salary | | | | |
| | | | | 3 Months to Pro Rate | | | 4,565.00 | | 13,695.00 | Rel Ben | | | | |
| | | | | 18,250.00 Pro Rate Monthly Amount | | | 58,796.00 | | 19,798.00 | Operating Cost | | | | |
| | | | | 64,750.00 Total Pro Rate Amount | | | 78,594.00 | | | | | | | |
| | | | | OHSEP Director | Min | 40.00 | Max | 48.08 | Min | 83,200.00 | Mid | 83,000.00 | Max | 100,000.00 |
| | | | | Emergency Management Officer | Min | 21.18 | Max | 31.76 | Min | 44,054.40 | Mid | 55,057.60 | Max | 66,060.80 |



Internal Memorandum

Mayor-President's Office
Administration Division (1200)

TO: Rachel Godeaux

DATE: June 17, 2024

THRU: Karen Fontenot

JK

THRU: Spencer Lormand

JK km

FROM: Christina Dayries

cd

SUBJECT: Parish Council Agenda Item – Adding one (1) Director and one (1) Emergency Management Officer, to create the Lafayette Parish Office of Homeland Security and Emergency Preparedness Division within the Office of the Mayor-President

Attached is an ordinance & budget revision amending the FY 23/24 operating budget and adjusting the manning tables of the Lafayette City-Parish Consolidated Government by adding one (1) Director and one (1) Emergency Management Officer, to create the Lafayette Parish Office of Homeland Security and Emergency Preparedness Division within the Office of the Mayor-President.

If you approve, please place this on the Parish Council agenda to be introduced on Tuesday, July 2, 2024.

Please let me know if you should have any questions or need additional information.

Sincerely,

Christina Dayries
Chief of Staff

CD/ds

Attachments

LAFAYETTE PARISH COUNCIL MEETING

AGENDA ITEM SUBMITTAL FORM

1) **JUSTIFICATION FOR REQUEST:** An ordinance of the Lafayette Parish Council amending the FY 23/24 Operating Budget and Manning Tables of the Lafayette City-Parish Consolidated Government by adding one (1) Director and one (1) Emergency Management Officer to create the Lafayette Parish Office of Homeland Security and Emergency Preparedness Division within the Office of the Mayor-President

2) **ACTION REQUESTED:** Adoption of Ordinance

3) **COUNCIL DISTRICT(S) (CIP PROGRAM/PROJECTS ONLY):** N/A

4) **REQUESTED ACTION OF COUNCIL:**

A) INTRODUCTION: July 2, 2024

B) FINAL ADOPTION: July 16, 2024

5) **DOCUMENTATION INCLUDED WITH THIS REQUEST:**

A) Cover Memo (1 page)

B) Submittal Item Justification Form (1 page)

C) Ordinance (2 pages)

D) Budgetary Revision (1 page)

E) Salary Calculation (1 page)

6) **FISCAL IMPACT:**

 Fiscal Impact (Explain)

 X No Fiscal Impact

RECOMMENDED BY:


CHRISTINA DAYRIES
CHIEF OF STAFF

APPROVED FOR AGENDA:


RACHEL GODEAUX
CHIEF ADMINISTRATIVE OFFICER

FAILED

DISPOSITION OF ORDINANCE NO. PO-032-2024

1. This ordinance was introduced:
July 2, 2024
YEAS: Tabor, Richard,
Stansbury, Guilbeau, Rubin

NAYS: None

ABSENT: None

ABSTAIN: None

Final disposition by Council:
July 16, 2024
YEAS: Tabor, Richard

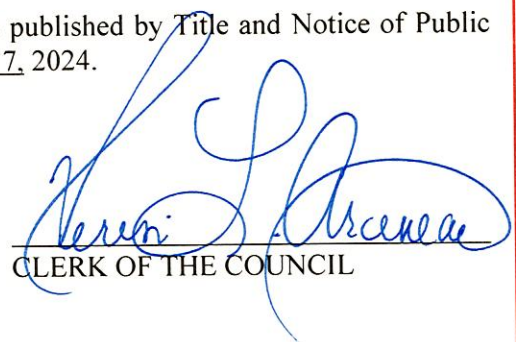
NAYS: Stansbury, Guilbeau

ABSENT: Rubin

ABSTAIN: None

2. Notice of Public Hearing: This ordinance was published by Title and Notice of Public Hearing was published in the Advertiser on July 7, 2024.

3. This ordinance failed to be adopted.


CLERK OF THE COUNCIL

