CITY ORDINANCE NO. CO-035-2025

AN ORDINANCE OF THE LAFAYETTE CITY COUNCIL AMENDING THE FY 24/25 OPERATING AND CAPITAL BUDGET OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT BY INCREASING THE USE OF RETAINED EARNINGS RESERVE IN THE AMOUNT OF $1,135,000 AND USING PRIOR YEAR FUND BALANCE IN THE AMOUNT OF $300,443 WITHIN THE UTILITIES DEPARTMENT

BE IT ORDAINED by the Lafayette City Council, that:

SECTION 1: The FY 24/25 Operating and Capital Budget of the Utilities Department of the Lafayette City-Parish Consolidated Government are hereby amended by adjusting the appropriations of the Utilities Department.

SECTION 2: This transfer of funds shall be reflected in any pertinent documents which are attached and made a part hereof and filed in the Office of the Clerk of the Council.

SECTION 3: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall become effective upon signature of the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto, or upon an override of a veto, whichever occurs first.

* * * * *

This page intentionally left blank

AUTHORIZATION FOR BUDGETARY REVISIONS

Page________ of ________

Fiscal Year: 2025

Budget Adjustment Codes: Supplemental-Fund Balance

Fund: Description: 5020 UTILITIES SYSTEM FUND

Justification: Additional funding needed for O&M, Special Equipment, and Retained Earnings capital items as detailed below.

Ordinance #: ____________________

PROJECT STRING	PROJECT DESCRIPTION	GL ACCOUNT	GL ACCOUNT DESCRIPITON	ADJUSTMENT AMOUNT	PL: CURRENT PS BUDGET	PL: ADJUSTED BUDGET	GL: CURRENT GL BUDGET	GL: ADJUSTED BUDGET
UT00775630-50207099-7756300000-195200	RESERVE-LUS-RETAINED EARNINGS	5020-UT-976-855-7099-775630-000000-000000-000000	RESERVE-LUS-RETAINED EARNINGS	(1,135,000.00)	0.00	(1,135,000.00)	8,152,928.27	7,017,928.27
UT24303973-50207099-8952000000-195200	WASTEWATER COLLECTION BLDG	5020-UT-976-855-7099-895200-000000-000000-000000	RETAINED EARNINGS CAPITAL	635,000.00	1,900,000.00	2,535,000.00	74,302,596.34	74,937,596.34
UT25103457-50207099-8952000000-195200	BERTRAND ELECTRIC REHAB	5020-UT-976-855-7099-895200-000000-000000-000000	RETAINED EARNINGS CAPITAL	500,000.00	0.00	500,000.00	74,937,596.34	75,437,596.34
UT00000070-50200999-4999000000-194300	LUS NON-OPERATING	5020-00-000-000-0999-499900-000000-000000-000000	NET LOSS-USE OF FUND BALANCE	(300,443.00)	0.00	(300,443.00)	(62,417,549.67)	(62,717,992.67)
UT25101303-50207032-8951000000-195100	UTILITY TERRAIN VEHICLE NEW-1	5020-UT-976-825-7032-895100-000000-000000-000000	SPECIAL EQUIPMENT CAPITAL	32,000.00	0.00	32,000.00	4,484,619.39	4,516,619.39
UT00300031-50207060-5010000000-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7060-501000-000000-000000-000000	TEMPORARY EMPLOYEES	25,000.00	0.00	25,000.00	33,000.00	58,000.00
UT00300031-50207060-5050000000-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7060-505000-000000-000000-000000	RETIREMENT/MEDICARE TAX	1,913.00	0.00	1,913.00	666,334.00	668,247.00
UT00300031-50207060-63000PLNT1-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7060-630000-PLNT01-000000-000000	EQUIP MAINT-SOUTH PLANT	(100.00)	0.00	(100.00)	30,000.00	29,900.00
UT00300031-50207060-63000PLNT5-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7060-630000-PLNT05-000000-000000	EQUIP MAINT-EAST PLANT	(500.00)	0.00	(500.00)	50,000.00	49,500.00
UT00300031-50207060-63000PLNT6-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7060-630000-PLNT06-000000-000000	EQUIP MAINT-AMB CAFF PLT	(500.00)	0.00	(500.00)	22,800.00	22,300.00
UT00300031-50207060-63000PLNT7-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7060-630000-PLNT07-000000-000000	EQUIP MAINT-NE PLANT	(13,000.00)	0.00	(13,000.00)	24,000.00	11,000.00
UT00300031-50207060-63000PLNT8-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7060-630000-PLNT08-000000-000000	EQUIP MAINT-LIFT STATIONS	(500.00)	0.00	(500.00)	38,000.00	37,500.00
UT00300031-50207060-7080000000-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7060-708000-000000-000000-000000	TRAVEL & MEETINGS	(650.00)	0.00	(650.00)	2,650.00	2,000.00
UT00300031-50207060-72700PLNT1-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7060-727000-PLNT01-000000-000000	SUP & MAT-SOUTH PLANT	(15,000.00)	0.00	(15,000.00)	152,000.00	137,000.00
UT00300031-50207060-72700PLNT5-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7060-727000-PLNT05-000000-000000	SUP & MAT-EAST PLANT	(6,000.00)	0.00	(6,000.00)	47,500.00	41,500.00
UT00300031-50207060-72700PLNT6-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7060-727000-PLNT06-000000-000000	SUP & MAT-AMB CAFF PLT	(50.00)	0.00	(50.00)	60,000.00	59,950.00
UT00300031-50207060-72700PLNT7-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7060-727000-PLNT07-000000-000000	SUP & MAT-NE PLANT	(4,500.00)	0.00	(4,500.00)	14,250.00	9,750.00
UT00300031-50207060-72700PLNT8-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7060-727000-PLNT08-000000-000000	SUP & MAT-LIFT STATIONS	(50,000.00)	0.00	(50,000.00)	145,000.00	95,000.00
UT00300031-50207060-7210000000-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7060-721000-000000-000000-000000	EQUIPMENT RENTAL	(85,000.00)	0.00	(85,000.00)	240,600.00	155,600.00
UT00300031-50207060-7260000000-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7060-726000-000000-000000-000000	TRANSPORTATION	(315,000.00)	0.00	(315,000.00)	450,000.00	135,000.00
UT25301129-50207060-8951000000-195100	VACUUM TRUCK RPL-2	5020-UT-976-835-7060-895100-000000-000000-000000	SPECIAL EQUIPMENT CAPITAL	(500,000.00)	500,000.00	0.00	1,503,667.71	1,003,667.71
UT00300031-50207065-5010000000-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7065-501000-000000-000000-000000	TEMPORARY EMPLOYEES	20,000.00	0.00	20,000.00	23,000.00	43,000.00
UT00300031-50207065-5050000000-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7065-505000-000000-000000-000000	RETIREMENT/MEDICARE TAX	1,530.00	0.00	1,530.00	381,970.00	383,500.00
UT00300031-50207065-63000PLNT1-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7065-630000-PLNT01-000000-000000	EQUIP MAINT-SOUTH PLANT	100.00	0.00	100.00	0.00	100.00
UT00300031-50207065-63000PLNT5-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7065-630000-PLNT05-000000-000000	EQUIP MAINT-EAST PLANT	500.00	0.00	500.00	0.00	500.00
UT00300031-50207065-63000PLNT6-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7065-630000-PLNT06-000000-000000	EQUIP MAINT-AMB CAFF PLT	500.00	0.00	500.00	0.00	
UT00300031-50207065-63000PLNT7-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7065-630000-PLNT07-000000-000000	EQUIP MAINT-NE PLANT	13,000.00	0.00	13,000.00	0.00	13,000.00
UT00300031-50207065-63000PLNT8-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7065-630000-PLNT08-000000-000000	EQUIP MAINT-LIFT STATIONS	500.00	0.00	500.00	0.00	500.00
UT00300031-50207065-6500000000-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7065-650000-000000-000000-000000	GROUNDS MAINTENANCE	100,000.00	0.00	100,000.00	0.00	100,000.00
UT00300031-50207065-7080000000-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7065-708000-000000-000000-000000	TRAVEL & MEETINGS	650.00	0.00	650.00	0.00	650.00
UT00300031-50207065-72700PLNT1-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7065-727000-PLNT01-000000-000000	SUP & MAT-SOUTH PLANT	15,000.00	0.00	15,000.00	0.00	15,000.00
UT00300031-50207065-72700PLNT5-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7065-727000-PLNT05-000000-000000	SUP & MAT-EAST PLANT	6,000.00	0.00	6,000.00	0.00	6,000.00
UT00300031-50207065-72700PLNT6-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7065-727000-PLNT06-000000-000000	SUP & MAT-AMB CAFF PLT	50.00	0.00	50.00	0.00	50.00
UT00300031-50207065-72700PLNT7-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7065-727000-PLNT07-000000-000000	SUP & MAT-NE PLANT	4,500.00	0.00	4,500.00	0.00	4,500.00
UT00300031-50207065-72700PLNT8-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7065-727000-PLNT08-000000-000000	SUP & MAT-LIFT STATIONS	50,000.00	0.00	50,000.00	0.00	50,000.00
UT00300031-50207065-7210000000-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7065-721000-000000-000000-000000	EQUIPMENT RENTAL	85,000.00	0.00	85,000.00	105,000.00	190,000.00
UT00300031-50207065-7260000000-194200	WASTEWATER OPERATING EXPENSE	5020-UT-976-835-7065-726000-000000-000000-000000	TRANSPORTATION	315,000.00	0.00	315,000.00	381,624.00	696,624.00
UT25301129-50207065-8951000000-195100	VACUUM TRUCK RPL-2	5020-UT-976-835-7065-895100-000000-000000-000000	SPECIAL EQUIPMENT CAPITAL	500,000.00	0.00	500,000.00	1,699,995.91	2,199,995.91
UT25301604-50207065-8951000000-195100	SKID STEER & ATTACHMENTS NEW-1	5020-UT-976-835-7065-895100-000000-000000-000000	SPECIAL EQUIPMENT CAPITAL	65,000.00	0.00	65,000.00	2,199,995.91	2,264,995.91
UT00100011-50207081-7090700000-194200	ELECTRIC OPERATING EXPENSE	5020-UT-976-840-7081-709070-000000-000000-000000	CONTRACTUAL SERVICES	55,000.00	0.00	55,000.00	1,025,500.00	1,080,500.00
Total Adjustments				0.00				

Note: Revenue is a credit account therefore an increase is a credit (minus) and a decrease is a debit (plus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

DM 3/20/25

Reserve Balances (Budget Use Only)

Operating Funds
- ☐ Reserve
- ☐ Accum Use of P.Y. Fund Balance
- Transfer No.____________
- Balance After This Transfer____________

Capital Funds
- ☐ Reserve
- ☐ Accum Use of P.Y. Fund Balance
- Transfer No.____________
- Balance After This Transfer____________

AF 3.21.25

____________	____________	D. Al— Al	3.20.2025	Denise G. Deville 3/20/25		____________	____________
DIVISION HEAD	DATE	DEPARTMENT HEAD	DATE	BUDGET MANAGEMENT OFFICER		MAYOR-PRESIDENT	DATE

RECEIVED MAR 20 2025 Lafayette Consolidated Government

Lafayette
CONSOLIDATED GOVERNMENT

Internal Memorandum

Utilities Department
Support Services Division (7001)

TO: Rachel Godeaux **DATE:** March 18, 2025

THRU: Karen Fontenot KF Spencer Lormand Denise Deville Jeffrey B. Stewart JBS 03/20/2025

FROM: Alison Alleman

SUBJECT: 04/08/25 City Council Agenda Item - Amended LUS FY 2024-2025 Budget O&M and Capital

Attached is an ordinance and supporting documents pertaining to amending the FY 2024-2025 budget of the Utilities Department, Lafayette Utilities System (LUS). The amendment is an adjustment of Operations & Maintenance and Capital appropriations to reflect a new projection of expenditures through the remainder of the fiscal year. A highlight of the amendment is as follows:

- Operations & Maintenance
  - Reallocating funding for lift station and plant maintenance from section 7060 to 7065
  - Additional funding for temporary employees, grass cutting at lift stations, and outsourcing grant services
- Special Equipment Projects
  - Additional funding for purchase of one Utility Terrain Vehicle and one Skid Steer
- Capital Improvement Projects
  - Additional funding for the Wastewater Collection Building in order to meet operational needs and the Bertrand Drive Electric Distribution Rehabilitation

This appropriation increase is funded through the use of retained earnings, which will be decreased by approximately $1,135,000 and the use of PY Fund Balance, which will be increased by approximately $300,443 as a result of this amendment.

The Utilities Department is governed by the City; therefore, please place this on the agenda for the Lafayette City Council for introduction on April 8, 2025 with final adoption on April 22, 2025.

Please let me know if you should have any questions or need additional information.

D. Alison Alleman

Alison Alleman
Customer and Support Services Manager

/eq

Attachments

c: LUS Managers
Gwen Burleigh
Emily Quebedeaux

RECEIVED
MAR 21 2025
OFFICE OF THE CAO

LAFAYETTE CITY COUNCIL MEETING

AGENDA ITEM SUBMITTAL FORM

1) **JUSTIFICATION FOR REQUEST:** An ordinance of the Lafayette City Council amending the FY 24/25 Operating and Capital Budget of the Lafayette City-Parish Consolidated Government by increasing the use of retained earnings reserve in the amount of $1,135,000 and using prior year fund balance in the amount of $300,443 within the Utilities Department.

2) **ACTION REQUESTED:** Approval of Ordinance

3) **COUNCIL DISTRICT(S) (CIP PROGRAM/PROJECTS ONLY):** Districts 1, 2

4) **REQUESTED ACTION OF COUNCIL:**

   A) INTRODUCTION: April 8, 2025

   B) FINAL ADOPTION: April 22, 2025

5) **DOCUMENTATION INCLUDED WITH THIS REQUEST:**

   A) Internal Memorandum (1 page)

   B) Ordinance (1 page)

   C) Budget Revision (1 page)

6) **FISCAL IMPACT:**

__x__ Fiscal Impact ($1,135,000 reduction in retained earnings reserve, and $300,443 increase in the use of PY Fund Balance)

_____ No Fiscal Impact

RECOMMENDED BY:

Jeffrey B. Stewart 03/03/2025

JEFFREY B. STEWART
UTILITIES DIRECTOR

APPROVED FOR AGENDA:

Rachel Godeaux

RACHEL GODEAUX
CHIEF ADMINISTRATIVE OFFICER