

ORDINANCE NO. JO-021-2025

A JOINT ORDINANCE OF THE LAFAYETTE CITY COUNCIL AND THE LAFAYETTE PARISH COUNCIL APPROVING AN ADMINISTRATIVE REORGANIZATION OF THE COMMUNITY DEVELOPMENT & PLANNING DEPARTMENT BY TRANSFERRING CERTAIN POSITIONS WITHIN THE ENVIRONMENTAL QUALITY CODE ENFORCEMENT AND ADJUDICATION BUREAU DIVISIONS OF THE PUBLIC WORKS DEPARTMENT INTO THE COMPLIANCE DIVISION OF THE COMMUNITY DEVELOPMENT & PLANNING DEPARTMENT AND ALTERING, CONSOLIDATING, CREATING, AND REALLOCATING CERTAIN POSITIONS AND/OR STAFF OF THE COMMUNITY DEVELOPMENT & PLANNING DEPARTMENT AND AMENDING THE FY 24/25 OPERATING BUDGET AND ADJUSTING MANNING TABLES OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT

BE IT ORDAINED by the Lafayette City Council and the Lafayette Parish Council, that:

WHEREAS, in accordance with the provisions of Section 4-17A of the Lafayette City-Parish Consolidated Government Home Rule Charter, the Lafayette Mayor-President has proposed to the Lafayette City Council and the Lafayette Parish Council an administrative reorganization of the Community Development & Planning Department ("CD&P") which transfers, alters, consolidates, creates, and reallocates certain positions and/or staff into and within CD&P, and identifies the functions, powers, duties and responsibilities of such offices, as more fully described herein (the "Proposed Reorganization"); and

WHEREAS, Section 4-17B of the Home Rule Charter provides that, upon receipt of the plan of reorganization as proposed and submitted by the Lafayette Mayor-President, the presiding officers of the Lafayette City Council and the Lafayette Parish Council, respectively, shall cause to be introduced an ordinance to implement the proposed reorganization plan; and

WHEREAS, the justification for the Proposed Reorganization of CD&P, as more fully described herein, is set forth in a letter dated April 10, 2025 from Monique B. Boulet, Lafayette Mayor-President, to the Chair of the Lafayette City Council and the Chair of the Lafayette Parish Council, a copy of which is attached hereto as **Exhibit "A"** and made a part hereof by reference; and

WHEREAS, the adoption and implementation of the Proposed Reorganization will allow the Lafayette City-Parish Consolidated Government to better serve the public by assigning responsibilities and functions to departments and divisions thereof whose purpose, resources, and qualifications are more consistent therewith, as well as reducing costs when possible; and

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette City Council and the Lafayette Parish Council, that:

SECTION 1: All of the aforesaid "Whereas" clauses are adopted as part of this joint ordinance.

SECTION 2: The Lafayette City Council and Lafayette Parish Council do hereby authorize, ratify and approve the Proposed Reorganization of the Community Development & Planning Department, with all attendant budget revisions and manning tables, as more fully shown and described in detail on **Exhibit "B"** attached hereto and made a part hereof.

SECTION 3: The Office of the Chief Financial Officer, through the Lafayette-Mayor-President, is authorized and directed to comply with the dictates and intent of this administrative reorganization through whatever means it deems to be prudent and necessary to effectuate the administrative reorganization including, but not limited to, amendments and/or revisions to manning tables, budgetary revisions, etc., all as reflected in detail on **Exhibit "B"** attached hereto and made a part hereof.

SECTION 4: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 5: This joint ordinance shall become effective at the earlier of: (1) the Lafayette City Council's and Lafayette Parish Council's failure to act on the proposed reorganization within 60 days of its submission to the Lafayette City Council and Lafayette Parish Council (as provided in Section 4-17C of the Home Rule Charter); or (2) after first having been adopted by a majority of the authorized membership of both the Lafayette Parish Council and the Lafayette City Council, and (i) upon signature of this joint ordinance by the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto; or (ii) upon override of a veto, whichever occurs first.

* * * * *

Fiscal Year:	2025	Budget Adjustment Codes:	Fund: Description:
Ordinance #:		Supplemental-Fund Balance	0000 VARIOUS FUNDS

Justification: Amending the FY24/25 Operating, Capital Budget and Manning Tables of the Lafayette City-Parish Consolidated Government by implementing the Reorganization of Community Development & Planning and Public Works

Page 1 of 1

[illegible]

Total Adjustments

Note: Revenue is a credit account therefore an increase is a credit (plus) and a decrease is a debit (minus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

Reserve Balances (Budget Use Only)	
☐ <u>Operating Funds</u>	<u>Reserve</u>
☐ <u>Accum Use of P. Y. Fund Balance</u>	☐ <u>Accum Use of P. Y. Fund Balance</u>
☐ <u>Transfer No.</u>	☐ <u>Transfer No.</u>
<u>Balance After This Transfer</u>	<u>Balance After This Transfer</u>

0.00
84
4/9/25
KAT
4-9-25

Quise, G. Duille 4/9/25

DIVISION HEAD	DATE	DEPARTMENT HEAD	DATE
---------------	------	-----------------	------

MAYOR-PRESIDENT

DATE _____

MULTIPLE-PAGE BUDGETARY REVISION

PROJECT STRING	PROJECT DESCRIPTION	GL ACCOUNT	GL ACCOUNT DESCRIPTION	PL		GL	
				ADJUSTMENT AMOUNT	CURRENT PS BUDGET	ADJUSTED BUDGET	CURRENT GL BUDGET
		5500-EQ-050-270-5171-500000-000000-000000	PERSONNEL SALARIES	(175,263.00)			445,673.00
		5500-EQ-050-270-5171-501000-000000-000000-000000	TEMPORARY EMPLOYEES	(21,376.00)			22,000.00
		5500-EQ-050-270-5171-502000-000000-000000-000000	OVERTIME	(1,308.43)			1,561.00
		5500-EQ-050-270-5171-504150-000000-000000-000000	GROUP LIFE INSURANCE	(1,046.00)			2,640.00
		5500-EQ-050-270-5171-505000-000000-000000-000000	RETIREMENT/MEDICARE TAX	(25,518.00)			79,889.00
		5500-EQ-050-270-5171-506000-000000-000000-000000	TRAINING OF PERSONNEL	(2,000.00)			2,000.00
		5500-EQ-050-270-5171-508000-000000-000000-000000	UNIFORMS	(1,000.00)			1,000.00
		5500-EQ-050-270-5171-520000-000000-000000-000000	LEGAL FEES	(3,687.51)			5,000.00
		5500-EQ-050-270-5171-703000-000000-000000-000000	POSTAGE/SHIPPING CHARGES	(1,988.87)			2,800.00
		5500-EQ-050-270-5171-703000-000000-000000-000000	PRINTING & BINDING	(883.00)			1,100.00
		5500-EQ-050-270-5171-704000-000000-000000-000000	PUBLICATION & RECORDATION	(125,940.00)			140,000.00
		5500-EQ-050-270-5171-705000-000000-000000-000000	TELECOMMUNICATIONS	(6,942.86)			9,000.00
		5500-EQ-050-270-5171-706000-000000-000000-000000	CONTRACTUAL SERVICES	(191,075.00)			418,000.00
		5500-EQ-050-270-5171-708000-000000-000000-000000	TRANSPORTATION	(7,900.69)			10,071.00
		5500-EQ-050-270-5171-726000-000000-000000-000000	SUPPLIES & MATERIALS	(1,666.13)			2,200.00
		5500-EQ-050-270-5171-727000-000000-000000-000000	UNINSURED LOSSES	(116,499.00)			116,499.00
		5500-EQ-050-270-5171-800000-000000-000000-000000	CAPITAL OUTLAY	(9,600.00)	9,600.00		51,600.00
		5500-EQ-050-270-5171-800000-000000-000000-000000	GRASS CUTTING CHARGES	800,000.00			(800,000.00)
		5500-00-000-000-0000-000000-000000-000000	NET LOSS-USE OF FUND BALANCE	(105,613.71)			(2,945,394.60)

Total Adjustments

0.00

Note: Revenue is a credit (minus) and a decrease is a debit (plus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

MULTIPLE-PAGE BUDGETARY REVISION

PROJECT STRING	PROJECT DESCRIPTION	GL ACCOUNT	GL ACCOUNT DESCRIPTION	ADJUSTMENT AMOUNT	CURRENT PS BUDGET	ADJUSTED BUDGET	CURRENT GL BUDGET	ADJUSTED BUDGET
		5500-EG-090-270-5175-520000-000000-000000-000000	LEGAL FEES	(6,980.00)			6,980.00	
		5500-EG-090-270-5175-702000-000000-000000-000000	POSTAGE/SHIPPING CHARGES	(2,911.81)			3,000.00	88.19
		5500-EG-090-270-5175-703000-000000-000000-000000	PRINTING & BINDING	(1,300.00)			3,000.00	
		5500-EG-090-270-5175-704000-000000-000000-000000	PUBLICATION & RECORDATION	(1,885.00)			3,000.00	1,115.00
		5500-EG-090-270-5175-709000-000000-000000-000000	CONTRACTUAL SERVICES	(30,000.00)			30,000.00	
		5500-EG-090-270-5175-709070-000000-000000-000000	CONTR SERV/HEARING OFFICERS	(9,756.25)			10,000.00	243.75
		5500-EG-090-270-5175-709070-220054-000000-000000	NET LOSS/USE OF FUND BALANCE	52,833.06			(2,946,394.60)	(2,893,561.54)
		2990-GG-090-457-9042-520000-000000-000000-000000	LEGAL FEES	6,980.00			66,000.00	74,980.00
		2990-GG-090-457-9042-702000-000000-000000-000000	POSTAGE/SHIPPING CHARGES	2,911.81			5,000.00	7,911.81
		2990-GG-090-457-9042-703000-000000-000000-000000	PRINTING & BINDING	1,300.00			1,300.00	1,300.00
		2990-GG-090-457-9042-704000-000000-000000-000000	PUBLICATION & RECORDATION	1,885.00			15,000.00	16,885.00
		2990-GG-090-457-9042-709000-000000-000000-000000	CONTRACTUAL SERVICES	30,000.00			200,000.00	230,000.00
		2990-GG-090-457-9042-709070-000000-000000-000000	CONTR SERV/HEARING OFFICERS	9,756.25			(2,068,116.97)	(2,116,930.03)
		2990-00-000-000-0000-465000-FD1010-000000-000000	CONTR FROM CITY GENERAL FUND	(52,833.06)				
		1010-GG-015-107-0170-740000-FD2990-000000-000000	INT APP-CODES & PERMITS FUND	52,833.06			2,068,116.97	2,118,950.03
		1010-00-000-000-0990-499900-000000-000000-000000	NET LOSS/USE OF FUND BALANCE	(52,833.06)			(11,400,501.38)	(11,453,334.44)
		2990-GG-090-457-9042-520000-000000-000000-000000	LEGAL FEES	(74,980.00)			74,980.00	
		2990-GG-090-457-9042-702000-000000-000000-000000	POSTAGE/SHIPPING CHARGES	(7,911.81)			7,911.81	
		2990-GG-090-457-9042-703000-000000-000000-000000	PRINTING & BINDING	(1,300.00)			1,300.00	
		2990-GG-090-457-9042-704000-000000-000000-000000	PUBLICATION & RECORDATION	(16,885.00)			16,885.00	
		2990-GG-090-457-9042-709000-000000-000000-000000	CONTRACTUAL SERVICES	(230,000.00)			230,000.00	
		2990-GG-090-457-9042-709070-000000-000000-000000	CONTR SERV/HEARING OFFICERS	(9,756.25)			9,756.25	
		2990-GG-090-452-9042-520000-000000-000000-000000	LEGAL FEES	74,980.00				74,980.00
		2990-GG-090-452-9042-702000-000000-000000-000000	POSTAGE/SHIPPING CHARGES	7,911.81				7,911.81
		2990-GG-090-452-9042-703000-000000-000000-000000	PRINTING & BINDING	1,300.00				1,300.00
		2990-GG-090-452-9042-704000-000000-000000-000000	PUBLICATION & RECORDATION	16,885.00				16,885.00
		2990-GG-090-452-9042-709000-000000-000000-000000	CONTRACTUAL SERVICES	230,000.00				230,000.00
		2990-GG-090-452-9042-709070-000000-000000-000000	CONTR SERV/HEARING OFFICERS	9,756.25				9,756.25

Total Adjustments

0.00

Note: Revenue is a credit account therefore an increase is a credit (minus) and a decrease is a debit (plus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

PUBLIC WORKS - EQ DIVISION - CODE ENFORCEMENT SECTION (571) TO COMMUNITY DEVELOPMENT & PLANNING - COMPLIANCE SECTION(9030)
PUBLIC WORKS - EQ DIVISION - CODE ENFORCEMENT SECTION (571) TO PUBLIC WORKS - EQ DIVISION CODE ENFORCEMENT TO CDP - COMPLIANCE SECTION
TO TRANSFER (7) ENVIRONMENTAL SERVICES INSPECTORS, (1) DISPATCHER AND (1) ENVIRONMENTAL CODES SUPERVISOR FROM PUBLIC WORKS - EQ DIVISION CODE ENFORCEMENT TO CDP - COMPLIANCE SECTION

FY 24/25 EFFECTIVE DATE: 05/11/25

NEW RATE	OLD RATE	Difference Amount	Percent	GROSS ANNUAL RECURRING COST(SAVINGS)					SALARIES NEEDED FOR REMAINING 12 14 PAYROLLS					
				RETIREMENT	GROUP LIFE	WORKER'S COMP	TOTAL	SALARIES	RETIREMENT MEDICARE	GROUP LIFE	WORKER'S COMP	TOTAL		
DEPARTMENT/DIVISION														
0.0000	31.7510	(31.7510)	-100.00%	(8,582.45)	(5,475.36)	(394.42)	(356.63)	(80,820.93)	(3,993.57)	(3,993.34)	(5,475.36)	(185.26)	(186.52)	(40,687.04)
5505171 4029-1	0.0000	31.7510	100.00%	8,582.45	5,475.36	394.42	356.63	80,820.93	3,993.57	3,993.34	5,475.36	185.26	186.52	40,687.04
2999030 4079-1	0.0000	31.7510	100.00%	8,582.45	5,475.36	394.42	356.63	80,820.93	3,993.57	3,993.34	5,475.36	185.26	186.52	40,687.04
5505171 5011-3	0.0000	18.2700	-100.00%	(18,270.00)	(4,921.21)	(227.09)	(205.21)	(54,360.90)	(2,297.83)	(2,297.83)	(11,005.80)	(104.58)	(99.82)	(31,247.85)
2999030 5011-3	0.0000	18.2700	-100.00%	(18,270.00)	(4,921.21)	(227.09)	(205.21)	(54,360.90)	(2,297.83)	(2,297.83)	(11,005.80)	(104.58)	(99.82)	(31,247.85)
5505171 5011-3	0.0000	18.2700	-100.00%	(18,270.00)	(4,921.21)	(227.09)	(205.21)	(54,360.90)	(2,297.83)	(2,297.83)	(11,005.80)	(104.58)	(99.82)	(31,247.85)
2999030 5011-3	0.0000	18.2700	-100.00%	(18,270.00)	(4,921.21)	(227.09)	(205.21)	(54,360.90)	(2,297.83)	(2,297.83)	(11,005.80)	(104.58)	(99.82)	(31,247.85)
5505171 4027-2	0.0000	17.6067	-100.00%	(17,606.70)	(4,742.54)	(197.76)	(179.76)	(53,298.94)	(2,098.63)	(2,098.63)	(5,035.94)	(101.59)	(92.34)	(27,804.76)
2999030 4027-2	0.0000	17.6067	-100.00%	(17,606.70)	(4,742.54)	(197.76)	(179.76)	(53,298.94)	(2,098.63)	(2,098.63)	(5,035.94)	(101.59)	(92.34)	(27,804.76)
5505171 4027-2	0.0000	17.6067	-100.00%	(17,606.70)	(4,742.54)	(197.76)	(179.76)	(53,298.94)	(2,098.63)	(2,098.63)	(5,035.94)	(101.59)	(92.34)	(27,804.76)
2999030 4027-2	0.0000	17.6067	-100.00%	(17,606.70)	(4,742.54)	(197.76)	(179.76)	(53,298.94)	(2,098.63)	(2,098.63)	(5,035.94)	(101.59)	(92.34)	(27,804.76)
5505171 4027-5	0.0000	18.9800	-100.00%	(18,980.00)	(5,112.45)	(236.05)	(213.18)	(58,045.99)	(2,387.12)	(2,387.12)	(11,005.80)	(105.56)	(99.54)	(32,036.39)
2999030 4027-5	0.0000	18.9800	-100.00%	(18,980.00)	(5,112.45)	(236.05)	(213.18)	(58,045.99)	(2,387.12)	(2,387.12)	(11,005.80)	(105.56)	(99.54)	(32,036.39)
5505171 4027-5	0.0000	18.9800	-100.00%	(18,980.00)	(5,112.45)	(236.05)	(213.18)	(58,045.99)	(2,387.12)	(2,387.12)	(11,005.80)	(105.56)	(99.54)	(32,036.39)
2999030 4027-5	0.0000	18.9800	-100.00%	(18,980.00)	(5,112.45)	(236.05)	(213.18)	(58,045.99)	(2,387.12)	(2,387.12)	(11,005.80)	(105.56)	(99.54)	(32,036.39)
5505171 4037-6	0.0000	18.9800	-100.00%	(18,980.00)	(5,112.45)	(236.05)	(213.18)	(58,045.99)	(2,387.12)	(2,387.12)	(11,005.80)	(105.56)	(99.54)	(32,036.39)
2999030 4037-6	0.0000	18.9800	-100.00%	(18,980.00)	(5,112.45)	(236.05)	(213.18)	(58,045.99)	(2,387.12)	(2,387.12)	(11,005.80)	(105.56)	(99.54)	(32,036.39)
5505171 4037-6	0.0000	18.9800	-100.00%	(18,980.00)	(5,112.45)	(236.05)	(213.18)	(58,045.99)	(2,387.12)	(2,387.12)	(11,005.80)	(105.56)	(99.54)	(32,036.39)
2999030 4037-6	0.0000	18.9800	-100.00%	(18,980.00)	(5,112.45)	(236.05)	(213.18)	(58,045.99)	(2,387.12)	(2,387.12)	(11,005.80)	(105.56)	(99.54)	(32,036.39)
5505171 4027-7	0.0000	17.6067	-100.00%	(17,606.70)	(4,742.54)	(197.76)	(179.76)	(53,298.94)	(2,098.63)	(2,098.63)	(5,035.94)	(101.59)	(92.34)	(27,804.76)
2999030 4027-7	0.0000	17.6067	-100.00%	(17,606.70)	(4,742.54)	(197.76)	(179.76)	(53,298.94)	(2,098.63)	(2,098.63)	(5,035.94)	(101.59)	(92.34)	(27,804.76)
5505171 4027-7	0.0000	17.6067	-100.00%	(17,606.70)	(4,742.54)	(197.76)	(179.76)	(53,298.94)	(2,098.63)	(2,098.63)	(5,035.94)	(101.59)	(92.34)	(27,804.76)
2999030 4027-7	0.0000	17.6067	-100.00%	(17,606.70)	(4,742.54)	(197.76)	(179.76)	(53,298.94)	(2,098.63)	(2,098.63)	(5,035.94)	(101.59)	(92.34)	(27,804.76)
5505171 4027-8	0.0000	17.6067	-100.00%	(17,606.70)	(4,742.54)	(197.76)	(179.76)	(53,298.94)	(2,098.63)	(2,098.63)	(5,035.94)	(101.59)	(92.34)	(27,804.76)
2999030 4027-8	0.0000	17.6067	-100.00%	(17,606.70)	(4,742.54)	(197.76)	(179.76)	(53,298.94)	(2,098.63)	(2,098.63)	(5,035.94)	(101.59)	(92.34)	(27,804.76)
5505171 4027-8	0.0000	17.6067	-100.00%	(17,606.70)	(4,742.54)	(197.76)	(179.76)	(53,298.94)	(2,098.63)	(2,098.63)	(5,035.94)	(101.59)	(92.34)	(27,804.76)
2999030 4027-8	0.0000	17.6067	-100.00%	(17,606.70)	(4,742.54)	(197.76)	(179.76)	(53,298.94)	(2,098.63)	(2,098.63)	(5,035.94)	(101.59)	(92.34)	(27,804.76)
5505171 1012-46	0.0000	20.8600	-100.00%	(20,860.00)	(5,584.98)	(266.97)	(232.05)	(60,932.60)	(2,598.42)	(2,598.42)	(11,005.80)	(119.52)	(108.35)	(33,897.08)
2999030 1012-46	0.0000	20.8600	-100.00%	(20,860.00)	(5,584.98)	(266.97)	(232.05)	(60,932.60)	(2,598.42)	(2,598.42)	(11,005.80)	(119.52)	(108.35)	(33,897.08)
5505171 1012-46	0.0000	20.8600	-100.00%	(20,860.00)	(5,584.98)	(266.97)	(232.05)	(60,932.60)	(2,598.42)	(2,598.42)	(11,005.80)	(119.52)	(108.35)	(33,897.08)
2999030 1012-46	0.0000	20.8600	-100.00%	(20,860.00)	(5,584.98)	(266.97)	(232.05)	(60,932.60)	(2,598.42)	(2,598.42)	(11,005.80)	(119.52)	(108.35)	(33,897.08)
TOTAL				180.4606	180.4606	0.0000	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00



RECEIVED

APR 10 2025

LCG Council Office

Internal Memorandum

Mayor-President's Office
Administration Division (1200)

TO: City Council Chair Kenneth Boudreaux
Parish Council Chair AB Rubin

DATE: April 10, 2025

THRU: Clerk of the Council Joseph Gordon-Wiltz

FROM: Lafayette Mayor-President Monique B. Boulet

SUBJECT: COMMUNITY DEVELOPMENT AND PLANNING ADMINISTRATIVE REORGANIZATION

Enclosed for your review is a proposed administrative re-organization with corresponding supplemental documents to provide for the reorganization of the Lafayette City-Parish Consolidated Government's Department of Community Development and Planning.

Section 4-17 of the Lafayette Home Rule Charter provides the ability for the Mayor-President to submit changes, alterations, consolidations, creations or abolitions of City-Parish departments to the City Council and the Parish Council for consideration. Subsection B of Section 4-17 states that upon receipt of the reorganization plan, the chair of the City Council and/or the Parish Council, or both, as the case may be, shall cause to be introduced an ordinance to implement the proposed reorganization plan.

Over the last year, my administration has diligently worked within each of LCG's departments to analyze how they function, the structure of their employees, the services they provide to our City and Parish, and the processes used to provide those services. This analysis has revealed the need to begin structurally reorganizing and modernizing our processes to provide for improved services. This restructure will help us revitalize our neighborhoods and corridors that have been around for decades, strengthen our local business environment, and better plan for Lafayette's future.

Please find enclosed the following:

1. Joint Ordinance;
2. Budget Revisions;
3. Organizational Chart

This transmittal is to request that the proposed plan be submitted for introduction on the April 22, 2025 Parish and City Council agendas and adoption on the May 6, 2025 Parish and City Council agendas.

A handwritten signature in blue ink, reading "Monique B. Boulet", is written over a horizontal line.

Monique B. Boulet
Lafayette Mayor-President