PARISH ORDINANCE NO. PO-054-2024

AN ORDINANCE OF THE LAFAYETTE PARISH COUNCIL AMENDING THE FY 24/25 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT BY ADJUSTING THE MANNING TABLES WITHIN THE LIBRARY DEPARTMENT BY DELETING TWO (2) LIBRARY ASSOCIATE I REGULAR LESS THAN FULL-TIME POSITIONS AND ADDING TWO (2) LIBRARY ASSOCIATE I REGULAR FULL-TIME POSITIONS

BE IT ORDAINED by the Lafayette Parish Council, that:

SECTION 1: The FY 24/25 operating budget and manning tables of the Lafayette City-Parish Consolidated Government are hereby amended and adjusted by deleting two (2) Library Associate I Less Than Full-time positions and adding two (2) Library Associate I Regular Full-time positions.

SECTION 2: The FY 24/25 operating budget shall be amended by using fund balance to adjust the Personnel Salaries and related benefit accounts in Fund 263.

SECTION 3: This ordinance shall approve costs, expenses, salaries, and benefits as reflected in the pertinent documents, which are attached hereto and made a part hereof and filed in the Office of the Clerk of the Council.

SECTION 4: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 5: This ordinance shall become effective upon the signature of the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto, or upon an override of a veto, whichever occurs first.

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Division Region	Total Adjustment Note: Revenue it Reserve Balance Reserve Accum Transt Balance		AUCOO	2639200 2639200 2639200	2639200 2639200	ACCOUNTING UNIT	Fiscal Year: Ordinance #:	
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10-11-34	ont therefore an i			7 71 <		SUB		
DEPARTMENT HAD	Total Adjustments Note: Revenue is a credit account therefore an increase is a credit (minus) and a decrease is a debit (plus). Expense is a debit account therefore an increase is a credit (minus) and a decrease is a debit (plus) and a decrease is a credit (minus). Reserve Balances (Budget Use Only) Operating Funds Reserve Accum Use of P.Y. Fund Balance Transfer No. Balance After This Transfer Balance After This Transfer Balance After This Transfer Balance After This Transfer			WORKERS COMP INSURANCE RETIREMENT/MEDICARE TAX NET LOSS-LISE OF FUND BALANCE	GROUP HEALTH INSURANCE	ACCOUNT DESCRIPTION PERSONNEL SALARIES	Budget Adjustment Codes: Intra-dept transfer of approp	
lan 10/11/2024	ebit (plus), Expense is a	ا عاد ا				ACTIVITY	Fund: 263	AUTHOR
BUDGET MANAGEMEN	debit account therefore an increase is a debit	::				ACTIVITY DESCRIPTION	Fund: Description: 263 LIBRARY FUND	AUTHORIZATION FOR BUDGETARY REVISIONS
	plus) and a de					CATEGORY	Justification: Delete 2 part-t LIBRARY ASS	NS
MK 10/15/24	crease is a credit (mir			7,698.00 (72,846.00)	22,012.00 502.00	ADJUSTMENT AMOUNT 42,178.00	time LIBRARY ASSO SOCIATE I positions!	
	10/24 A			839,229.00 (115,806.00)	921,804.00 35,416.00	BUDGET 6,332,690.00	OCIATE I positions(1: (1810-31 and 1810-7	
MAYOR-PRESIDENT	0-16-37			846,927.00 (188,652.00)	943,816.00 35,918.00	ADJUSTED BUDGET 6,374,868.00	810-31 and 1810) at 2040 hours.	
	_					CURRENT AC BUDGET	Page 1 of 1 Justification: Delete 2 part-time LIBRARY ASSOCIATE I positions(1810-31 and 1810-7) at 1040 hours, and Add 2 full-time LIBRARY ASSOCIATE I positions(1810-31 and 1810-7) at 2040 hours. ルランシュービ アエーション・ション・ション・ション・ション・ション・ション・ション・ション・ション・	
DATE Updated 10/28/21						ADJUSTED	nd Add 2 full-time	•

	TOTAL 43.6800 43.6800	COLORS AGOOGNIE LOCK LIME	I I BRABY ASSOCIATE FOLL INIE	1 LIBRARY ASSOCIATE LETTINE	(1) LIBRARY ASSOCIATE I PART TIME	9200 1810-31 (1) LIBRARY ASSOCIATE LIBRART TIME	DEPARTMENT/DIVISION		CLASS QTY POSITION TITLE	NEW				EFFECTIVE DATE: 11/24/2024	FY 24/25	DESCRIPTION, Delete 2 part-time LIBRARY ASSOCIATE positions and Add 2 full-time IBRARY ASSOCIATE positions
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_	0.0000 0	1.8400 100.00%	Г	21.8400) 100.00%		f		Amount Percent	Cilialatica	Discount					A Positions	IATE I positions
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100.0	490.61	245.31	245.31	0.00	0.00			COMP	GROUP WORKER'S	COST/(SAVINGS)						
70,700,00	76 763 60	62 833 04	62,833,04	(24,451.19)	(24,451.19).			TOTAL							200000000000000000000000000000000000000	
12, 17, 14,	42 477 44	42 177 41	42.177.41 .	(21,088.70)	(21,088.70)		-	SALARIES			-					
	1	-			(1,613.29)			MEDICARE HEALTH	RETIREMENT GROUP	SALARIES NE						
,,037.30 : ZZ,011.00	22 011 60	5.461 97 11 005 80	5.461.97 11.005.80	0.00	0.00			HEALTH		SALARIES NEEDED FOR REMAINING 24.14 PAYROLLS				•		-
001.00	501 98	250 99	250,99	0.00.	0.00			LIFE	GROUP WORKER'S	MAINING 24.			-			
100.02	455 52	227 76	227.76	0.00	0.00			COMP	WORKER'S	14 PAYROLL					-	
1.000	72 843 88	59 123 93	59,123,93	(22,701.99)	(22,701.99)			TOTAL		0.						



Internal Memorandum

Lafayette Public Library (9200)

TO: Rad

Rachel Godeaux

DATE: October 11, 2024

FROM:

Sarah Monroe

SUBJECT:

Manning Table Adjustment & Budget Revision

Delete two (2) Less Than Full-Time Library Associate I

Add two (2) Full-Time Library Associate I

Please find attached an ordinance and supporting documents pertaining to amending the FY 2024-2025 budget and associated manning table of the Library Department. This adjustment is for the removal of two (2) vacant Regular Less Than Full-Time Associate I and the addition of two (2) Regular Full-Time Library Associate I.

After making several position reductions over recent budget cycles (less 6 positions in FY21/22, less 8 positions in FY22/23), it was determined that this adjustment is necessary to ensure a workforce to cover the duties required of a leaner staffing model.

The Library has been working with Civil Service on this adjustment and all is in order.

The Library Board of Control agreed to this change at the September 16, 2024 meeting.

If all is in order, please place this item on the next Council Agenda.

Danny Gillane
Library Director

lja

Attachments

RECEIVED

OCT 16 2024

Lasayette Consolidated Government

LAFAYETTE PARISH COUNCIL MEETING

AGENDA ITEM SUBMITTAL FORM

1)	JUSTIFICATI	ON FOR REQUEST: An Ordinance of the Lafayette Parish Council
appro	oving and authoriz	zing the changes to the FY24/25 operating budget by adjusting the manning
table	s within the Libra	ry Department by deleting two (2) Library Associate I Regular Less Than
Full-	Time position and	adding two (2) Library Associate I Regular Full-Time position.
2)	ACTION REQ	UESTED: Adoption of Ordinance
3)	REQUESTED	ACTION OF COUNCIL:
	A)	INTRODUCTION: November 4, 2024
	В)	FINAL ADOPTION: November 18, 2024
4)	DOCUMENTA	ATION INCLUDED WITH THIS REQUEST:
	A)	Cover Memo Library (1 page)
	В)	Submittal Form (1 page)
	C)	Ordinance (1 page)
	D)	Budget Revision (2 pages)
5)	FISCAL IMPA	ACT:
	X	Fiscal Impact
		(Annual estimated recurring cost \$76,764)
	·	No Fiscal Impact
		RECOMMENDED BY:
		Opposed Bleave
		LIBRARY DIRECTOR
		APPROVED FOR AGENDA:
		Kaelul Aodeans
		CHIEF ADMINISTRATIVE OFFICER