

ORDINANCE NO. JO-004-2025

A JOINT ORDINANCE OF THE LAFAYETTE CITY COUNCIL AND THE LAFAYETTE PARISH COUNCIL AMENDING THE FY 24/25 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT BY INCREASING REVENUES IN THE AMOUNT OF \$810,000 RECEIVED FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT'S LEAD HAZARD REDUCTION CAPACITY BUILDING GRANT PROGRAM, APPROPRIATING CAPACITY BUILDING FUNDS WITHIN THE COMMUNITY DEVELOPMENT AND PLANNING DEPARTMENT, AND APPROPRIATING \$155,359 OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND BALANCE WITHIN THE COMMUNITY DEVELOPMENT AND PLANNING DEPARTMENT AS LEVERAGE FOR THE CAPACITY BUILDING GRANT PROGRAM

BE IT ORDAINED by the Lafayette City Council and the Lafayette Parish Council, that:

WHEREAS, Lafayette City-Parish Consolidated Government (LCG) submitted a grant application for the Lead Hazard Reduction Capacity Building Grant Program to the U.S. Department of Housing and Urban Development (HUD) Office of Lead Hazard Control and Healthy Homes; and

WHEREAS, LCG intends to leverage the Lead Hazard Reduction Capacity Building program by allocating Federal Community Development Block Grant (CDBG) funds, also received by HUD; and

WHEREAS, HUD has approved LCG's Capacity Building grant application in the amount of \$810,000.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette City Council and Lafayette Parish Council, that:

SECTION 1: All of the aforescribed "Whereas" clauses are herein adopted as part of this ordinance.

SECTION 2: The FY 24/25 operating budget of the LCG is hereby amended by increasing revenues in the amount of \$810,000 received from the U.S. Department of Housing and Urban Development's Lead Hazard Reduction Capacity Building Grant Program (LHR-CB) and appropriating within the Community Development and Planning Department.

SECTION 3: The FY 24/25 operating budget of LCG is hereby further amended by designating \$155,359 in Federal CDBG funds within the Community Development and Planning Department toward the Lead Hazard Reduction Capacity Building Program.

SECTION 4: The purpose of this program is to educate and enhance the ability of LCG, area non-profit organizations, and area private contractors to properly identify and safely remediate lead-based paint in older Lafayette homes; as well as to perform remediation in the third and final year of the program.

SECTION 5: There is no matching requirement for this grant; however, LCG is providing an applicant cost-share for this program in order to enhance the program's effectiveness. The cost-share includes \$155,359 in Federal CDBG Fund Balance to supplement program costs, an in-kind match of \$31,326 of CDBG for staff time related to managing the grant funds and pre-award training, and in-kind match of \$41,050 City General Fund for staff time related to managing the program activities.

SECTION 6: The Lafayette Mayor-President, or her designee, is hereby authorized to amend the operating budget within the grant period by transferring any unexpended appropriated balances into or out of salaries and benefits line items and all other expense line items in order to expend the total award amount in accordance with Federal regulations.

SECTION 7: The Lafayette City Council and Lafayette Parish Council hereby authorize the Lafayette Mayor-President, or her designee, to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned project.

SECTION 8: This increase in revenues shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Clerk of the Council.

SECTION 9: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 10: After first having been adopted by a majority of an authorized membership of both the Lafayette Parish Council and the Lafayette City Council, this joint ordinance shall become effective upon signature of this joint ordinance by the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto, or upon override of a veto, whichever occurs first.

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AUTHORIZATION FOR BUDGETARY REVISIONS

Page of

Fiscal Year: 2025 **Budget Adjustment Codes:** 168 HUD REHABILITATION FUND **Justification:** To appropriate \$810,000 in 2024 LHR-CB funds received from the U. S. Department of Housing and Urban Development. Grant #: LALCB0024-24. Grant Period: 2/15/25 - 2/14/28. Also to appropriate \$155,359 in CDBG Fund Balance for the LHR-CB Program

Ordinance #: _____

ACCOUNTING UNIT	ACCOUNT	SUB ACCOUNT	ACCOUNT DESCRIPTION	ACTIVITY	ACTIVITY DESCRIPTION	ACCOUNT CATEGORY	ADJUSTMENT AMOUNT	GL			AC		
								CURRENT	ADJUSTED	BUDGET	CURRENT	ADJUSTED	BUDGET
1680999	42000		PUBLIC SAFETY FEDERAL GRANTS	168012509900001	LHR-CB	42000	(810,000.00)	0.00	0.00	(810,000.00)	0.00	0.00	(810,000.00)
1688132	50100		TEMPORARY EMPLOYEES	168012581320001	LHR-CAPACITY-BUILDING	50100	374,400.00	0.00	0.00	374,400.00	0.00	0.00	374,400.00
1688132	50500		RETIREMENT/MEDICARE TAX	168012581320001	LHR-CAPACITY-BUILDING	50500	28,642.00	0.00	0.00	28,642.00	0.00	0.00	28,642.00
1688132	70907		CONTRACTUAL SERVICES	168012581320001	LHR-CAPACITY-BUILDING	70907	342,295.00	0.00	0.00	342,295.00	0.00	0.00	342,295.00
1688132	72600		TRANSPORTATION	168012581320001	LHR-CAPACITY-BUILDING	72600	402.00	0.00	0.00	402.00	0.00	0.00	402.00
1688132	89000		CAPITAL OUTLAY	168012581320801	LHR CAP BLD-COMP EQUIP & SUP	89000	7,261.00	0.00	0.00	7,261.00	0.00	0.00	7,261.00
1688132	89000		CAPITAL OUTLAY	168012581320802	LHR-CAP BLD XRF LED PANT ANLYZ	89000	57,000.00	0.00	0.00	57,000.00	0.00	0.00	57,000.00
					SUBTOTAL LHR-CB - \$810,000								
1628155	77280		RESERVE-GRANTS/CONTRACTS	162012281550001	CDBG	77280	(4,889.00)	471,918.03	467,029.03	467,029.03	4,889.00	0.00	0.00
1628155	77280		RESERVE-GRANTS/CONTRACTS	162012381550001	CDBG	77280	(150,470.00)	467,029.03	316,559.03	316,559.03	216,702.76	68,232.76	
1628132	89000		CAPITAL OUTLAY	162012281320800	CDBG-LHR CAPACITY BUILDING	70765	4,889.00	50,336.56	55,225.56	55,225.56	0.00	0.00	4,889.00
1628132	89000		CAPITAL OUTLAY	162012381320800	CDBG-LHR CAPACITY BUILDING	70765	33,591.00	55,225.56	88,216.56	88,216.56	0.00	0.00	33,591.00
1628132	89000		CAPITAL OUTLAY	162012381320800	CDBG-LHR CAPACITY BUILDING	50900	36,684.00	88,216.56	125,900.56	125,900.56	0.00	0.00	36,684.00
1628132	89000		CAPITAL OUTLAY	162012381320800	CDBG-LHR CAPACITY BUILDING	50900	530.00	125,900.56	126,530.56	126,530.56	0.00	0.00	530.00
1628132	89000		CAPITAL OUTLAY	162012381320800	CDBG-LHR CAPACITY BUILDING	70000	4,500.00	126,530.56	131,030.56	131,030.56	0.00	0.00	4,500.00
1628132	89000		CAPITAL OUTLAY	162012381320800	CDBG-LHR CAPACITY BUILDING	70800	1,440.00	131,030.56	132,470.56	132,470.56	0.00	0.00	1,440.00
1628132	89000		CAPITAL OUTLAY	162012381320800	CDBG-LHR CAPACITY BUILDING	70907	49,025.00	132,470.56	181,495.56	181,495.56	0.00	0.00	49,025.00
1628132	89000		CAPITAL OUTLAY	162012381320800	CDBG-LHR CAPACITY BUILDING	71022	19,700.00	181,495.56	201,195.56	201,195.56	0.00	0.00	19,700.00
1628132	89000		CAPITAL OUTLAY	162012381320800	CDBG-LHR CAPACITY BUILDING	72800	2,100.00	201,195.56	203,295.56	203,295.56	0.00	0.00	2,100.00
1628132	89000		CAPITAL OUTLAY	162012381320800	CDBG-LHR CAPACITY BUILDING	72700	2,400.00	203,295.56	205,695.56	205,695.56	0.00	0.00	2,400.00
					SUBTOTAL CDBG - \$155,359								
							0.00						

Total Adjustments

Note: Revenue is a credit account therefore an increase is a credit (minus) and a decrease is a debit (plus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

Reserve Balances (Budget Use Only)

Operating Funds

☐ Reserve Accum Use of P.Y. Fund Balance

Capital Funds

☐ Reserve Accum Use of P.Y. Fund Balance

Lafayette Consolidated Government

Finance & Management/CFO

DEC 31 2024

RECEIVED

DEC 30 2024

BUDGET MGMT.

Division Head Shane B. Hargreaves **DATE** 12-30-24

Department Head Shane B. Hargreaves **DATE** 12/30/24

Budget Management Officer Dunette S. Quille **DATE** 12/31/24

Mayor-President 1-2-25 **DATE** 12/31/24

Updated 12/01/17



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-3000

OFFICE OF LEAD HAZARD CONTROL
AND HEALTHY HOMES

December 23, 2024

Monique Boulet, Lafayette Mayor-President
Lafayette City-Parish Consolidated Government
705 W. University Avenue
Lafayette, LA 70506

Grant Number: LALCB0024-24-Lafayette City-Parish Consolidated Government

SENT VIA EMAIL

Dear Mrs. Boulet:

The Department of Housing and Urban Development is pleased to announce that your application submitted in response to the **Office of Lead Hazard Control and Healthy Homes (OLHCHH) Fiscal Year 2024 Lead Capacity Building Program**, Notice of Funding Opportunity, has been selected for a grant award.

The OLHCHH's goal is to fully execute the grant by **January 1, 2025**. There will be a negotiation team that includes a Grants Officer (GO) and a Government Technical Representative (GTR) who will work with you to execute the grant. This process consists of holding a Negotiation meeting to review the award package documents, which are attached to the congratulatory email you received. These documents are required to be returned to the GO and GTR within two weeks of receipt for review to conduct the formal negotiation meeting.

The following Grantee's staff must attend the formal negotiation meeting: the Authorized Official or a representative, the Program Manager, who will handle the day-to-day project activities, and the designated Fiscal Officer. These staff members should be from the primary Grantee agency. Also, subrecipients and pass-through entities are welcome to attend at the primary Grantee's discretion.

The negotiation team will contact the identified point of contact (POC) to schedule a negotiation meeting after the negotiation team has reviewed the requested documents. Typically, the POC is the Program Manager. If this position is vacant, we will contact the staff identified on the SF-424 application unless you provide a POC for negotiations.

Your organization's Grant Number is LALCB0024-24. Please include this number on all documents and correspondence (including all emails). Providing the grant number will facilitate and expedite the negotiation process.

www.hud.gov

espanol.hud.gov

Again, congratulations! We look forward to assisting you and your staff in implementing your new grant to address low-cost, low barrier, and high impact home modifications to promote aging in place for low-income, elderly homeowners.

Sincerely,

A handwritten signature in black ink, appearing to read "Marquise M.", written in a cursive style.

Grants Officer

Assistance Award/Amendment

U.S. Department of Housing and
Urban Development
Office of Administration




1. Assistance Instrument <input checked="" type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Grant		2. Type of Action <input checked="" type="checkbox"/> Award <input type="checkbox"/> Amendment	
3. Instrument Number LALCB0024-24	4. Amendment Number	5. Effective Date of this Action See Block #20	6. Control Number
7. Name and Address of Recipient LALCB0024-24-Lafayette City-Parish Consolidated Government 705 W. University Avenue Lafayette, LA 70506		8. HUD Administering Office HUD, Office of Lead Hazard Control and Healthy Homes 451 Seventh Street, SW Room 8236 Washington, DC 20410	
10. Recipient Project Manager Monique Boulet, 337-291-8300, mayorpresidentsoffice@lafayettela.gov		8a. Name of Administrator Jeff Heuwinkel	8b. Telephone Number Jeffrey.R.Heuwinkel@hud.gov
11. Assistance Arrangement <input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Cost Sharing <input type="checkbox"/> Fixed Price		12. Payment Method <input type="checkbox"/> Treasury Check Reimbursement <input type="checkbox"/> Advance Check <input checked="" type="checkbox"/> Automated Clearinghouse	
13. HUD Payment Office U.S. Dept. of HUD CFO Accounting Center, 6AF 801 Cherry St., Unit #45 Ste. 2500 Fort Worth, TX 76102		9. HUD Government Technical Representative Kennedi Rice, Kennedi.N.Rice@hud.gov, 202-402-4138	
14. Assistance Amount Previous HUD Amount \$0.00		15. HUD Accounting and Appropriation Data 8623/250174 23LR LH/RLHR LR1 00/98 = \$810,000.00	15b. Reservation number LHCB-19- 24
HUD Amount this action LR1 \$810,000.00			
Total HUD Amount \$810,000.00		Amount Previously Obligated \$0.00	
Recipient Amount \$230,736.16		Obligation by this action \$810,000.00	
Total Instrument Amount \$1,040,736.16		Total Obligation \$810,000.00	
16. Description Employer Identification: 72-1335255 UEI: YNY LNK W7T HY5 Program: LR1 This instrument sets forth the agreement between the parties as to all terms and conditions and provisions herein. By signing this award document, the Grantee certifies that it is in compliance with all administrative and financial provisions of this award. This grant instrument consists of the following, some of which are incorporated by reference: 1. Cover Page, HUD 1044 2. FY 2024 Terms and Conditions 3. Statement of Work/Work Plan/Benchmark Standards 4. Grantee's financial and technical proposal 5. Mutually agreed and negotiated proposal changes 6. Abstract of grant activities 7. Lead Hazard Control Program Policy Guidance Issuances "PGI-2015-01- Clarification of Costs for LHRD and LBPHC Grant Programs" 8. <u>TITLE 2: GRANTS AND AGREEMENTS - PART 200—UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS</u> https://www.ecfr.gov/current/title-2/part-200 9. Notice of Grant Opportunity announced in FR-6800-N-31 Posted date: 07/19/24			
Period of Performance: February 15, 2025 to February 15, 2028 months – 36 months			
17. <input checked="" type="checkbox"/> Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office		18. <input type="checkbox"/> Recipient is not required to sign this document.	
19. Recipient (By Name)		20. HUD (By Name) Ihuoma Igboanugo, Grant Officer	
Signature & Title	Date (mm/dd/yyyy)	Signature & Title <i>Ihuoma Igboanugo, GO</i>	Date (mm/dd/yyyy) 9/25/2024

form HUD-1044 (8/90)



Internal Memorandum

Community Development & Planning Department
Office of the Director(9041)

TO: Rachel Godeaux
DATE: December 30, 2024
THRU: Karen Fontenot  Spencer Lormand  Denise Deville 
FROM: Tammy Luke
SUBJECT: Agenda Item: Allocation of Lead Hazard Reduction Capacity Building
(LHR-CB) Grant Funding and CDBG Funding

Attached is an ordinance and corresponding budgetary revision reflecting the allocation of \$810,000 in Lead Hazard Reduction Capacity Building Grant (LHR-CB) funds to be received from the U.S. Department of Housing and Urban Development (HUD), as well as the allocation of \$155,359 in CDBG Fund Balance as leverage. LCG is also providing an in-kind match of \$26,643 CDBG for staff time to manage the grant funds and for pre-award training, as well as in-kind match of \$41,050 City General Fund for staff time to manage the program itself.

These funds are to be used for LCG's new Lead Hazard Reduction Capacity Building program to educate and enhance the ability of LCG, area non-profits, and private contractors in properly identifying and safely remediating lead-based paint in older Lafayette homes. There is no matching requirement for this grant, however the leveraged CDBG funds will allow for a more effective program. The grant was awarded to Lafayette Consolidated Government and its jurisdiction, so the ordinance will be presented as a Joint Agenda Item.

If this ordinance meets your approval, please have this item placed on the Joint Council agenda for introduction on January 21, 2025, with final adoption consideration on February 4, 2025.



Tammy Luke
Director

TL/sbr

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JAN 02 2025

OFFICE OF THE CAO

LAFAYETTE JOINT COUNCIL MEETING

AGENDA ITEM SUBMITTAL FORM

1) JUSTIFICATION FOR REQUEST: A joint ordinance of the Lafayette City Council and Lafayette Parish Council amending the FY 24/25 operating budget of the Lafayette City-Parish Consolidated Government by increasing revenues in the amount of \$810,000 received from the U.S. Department of Housing and Urban Development's Lead Hazard Reduction Capacity Building Grant Program, appropriating Capacity Building funds within the Community Development and Planning Department, and appropriating \$155,359 of Community Development Block Grant (CDBG) fund balance within the Community Development and Planning Department as leverage for the Capacity Building Grant Program

2) ACTION REQUESTED: Adoption of ordinance

3) COUNCIL DISTRICT(S) (if applicable): _____

4) REQUESTED ACTION OF COUNCIL:

A) INTRODUCTION: January 21, 2025

B) FINAL ADOPTION: February 4, 2025

5) DOCUMENTATION INCLUDED WITH THIS REQUEST:

A) Cover Memo from Director (1 page)

B) Ordinance (2 pages)

C) Agenda Item Submittal Form (1 page)

D) Award Letter (3 pages)

E) Budget Revision (1 page)


6) FISCAL IMPACT:

X Fiscal Impact

Recognize new revenues of \$810,000 in Lead Hazard Reduction Capacity Building funds

 No Fiscal Impact

RECOMMENDED BY:



DIRECTOR

APPROVED FOR AGENDA:



CHIEF ADMINISTRATIVE OFFICER