ORDINANCE NO. JO-016-2025

A JOINT ORDINANCE OF THE LAFAYETTE CITY COUNCIL AND LAFAYETTE PARISH COUNCIL AMENDING THE FY 24/25 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT BY INCREASING REVENUES IN THE AMOUNT OF $1,424,818 IN CDBG-DR FUNDS RECEIVED FROM HUD AS ADMINISTERED THROUGH THE STATE OF LOUISIANA OFFICE OF COMMUNITY DEVELOPMENT – DISASTER RECOVERY (OCD-DR) FOR IMPROVEMENTS TO THE MARTIN LUTHER KING RECREATION CENTER TO SERVE AS A COMMUNITY RESILIENCY HUB

BE IT ORDAINED by the Lafayette City Council and the Lafayette Parish Council, that:

SECTION 1: The FY 24/25 operating budget of the Lafayette City-Parish Consolidated Government is hereby amended by increasing revenues in the amount of $1,424,818 received from HUD and OCD-DR, and appropriating within the Community Development and Planning Department.

SECTION 2: Grant funds are provided under HUD's Community Development Block Grant – Disaster Recovery program and OCD-DR's Resilient Communities Infrastructure Program.

SECTION 3: There is no matching requirement for the grant.

SECTION 4: Funds will be used for upgrades to the MLK Recreation Center to allow capacity for use as a resiliency hub before, during, and after major storm events.

SECTION 5: The Lafayette City Council and Lafayette Parish Council hereby authorize the Lafayette Mayor-President, or her designee, to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, payment requests, memoranda of understanding and so on, which may be necessary for the completion of the aforementioned project.

SECTION 6: This transfer of funds shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Clerk of the Council. The Lafayette Mayor-President, or her designee, is hereby authorized to amend the operating budget within the grant period by de-obligating any unused funds deemed unnecessary for the completion of the project.

SECTION 7: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 8: After first having been adopted by a majority of the authorized membership of both the Lafayette Parish Council and the Lafayette City Council, this joint ordinance shall become effective upon signature of this joint ordinance by the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto, or upon override of a veto, whichever occurs first.

* * * * *

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Louisiana Office of Community Development
Disaster Recovery
Division of Administration

JEFF LANDRY
GOVERNOR

TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

February 13, 2025

The Honorable Monique B. Boulet
Mayor, Lafayette Consolidated Government
705 W. University Ave
Lafayette, Louisiana 70506

RE: Resilient Communities Infrastructure Program (RCIP)
Multi-Purpose Resiliency Hub
Award Amount $1,424,818.00

Dear Mayor Boulet,

This notification serves as approval from the Louisiana Office of Community Development – Disaster Recovery (LOCD-DR) for the Multi-Purpose Resiliency Hub project in the amount of **$1,424,818.00** CDBG-DR funds, under the parish's Resilient Communities Infrastructure Program allocation. For future reference, this project has been assigned the name **LAF MLK Resiliency HUB** and number **28LDRC7701**. The budget cost categories for this project include:

Direct Costs: $1,424,818.00
Activity Delivery Costs: N/A
Planning Costs: N/A

These funds will be governed by the terms and conditions of the Cooperative Endeavor Agreement #2000769248.

As of the date of this letter, the total project cost is $1,424,818.00, and will be funded by sources in the table below.

CDBG - DR	$1,424,818.00

Be advised that additional reviews and clearances are required throughout project implementation. To help ensure project costs remain eligible for reimbursement, you must avoid any choice-limiting actions (described below) and adhere to the required conditions and clearances, as listed below:

1. Follow the CDBG procurement methods and requirements for all contract services you would like to be considered for reimbursement with CDBG-DR funds (Section 6 of the OCD Administrative Manual).

2. Environmental clearance must be obtained before entering into any contracts, property purchase agreements, demolition/grading of land, or other choice-limiting actions. Failure to comply with the prohibition against committing funds or taking physical action before completion of the environmental process could result in cancelation of the project, reimbursement by the grantee to LOCD-DR for the amount expended, or suspension of the disbursement of funds for the affected activity. This requirement applies even if you are using non CDBG-DR funds to pay for such activity or obligation.

3. For projects involving construction, clearance of plans and specifications must be obtained before advertising for bids, awarding construction contracts, or beginning construction. You will be required to submit the advertisement, bid package, and final cost estimate prepared and signed by an Architect or Professional Engineer who is licensed in the state of Louisiana to LOCD-DR for review prior to publication of the advertisement. Additionally, you are required to ensure that proper Davis-Bacon wage determinations are applied to construction activities and/or construction contracts when CDBG-DR funds are used for construction activities (24 CFR 906.37).

4. For projects involving construction, milestone deliverables will be required, such as 30% design plans with an updated opinion of probable cost. Cost estimates should contain the total cost of construction (estimated quantity, unit of measure, unit price and amount) and all related project costs including, but not limited to, project activity delivery, acquisition, architectural/engineering fees, etc. Updated cost estimates should be submitted when your engineer is procured, and at key design milestones.

5. Monthly project update reports, schedule updates, and quarterly performance reports will be required in a format prepared by LOCD-DR.

6. The schedule for this project is based upon the schedule that was submitted as a part of your application. If you need to update the schedule based on the application approval date, it is required to be submitted within 14 days. If extenuating circumstances prevent your ability to meet key milestone dates or the project completion date, you must notify us in writing and request a time extension. LOCD-DR reserves the right to determine whether valid justification exists for a time extension.

7. The budget for your project cannot be exceeded. Any request for budget modifications within cost categories must be submitted in writing to LOCD-DR for approval. Reimbursement of any costs from CDBG-DR funds, including for services, fees, etc. listed in the approved application will be limited to those amounts that are deemed reasonable by LOCD-DR.

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8. Please review the Required Applications Modification form for important notes regarding your submittal (if applicable).

Should you have any questions, please do not hesitate to contact us via email at OCD-Infrastructure@la.gov. Thank you for your continued support of the recovery process.

Sincerely,

DocuSigned by:
Gina Campo
871B915A0005ID4...
Gina Campo
Executive Director

cc: Micaela Coner, Economic Development and Infrastructure (ED&I), Director
Susan Nealy, ED&I Deputy Director
Shane B. Rougeau, Lafayette Consolidated Government, Grants Manager

AUTHORIZATION FOR BUDGETARY REVISIONS

Page_____ of _____

Fiscal Year: 2025

Budget Adjustment Codes:
Disposition of new revenues

Ordinance #: _____

Fund: Description:
1620 COMMUNITY DEVELOPMENT FUND

Justification:
To recognize and appropriate $1,424,818 in CDBG-DR funds received from HUD and OCD-DR for ugrades to the MLK Recreation Center to allow for capacity to use as a resiliency hub. Performance period is through November 14, 2027.

PROJECT STRING	PROJECT DESCRIPTION	GL ACCOUNT	GL ACCOUNT DESCRIPITON	ADJUSTMENT AMOUNT	PL CURRENT PS BUDGET	PL ADJUSTED BUDGET	GL CURRENT GL BUDGET	GL ADJUSTED BUDGET
RV25039894-16200999-0000000000-420200	CDBG-DR-MLK RESILIENCY UPGR-25	1620-00-000-000-0999-420200-000000-000000-000000	CDBG PROGRAM	(1,424,818.00)	0.00	(1,424,818.00)	(8,194,804.40)	(9,619,622.40)
CP25039895-16208166-0000000000-890000	CDBG-DR-MLK RESILIENCY UPGR-25	1620-EO-090-455-8166-890000-000000-000000-000000	CAPITAL OUTLAY	1,424,818.00	0.00	1,424,818.00	5,598,938.00	7,023,756.00
Total Adjustments				0.00				

RECEIVED
MAR 06 2025
Lafayette Consolidated Government
Finance & Management/CFO

RECEIVED
MAR 05 2025
BUDGET MGMT.

Note: Revenue is a credit account therefore an increase is a credit (minus) and a decrease is a debit (plus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

Reserve Balances (Budget Use Only)

Operating Funds
- ☐ Reserve
- ☐ Accum Use of P.Y. Fund Balance
  Transfer No _____
  Balance After This Transfer_____

Capital Funds
- ☐ Reserve
- ☐ Accum Use of P.Y. Fund Balance
  Transfer No _____
  Balance After This Transfer_____

Shar B Rougeau 3-3-25
DIVISION HEAD DATE

DEPARTMENT HEAD 3/5/25
DATE

Denise G. Deville 3/6/25
BUDGET MANAGEMENT OFFICER DA

Ang 3/5/25

KB 3-7-25

MAYOR-PRESIDENT DATE

Updated 10/28/21

AUTHORIZATION FOR BUDGETARY REVISIONS

Page_____ of _____

Fiscal Year: 2025

Budget Adjustment Codes:
Disposition of new revenues

Fund: Description:
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Ordinance #: _____

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MAR 06 2025
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Finance & Management/CFO

RECEIVED
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BUDGET MGMT.

Total Adjustments 0.00

Note: Revenue is a credit account therefore an increase is a credit (minus) and a decrease is a debit (plus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

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- ☐ Accum Use of P.Y. Fund Balance
  Transfer No._____
  Balance After This Transfer_____

Capital Funds
- ☐ Reserve
- ☐ Accum Use of P.Y. Fund Balance
  Transfer No._____
  Balance After This Transfer_____

Shan B Rougeau 3-3-25
DIVISION HEAD DATE

3/5/25
DEPARTMENT HEAD DATE

Denise G. Deville 3/6/25
BUDGET MANAGEMENT OFFICER DA

MAYOR-PRESIDENT DATE

Updated 10/28/21

Lafayette
CONSOLIDATED GOVERNMENT

RECEIVED
MAR 06 2025
Lafayette Consolidated Government
Finance & Management/CFO

Internal Memorandum

Community Development & Planning Department
Office of the Director (9041)

TO: Rachel Godeaux **DATE:** March 3, 2025

FROM: Tammy Luke

THRU: Karen Fontenot Spencer Lormand Denise Deville

SUBJECT: **Agenda Item: Joint Ordinance**
Budgeting CDBG-DR Grant: MLK Community Center

Attached is an ordinance recognizing revenues of $1,424,818 in CDBG-DR funds for the purpose of making structural and community-based upgrades to the MLK Recreation Center to allow capacity for use as a resiliency hub before, during, and after major storm events.

This agenda item is being submitted to both City and Parish Councils, as the MLK Community Center is within Lafayette city limits, and the grant award is made to Lafayette Parish.

If the proposed ordinance meets with your approval, please forward for City and Parish Council consideration on March 25, 2025 and final adoption consideration on April 8, 2025.

Sincerely,

Tammy Luke
Director

TL:djd

RECEIVED
MAR 07 2025
OFFICE OF THE CAO

t: 337.291.8013 / tluke@lafayettela.gov / f: 337.291.8003

LAFAYETTE JOINT COUNCIL MEETING

AGENDA ITEM SUBMITTAL FORM

1) **JUSTIFICATION FOR REQUEST:** A joint ordinance of the Lafayette City Council and Lafayette Parish Council amending the FY24/25 operating budget of the Lafayette City-Parish Consolidated Government by increasing revenues in the amount of $1,424,818 in CDBG-DR funds received from HUD as administered through the State of Louisiana Office of Community Development – Disaster Recovery (OCD-DR) for improvements to the Martin Luther King Recreation Center to serve as a community resiliency hub

2) **ACTION REQUESTED:** Adoption of ordinance

3) **COUNCIL DISTRICT(S) (if applicable):** _____

4) **REQUESTED ACTION OF COUNCIL:**

A) **INTRODUCTION:** March 25, 2025

B) **FINAL ADOPTION:** APRIL 8, 2025

5) **DOCUMENTATION INCLUDED WITH THIS REQUEST:**

A)	Cover Memo from Director	(1 page)
B)	Submittal Item Justification Form	(1 page)
C)	Ordinance	(1 page)
D)	Award Letter	(3 pages)
E)	Budget Revision	(1 page)

6) **FISCAL IMPACT:**

X Fiscal Impact — To recognize and appropriate $1,424,818 in CDBG-DR Funds

_____ No Fiscal Impact

RECOMMENDED BY:

DIRECTOR

APPROVED FOR AGENDA:

Rachel Godeaux

RACHEL GODEAUX
CHIEF ADMINISTRATIVE OFFICER