

**PARISH ORDINANCE NO. PO-054-2024**

**AN ORDINANCE OF THE LAFAYETTE PARISH COUNCIL AMENDING THE FY 24/25 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT BY ADJUSTING THE MANNING TABLES WITHIN THE LIBRARY DEPARTMENT BY DELETING TWO (2) LIBRARY ASSOCIATE I REGULAR LESS THAN FULL-TIME POSITIONS AND ADDING TWO (2) LIBRARY ASSOCIATE I REGULAR FULL-TIME POSITIONS**

**BE IT ORDAINED** by the Lafayette Parish Council, that:

**SECTION 1:** The FY 24/25 operating budget and manning tables of the Lafayette City-Parish Consolidated Government are hereby amended and adjusted by deleting two (2) Library Associate I Less Than Full-time positions and adding two (2) Library Associate I Regular Full-time positions.

**SECTION 2:** The FY 24/25 operating budget shall be amended by using fund balance to adjust the Personnel Salaries and related benefit accounts in Fund 263.

**SECTION 3:** This ordinance shall approve costs, expenses, salaries, and benefits as reflected in the pertinent documents, which are attached hereto and made a part hereof and filed in the Office of the Clerk of the Council.

**SECTION 4:** All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

**SECTION 5:** This ordinance shall become effective upon the signature of the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto, or upon an override of a veto, whichever occurs first.

\* \* \* \* \*

This page intentionally left blank

Page 1 of 1

Delete 2 part-time LIBRARY ASSOCIATE I positions (1810-31 and 1810-7) at 1040 hours and Add 2 full-time LIBRARY ASSOCIATE I positions (1810-31 and 1810-7) at 2040 hours. *Annual recurring*

GL

00.00

02/10/01

10-10-24

MAYOR-PRESIDENT	DATE
-----------------	------

DEPARTMENT/SECTION-LIBRARY																													
DESCRIPTION: Delete 2 part-time LIBRARY ASSOCIATE   positions and Add 2 full-time LIBRARY ASSOCIATE   positions																													
FY 24/25																													
EFFECTIVE DATE: 11/24/2024																													
DIV	CLASS	QTY	POSITION TITLE	NEW		OLD		Difference		GROSS ANNUAL RECURRING COST(SAVINGS)				SALARIES NEEDED FOR REMAINING 24.14 PAYROLLS															
				RATE	RATE	Amount	Percent	SALARIES	RETIREMENT	MEDICARE	HEALTH	LIFE	WORKERS' COMP	TOTAL	SALARIES	RETIREMENT	MEDICARE	HEALTH	LIFE	WORKERS' COMP	TOTAL								
DEPARTMENT/DIVISION																													
9200	1810-31	(1)	LIBRARY ASSOCIATE   PART TIME	0.0000	21.8400	(21.8400)	100.00%			(22,713.60)	(1,737.59)	0.00	0.00			(24,451.19)	(21,086.70)	(1,613.29)	0.00	0.00			(22,701.99)	0.00	0.00			(22,701.99)	
9200	1810-7	(1)	LIBRARY ASSOCIATE   PART TIME	0.0000	21.8400	(21.8400)	100.00%			(22,713.60)	(1,737.59)	0.00	0.00			(24,451.19)	(21,086.70)	(1,613.29)	0.00	0.00			(22,701.99)	0.00	0.00			(22,701.99)	
9200	1810-31	1	LIBRARY ASSOCIATE   FULL TIME	21.8400	0.0000	21.8400	100.00%			45,427.20	5,882.82	11,005.80	227.91	246.31		62,893.04	42,177.41	5,461.97	11,005.80	280.99	227.76			59,123.93	59,123.93	280.99			59,123.93
9200	1810-7	1	LIBRARY ASSOCIATE   FULL TIME	21.8400	0.0000	21.8400	100.00%			45,427.20	5,882.82	11,005.80	227.91	246.31		62,893.04	42,177.41	5,461.97	11,005.80	280.99	227.76			59,123.93	59,123.93	280.99			59,123.93
TOTAL				43.6800	43.6800	0.0000	0.00%			45,427.20	8,290.46	22,011.60	543.82	490.61		76,763.69	42,177.41	7,697.38	22,011.60	501.98	455.52			72,843.88	72,843.88	455.52			72,843.88



## Internal Memorandum

Lafayette Public Library (9200)

**TO:** Rachel Godeaux

**DATE:** October 11, 2024

**FROM:** Sarah Monroe

**SUBJECT: Manning Table Adjustment & Budget Revision**  
*Delete two (2) Less Than Full-Time Library Associate I*  
*Add two (2) Full-Time Library Associate I*

---

Please find attached an ordinance and supporting documents pertaining to amending the FY 2024-2025 budget and associated manning table of the Library Department. This adjustment is for the removal of two (2) vacant Regular Less Than Full-Time Associate I and the addition of two (2) Regular Full-Time Library Associate I.

After making several position reductions over recent budget cycles (less 6 positions in FY21/22, less 8 positions in FY22/23), it was determined that this adjustment is necessary to ensure a workforce to cover the duties required of a leaner staffing model.

The Library has been working with Civil Service on this adjustment and all is in order.

The Library Board of Control agreed to this change at the September 16, 2024 meeting.

If all is in order, please place this item on the next Council Agenda.

  
\_\_\_\_\_  
Danny Gillane  
Library Director

lja

*Attachments*

RECEIVED

OCT 16 2024

Lafayette Consolidated Government  
Chief Administrative Officer

LAFAYETTE PARISH COUNCIL MEETING

AGENDA ITEM SUBMITTAL FORM

1) **JUSTIFICATION FOR REQUEST:** An Ordinance of the Lafayette Parish Council  
approving and authorizing the changes to the FY24/25 operating budget by adjusting the manning  
tables within the Library Department by deleting two (2) Library Associate I Regular Less Than  
Full-Time position and adding two (2) Library Associate I Regular Full-Time position.

2) **ACTION REQUESTED:** Adoption of Ordinance

3) **REQUESTED ACTION OF COUNCIL:**

A) **INTRODUCTION:** November 4, 2024

B) **FINAL ADOPTION:** November 18, 2024

4) **DOCUMENTATION INCLUDED WITH THIS REQUEST:**

A) Cover Memo Library (1 page)

B) Submittal Form (1 page)

C) Ordinance (1 page)

D) Budget Revision (2 pages)

5) **FISCAL IMPACT:**

  X   Fiscal Impact  
(Annual estimated recurring cost \$76,764)

       No Fiscal Impact

RECOMMENDED BY:

Danny Bellare  
LIBRARY DIRECTOR

APPROVED FOR AGENDA:

Rachel Godeaux  
CHIEF ADMINISTRATIVE OFFICER