

**PARISH ORDINANCE NO. PO-052-2024**

**AN ORDINANCE OF THE LAFAYETTE PARISH COUNCIL AMENDING THE FY 24/25 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT BY INCREASING REVENUES IN THE AMOUNT OF \$154,700.55 IN EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) AND STATE HOMELAND SECURITY PROGRAM (SHSP) FUNDS RECEIVED FROM THE GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS (GOHSEP) AND APPROPRIATING FUNDS WITHIN THE LAFAYETTE PARISH OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS**

**BE IT ORDAINED** by the Lafayette Parish Council, that:

**SECTION 1:** The FY 24/25 operating budget of the Lafayette City-Parish Consolidated Government is hereby amended by increasing revenues in the amount of \$154,700.55, received from the Governor's Office of Homeland Security and Emergency Preparedness. The GOHSEP funding is awarded under the Federal Fiscal Year 2024 (FY 2024) Emergency Management Performance Grant (EMPG) in the amount of \$62,305.23 and FY 2024 State Homeland Security Program (SHSP) in the amount of \$92,395.32, and appropriating funds within the Lafayette Parish Office of Homeland Security and Emergency Preparedness.

**SECTION 2:** This increase in revenues shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Clerk of the Council.

**SECTION 3:** The purpose of the EMPG to assist state, local, tribal, and territorial efforts in emergency management to enhance our ability to prepare for, prevent where possible, respond to, recover from and mitigate against emergency and disaster events, including an all-hazards approach, which addresses natural, accidental or man-made events.

**SECTION 4:** The purpose of the SHSP is assists state, local, tribal, and territorial efforts to build, sustain, and deliver the capabilities necessary to prevent, prepare for, protect against, and respond to acts of terrorism.

**SECTION 5:** The Lafayette City-Parish Consolidated Government will use the funds to implement projects for the parish of Lafayette emergency management and first responder agencies as approved by the Parish Emergency Management Advisory Committee (PEMAC) in accordance with La. R.S. 29:727(I).

**SECTION 6:** There is no matching requirement for these grant programs.

**SECTION 7:** The Lafayette Mayor-President, or her designee, is hereby authorized to amend the operating budget within the grant period by transferring any unexpended appropriated balances into or out of salaries and benefits line items and all other expense line items in order to expend the total award amount in accordance with the EMPG and SHSP regulations.

**SECTION 8:** All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

**SECTION 9:** This ordinance shall become effective upon signature of the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto, or upon an override of a veto, whichever occurs first.

\* \* \* \* \*

AUTHORIZATION FOR BUDGETARY REVISIONS

Fiscal Year: 2025

Budget Adjustment Codes:  
Disposition of new revenues

Fund: Description:  
136 GRANTS - FEDERAL-PARISH

Page 1 of 1

Ordinance #:

Justification:  
To recognize grant revenues in the amount of 92,395.32 from the 2024 State Homeland Security Grant Program, Grant period (Sept 1, 2024 through March 1, 2027) and 62,305.23 from the 2024 Emergency Management Performance Grant Grant period (Oct 1, 2023 through May 31, 2026)

ACCOUNTING UNIT	ACCOUNT	SUB ACCOUNT	ACCOUNT DESCRIPTION	ACTIVITY	ACTIVITY DESCRIPTION	ACCOUNT CATEGORY	ADJUSTMENT AMOUNT	CURRENT GL BUDGET	ADJUSTED BUDGET	CURRENT AC BUDGET	ADJUSTED BUDGET
1360999	42000		PUBLIC SAFETY FEDERAL GRANTS	136022509990001	2024 SHSP-EMM-2024-SS-06277	42000	(92,395.32)	0.00	(92,395.32)	0.00	(92,395.32)
1361203	70907		CONTRACTUAL SERVICES	136012512030001	2024 SHSP-EMM-2024-SS-06277	70907	15,000.00	0.00	15,000.00	0.00	15,000.00
1361203	89000		CAPITAL OUTLAY	136012512030101	SHSP-EMM-2024-SS-06277/EQUIP	89000	77,395.32	0.00	77,395.32	0.00	77,395.32
1360999	42000		PUBLIC SAFETY FEDERAL GRANTS	136022509990001	2024 EMPG-EMT-2024-EP-06015	42000	(92,305.23)	(92,395.32)	(156,700.55)	0.00	(62,305.23)
1361203	70907		CONTRACTUAL SERVICES	136022512030001	2024 EMPG-EMT-2024-EP-06015	70907	25,700.23	15,000.00	40,700.23	0.00	25,700.23
1361203	50000		PERSONNEL SALARIES	136022512030001	2024 EMPG-EMT-2024-EP-06015	50000	28,867.00	0.00	28,867.00	0.00	28,867.00
1361203	50400		GROUP HEALTH INSURANCE	136022512030001	2024 EMPG-EMT-2024-EP-06015	50400	3,689.00	0.00	3,689.00	0.00	3,689.00
1361203	50415		GROUP LIFE INSURANCE	136022512030001	2024 EMPG-EMT-2024-EP-06015	50415	174.00	0.00	174.00	0.00	174.00
1361203	50430		WORKERS COMPENSATION INSURANCE	136022512030001	2024 EMPG-EMT-2024-EP-06015	50430	156.00	0.00	156.00	0.00	156.00
1361203	50500		RETIREMENT/MEDICARE TAX	136022512030001	2024 EMPG-EMT-2024-EP-06015	50500	3,739.00	0.00	3,739.00	0.00	3,739.00
1051203	50000		PERSONNEL SALARIES				(28,867.00)	144,066.00	115,199.00		
1051203	50400		GROUP HEALTH INSURANCE				(3,689.00)	22,012.00	18,345.00		
1051203	50415		GROUP LIFE INSURANCE				(174.00)	635.00	461.00		
1051203	50430		WORKERS COMPENSATION INSURANCE				(156.00)	778.00	622.00		
1051203	50500		RETIREMENT/MEDICARE TAX				(3,739.00)	18,655.00	14,916.00		
1050999	48980		NET LOSS/USE OF FUND BALANCE				36,806.00	(36,910,099.00)	(36,873,454.00)		
Total Adjustments							0.00				

Note: Revenue is a credit account therefore an increase is a credit (minus) and a decrease is a debit (plus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

Reserve Balances (Budget Use Only)

☐ Operating Funds  
Reserve  
Accum Use of P.Y. Fund Balance  
Transfer No. \_\_\_\_\_  
Balance After This Transfer \_\_\_\_\_

Capital Funds

☐ Reserve  
Accum Use of P.Y. Fund Balance  
Transfer No. \_\_\_\_\_  
Balance After This Transfer \_\_\_\_\_

DIVISION HEAD

DATE

DEPARTMENT HEAD

DATE

BUDGET MANAGEMENT OFFICER

DATE

MAYOR-PRESIDENT

DATE

Signature authority 10/2/24 - 10/4/24

EO-PRESIDENTS OFFICE/1203														
CALCULATE THE COST OF GRANT PORTION OF SALARIES & BENEFITS FOR (2) POSITIONS IN FY25														
FY 24/25														
EFFECTIVE DATE: 11/10/24														
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## Governor's Office of Homeland Security and Emergency Preparedness Grant Agreement

GRANT AWARD INFORMATION	
Subrecipient Name	Lafayette City-Parish Consolidated Government
Address	220 West Willow Street
City, State	Lafayette, LA
Zip	70502-4017
Authorized Agent Name, Title	Monique Boulet, Mayor-President
Primary Agent Name, Title	Christina Dayries, Chief of Staff
Alternate Agent Name, Title	Chad Sonnier, OHSEP Director

Grant Title	2024 Emergency Management Performance Grant (EMPG)			
Grant Award Number	EMT-2024-EP-05015			
CFDA Number	97.042			
Grant Award Amount	\$62,305.23			
Subrecipient Award Date	October 1, 2024			
Subrecipient Period of Performance	Begin Date	October 1, 2023	End Date	May 31, 2026
Grant Cost Share	Federal	100.00%	State/Local	0.00%

### GRANT AWARD CERTIFICATIONS

- ☒ As the duly authorized representative to sign on behalf of the sub-recipient participating in this grant and, on behalf of the sub-recipient, I do hereby certify as listed by my signature below that I have reviewed the designated representatives listed above, and that all information is current and correct. The above Primary Agent and Alternate Agent is hereby authorized to execute and file an application on behalf of the sub-recipient for the purpose of obtaining certain federal financial assistance under the Emergency Management Performance Grant (EMPG) program.
- ☒ As the duly authorized representative to sign on behalf of the sub-recipient participating in this grant and, on behalf of the sub-recipient, I do hereby certify as listed by my signature below that I have reviewed, will accept and will comply with the State Administrative Agent (SAA) special conditions, attached hereto.
- ☒ As the duly authorized representative to sign on behalf of the sub-recipient participating in this grant and, on behalf of the sub-recipient, I do hereby certify as listed by my signature below that I have reviewed, will accept and will comply with the federal grant agreement articles and grant guidance, attached hereto.

### STATE ADMINISTRATIVE AGENT AUTHORIZATION OF AWARD

\_\_\_\_\_  
Date of Sub-Award

### SUB-RECIPIENT GRANT CERTIFICATION AND ACCEPTANCE BY AUTHORIZED AGENT

\_\_\_\_\_  
Date of Certification and Acceptance



## Governor's Office of Homeland Security and Emergency Preparedness Grant Agreement

GRANT AWARD INFORMATION	
Subrecipient Name	Lafayette City-Parish Consolidated Government
Address	220 West Willow Street
City, State	Lafayette, LA
Zip	70502-4017
Authorized Agent Name, Title	
Primary Agent Name, Title	
Alternate Agent Name, Title	

Grant Title	2024 State Homeland Security Grant Program (SHSP)			
Grant Award Number	EMW-2024-SS-05277			
CFDA Number	97.067			
Grant Award Amount	\$92,395.32			
Subrecipient Award Date	October 1, 2024			
Subrecipient Period of Performance	Begin Date	September 1, 2024	End Date	March 1, 2027
Grant Cost Share	Federal	100.00%	State/Local	0.00%

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- ☒ As the duly authorized representative to sign on behalf of the sub-recipient participating in this grant and, on behalf of the sub-recipient, I do hereby certify as listed by my signature below that I have reviewed the designated representatives listed above, and that all information is current and correct. The above Primary Agent and Alternate Agent is hereby authorized to execute and file an application on behalf of the sub-recipient for the purpose of obtaining certain federal financial assistance under the State Homeland Security Program (SHSP) program.
- ☒ As the duly authorized representative to sign on behalf of the sub-recipient participating in this grant and, on behalf of the sub-recipient, I do hereby certify as listed by my signature below that I have reviewed, will accept and will comply with the State Administrative Agent (SAA) special conditions, attached hereto.
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\_\_\_\_\_  
Date of Sub-Award

### SUB-RECIPIENT GRANT CERTIFICATION AND ACCEPTANCE BY AUTHORIZED AGENT

\_\_\_\_\_  
Date of Certification and Acceptance



## Internal Memorandum

**Mayor-President's Office**  
Administration Division (Route 1200)

**TO:** Rachel Godeaux

**DATE:** October 2, 2024

**FROM:** Christina Dayries

**SUBJECT: AN ORDINANCE OF THE LAFAYETTE PARISH COUNCIL AMENDING THE FY 24/25 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT BY INCREASING REVENUES IN THE AMOUNT OF \$154,700.55 IN EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) AND STATE HOMELAND SECURITY PROGRAM (SHSP) FUNDS RECEIVED FROM THE GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS (GOHSEP) AND APPROPRIATING FUNDS WITHIN THE LAFAYETTE PARISH OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS**

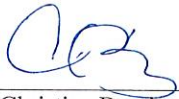
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Attached for consideration by the Lafayette Parish Council is a proposed Parish Ordinance amending the FY 24/25 operating budget for the Lafayette Parish Office of Homeland Security and Emergency Preparedness. Through increased revenue in the amount of \$154,700.55, received from the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP). The GOHSEP funding is awarded under the Federal Fiscal Year 2024 (FY 2024) Emergency Management Performance Grant (EMPG) in the amount of \$62,305.23 and the FY 2024 State Homeland Security Program (SHSP) in the amount of \$92,395.32.

If you approve, please place this on the Parish Council agenda as this is a Parish only funded division, to be introduced on Tuesday, October 15, 2024 and adopted November 4, 2024.

Please let me know if you should have any questions or need additional information.

Sincerely,



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Christina Dayries  
Chief of Staff

CD/me

Attachment

LAFAYETTE PARISH COUNCIL MEETING

AGENDA ITEM SUBMITTAL FORM

1) **JUSTIFICATION FOR REQUEST:** An Ordinance of the Lafayette Parish Council amending the FY 24/25 Operating budget of the Lafayette City-Parish Consolidated Government by increasing revenues in the amount of \$154,700.55 in Emergency Management Performance Grant (EMPG) and State Homeland Security Program (SHSP) funds received from the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) and appropriating funds within the Lafayette Parish Office of Homeland Security and Emergency Preparedness.

2) **ACTION REQUESTED:** Adoption of ordinance

3) **COUNCIL DISTRICT(S) (if applicable):** \_\_\_\_\_

4) **REQUESTED ACTION OF COUNCIL:**

A) **INTRODUCTION:** October 15, 2024

B) **FINAL ADOPTION:** November 4, 2024

5) **DOCUMENTATION INCLUDED WITH THIS REQUEST:**

A) Cover Memo (1 page)

B) Submittal (1 page)

C) Ordinance (2 pages)

D) Revision of budget (1 page)

E) Salary Calculation (1 page)

F) Grant Award Letter for EMPG (1 page)

G) Grant Award Letter for SHSP (1 page)

6) **FISCAL IMPACT:**

X Fiscal Impact (Increased revenue via State Agency Pass Through Funding from FEMA)

     No Fiscal Impact

**RECOMMENDED BY:**

  
\_\_\_\_\_  
CHRISTINA DAYRIES  
CHIEF OF STAFF

**APPROVED FOR AGENDA:**

  
\_\_\_\_\_  
RACHEL GODEAUX  
CHIEF ADMINISTRATIVE OFFICER