

ORDINANCE NO. JO-023-2025

**A JOINT ORDINANCE OF THE LAFAYETTE CITY COUNCIL AND THE
LAFAYETTE PARISH COUNCIL APPROVING AN ADMINISTRATIVE
REORGANIZATION OF THE PARKS, ARTS, RECREATION & CULTURE
DEPARTMENT BY REESTABLISHING THE ATHLETICS DIVISION,
CENTRALIZING MAINTENANCE, CREATING A NEW DIVISION AND
MANAGEMENT POSITION, REALLOCATING THE FUNCTIONS, POWERS, DUTIES
AND RESPONSIBILITIES OF CERTAIN DIVISIONS AND MANAGEMENT
POSITIONS, REALIGNING OF CERTAIN POSITIONS WITHIN THE DEPARTMENT
AND AMENDING THE FY 24/25 OPERATING BUDGET AND ADJUSTING MANNING
TABLES OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT**

BE IT RESOLVED by the Lafayette City Council and the Lafayette Parish Council, that:

WHEREAS, in accordance with the provisions of Section 4-17A of the Lafayette City-Parish Consolidated Government Home Rule Charter ("Home Rule Charter"), the Lafayette Mayor-President has proposed to the Lafayette City Council and the Lafayette Parish Council an administrative reorganization of the Parks, Arts, Recreation & Culture ("PARC") Department which reestablishes the athletics division, centralizes maintenance, reallocates the functions, powers, duties and responsibilities of said divisions and management positions and realigns certain positions within the department, as more fully described herein (the "Proposed Reorganization"); and

WHEREAS, Section 4-17B of the Home Rule Charter provides that, upon receipt of the plan of reorganization as proposed and submitted by the Lafayette Mayor-President, the presiding officers of the Lafayette City Council and the Lafayette Parish Council, respectively, shall cause to be introduced an ordinance to implement the proposed reorganization plan; and

WHEREAS, the justification for the Proposed Reorganization of the PARC Department, as more fully described herein, is set forth in a letter dated April 24, 2025, from Monique B. Boulet, Lafayette Mayor-President, to the Chair of the Lafayette City Council and the Chair of the Lafayette Parish Council, a copy of which is attached hereto as **Exhibit "A"** and made a part hereof by reference; and

WHEREAS, the adoption and implementation of the Proposed Reorganization will allow the Lafayette City-Parish Consolidated Government to better serve the public by reallocating certain responsibilities and functions and realigning certain positions within the department, which will streamline operations, enhance services, and reduce costs when possible.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette City Council and the Lafayette Parish Council, that:

SECTION 1: All of the aforesaid "Whereas" clauses are adopted as part of this ordinance.

SECTION 2: The Lafayette City Council and the Lafayette Parish Council do hereby authorize, ratify and approve the Proposed Reorganization of the Parks, Arts, Recreation & Culture Department, with all attendant budget revisions and manning tables, as more fully shown and described in detail on **Exhibit "B"** attached hereto and made a part hereof.

SECTION 3: The Office of the Chief Financial Officer, through the Lafayette Mayor-President, is authorized and directed to comply with the dictates and intent of this administrative reorganization through whatever means it deems to be prudent and necessary to effectuate the administrative reorganization including, but not limited to, amendments and/or revisions to manning tables, budgetary revisions, etc., all as reflected in detail on **Exhibit "B"** attached hereto and made a part hereof.

SECTION 4: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 5: This joint ordinance shall become effective at the earlier of: (1) the Lafayette City Council's and Lafayette Parish Council's failure to act on the proposed reorganization within 60 days of its submission to the Lafayette City Council and the Lafayette Parish Council (as provided in Section 4-17C of the Home Rule Charter); or (2) after first having been adopted by a majority of the authorized membership of both the Lafayette Parish Council and the Lafayette City Council, and (i) upon signature of this joint ordinance by the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto; or (ii) upon override of a veto, whichever occurs first.

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Justification:
Amending the FY24/25 Operating, Capital Budget and Manning Tables of the Lafayette City-Parish Consolidated Government by implementing the Reorganization of Community Development & Planning, Public Works and PARC

00.0

Reserve Balances (Budget Use Only)	
<u>Operating Funds</u>	<u>Capital Funds</u>

☐ Reserve ☐ Reserve
☐ Accum Use of P. Y. Fund Balance ☐ Accum Use of P. Y. Fund Balance
 Transfer No. _____ Transfer No. _____
 Balance After This Transfer _____ Balance After This Transfer _____

David L. Swille 4/24/25
BUDGET MANAGEMENT OFFICER

Updated 10/28/21

Page 2 of 6

Total Adjustments

Updated 10/28/21

Page 3 of 6 GL

Total Adjustments

(435,765.94)

Page 4 of 6Total Adjustments

435,765.94

GL

Total Adjustments

Updated 10/28/21

PR-AC-NATURE STATION/8194 TO PR-CP-NATURE STATION														
TO REALLOCATE (1) NATURALIST AND (1) MUSEUM CURATOR FROM ARTS AND CULTURE DIVISION - NATURE STATION TO CENTERS & PROGRAMS DIVISION - NATURE STATION														
FY 24/25														
EFFECTIVE DATE: 05/29/2025														
GROSS ANNUAL RECURRING COST(SAVINGS)														
DIV	CLASS	QTY	POSITION TITLE	NEW RATE	OLD RATE	Amount	Difference	Percent	SALARIES	RETIREMENT	MEDICARE	GROUP HEALTH	GROUP LIFE	WORKERS COMP
DEPARTMENT/DIVISION														
8194	3211-3	(1)	NATURALIST (Currently within PR-AC-Nature Station)	0.0000	16.9905	(16.9905)	-100.00%	100.00%	(35,340.24)	(4,576.56)	(5,475.36)	(212.15)	(190.84)	(45,795.15)
8194	3221-5	(1)	NATURALIST (Move to PR-CP-Nature Station)	16.9905	0.0000	16.9905	100.00%	-100.00%	35,340.24	4,576.56	5,475.36	212.15	190.84	45,795.15
8194	3221-5	(1)	MUSEUM CURATOR (Currently within PR-AC-Nature Station)	0.0000	25.4824	(25.4824)	-100.00%	100.00%	(53,003.39)	(15,609.50)	(5,475.36)	(316.73)	(286.22)	(74,691.20)
8194	3221-5	(1)	MUSEUM CURATOR (Move to PR-CP-Nature Station)	25.4824	0.0000	25.4824	100.00%	-100.00%	53,003.39	15,609.50	5,475.36	316.73	286.22	74,691.20
		0	TOTAL	42.4729	42.4729	0.0000	0.00%		0.00	0.00	0.00	0.00	0.00	0.00
SALARIES NEEDED FOR REMAINING 11.14 PAYROLLS														
						(15,141.93)	(1,960.88)	0.00	(89.64)	0.00	0.00	(17,192.45)		
						15,141.93	1,960.88	0.00	89.64	0.00	0.00	17,192.45		
						(22,709.91)	(6,688.07)	0.00	(134.46)	0.00	0.00	(29,532.44)		
						22,709.91	6,688.07	0.00	134.46	0.00	0.00	29,532.44		
		0	TOTAL	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00
PR-CENTERS/PROGRAMS TO PR-OPERATIONS & MAINTENANCE														
TO REALLOCATE (1) RECREATION CENTERS MAINTENANCE SUPERVISOR AND (6) JANITORS FROM CENTERS & PROGRAMS SECTION (6140) WITHIN THE ATHLETIC PROGRAMS DIVISION TO THE OPERATIONS & MAINTENANCE SECTION (6120)														
FY 24/25														
EFFECTIVE DATE: 05/29/2025														
GROSS ANNUAL RECURRING COST(SAVINGS)														
DIV	CLASS	QTY	POSITION TITLE	NEW RATE	OLD RATE	Amount	Difference	Percent	SALARIES	RETIREMENT	MEDICARE	GROUP HEALTH	GROUP LIFE	WORKERS COMP
DEPARTMENT/DIVISION														
6140	3011-1	(1)	RECREATION CENTERS MAINT SUPERVISOR	0.0000	21.9300	(21.9300)	-100.00%	100.00%	(45,614.40)	(5,907.06)	(11,005.80)	(271.91)	(246.32)	(63,045.49)
6120	3011-1	(1)	RECREATION CENTERS MAINT SUPERVISOR	21.9300	0.0000	21.9300	100.00%	-100.00%	45,614.40	5,907.06	11,005.80	271.91	246.32	63,045.49
6120	4500-13	(1)	JANITOR	0.0000	14.8659	(14.8659)	-100.00%	100.00%	(30,821.07)	(9,106.26)	(5,475.36)	(185.26)	(166.97)	(45,854.92)
6120	4500-13	(1)	JANITOR	14.8659	0.0000	14.8659	100.00%	-100.00%	30,821.07	9,106.26	5,475.36	185.26	166.97	45,854.92
6120	4500-14	(1)	JANITOR	0.0000	14.1565	(14.1565)	-100.00%	100.00%	(29,445.52)	(8,671.71)	(5,475.36)	(176.29)	(159.01)	(43,927.88)
6120	4500-14	(1)	JANITOR	14.1565	0.0000	14.1565	100.00%	-100.00%	29,445.52	8,671.71	5,475.36	176.29	159.01	43,927.88
6120	4500-19	(1)	JANITOR	0.0000	14.6926	(14.6926)	-100.00%	100.00%	(30,560.61)	(3,957.60)	(11,005.80)	(182.27)	(165.03)	(45,871.30)
6120	4500-19	(1)	JANITOR	14.6926	0.0000	14.6926	100.00%	-100.00%	30,560.61	3,957.60	11,005.80	182.27	165.03	45,871.30
6120	4500-19	(1)	JANITOR	0.0000	14.9297	(14.9297)	-100.00%	100.00%	(31,053.78)	(4,021.46)	(11,005.80)	(185.26)	(167.69)	(46,433.99)
6120	4500-19	(1)	JANITOR	14.9297	0.0000	14.9297	100.00%	-100.00%	31,053.78	4,021.46	11,005.80	185.26	167.69	46,433.99
6120	4500-22	(1)	JANITOR	0.0000	14.9244	(14.9244)	-100.00%	100.00%	(31,042.75)	(9,142.09)	(5,475.36)	(185.26)	(167.63)	(46,013.09)
6120	4500-22	(1)	JANITOR	14.9244	0.0000	14.9244	100.00%	-100.00%	31,042.75	9,142.09	5,475.36	185.26	167.63	46,013.09
6120	4500-22	(1)	JANITOR	0.0000	16.7899	(16.7899)	-100.00%	100.00%	(34,922.99)	(10,284.82)	(5,475.36)	(209.16)	(188.59)	(51,090.92)
6120	4500-22	(1)	JANITOR	16.7899	0.0000	16.7899	100.00%	-100.00%	34,922.99	10,284.82	5,475.36	209.16	188.59	51,090.92
6120	4500-9	0	TOTAL	112.2890	112.2890	0.0000	0.00%		0.00	0.00	0.00	0.00	0.00	0.00
SALARIES NEEDED FOR REMAINING 11.14 PAYROLLS														
						(19,544.02)	(2,530.95)	0.00	(116.53)	0.00	0.00	(22,191.50)		
						19,544.02	2,530.95	0.00	116.53	0.00	0.00	22,191.50		
						(13,248.49)	(3,901.68)	0.00	(77.69)	0.00	0.00	(17,227.86)		
						13,248.49	3,901.68	0.00	77.69	0.00	0.00	17,227.86		
						(12,616.27)	(3,715.49)	0.00	(74.70)	0.00	0.00	(16,406.47)		
						12,616.27	3,715.49	0.00	74.70	0.00	0.00	16,406.47		
						(13,094.05)	(1,695.68)	0.00	(77.69)	0.00	0.00	(14,867.41)		
						13,094.05	1,695.68	0.00	77.69	0.00	0.00	14,867.41		
						(13,305.35)	1,723.04	0.00	(80.66)	0.00	0.00	(15,108.07)		
						13,305.35	1,723.04	0.00	80.66	0.00	0.00	15,108.07		
						(13,300.63)	(3,917.03)	0.00	(80.66)	0.00	0.00	(17,298.34)		
						13,300.63	3,917.03	0.00	80.66	0.00	0.00	17,298.34		
						(14,953.16)	(4,406.65)	0.00	(89.64)	0.00	0.00	(19,459.45)		
						14,953.16	4,406.65	0.00	89.64	0.00	0.00	19,459.45		
		0	TOTAL	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00
PR-ATHLETIC PROGRAMS/6130														
TO RECLASSIFY (1) ATHLETICS PROGRAMS SUPERVISOR TO (1) ATHLETICS PROGRAMS MANAGER														
FY 24/25														
EFFECTIVE DATE: 05/29/2025														
GROSS ANNUAL RECURRING COST(SAVINGS)														
DIV	CLASS	QTY	POSITION TITLE	NEW RATE	OLD RATE	Amount	Difference	Percent	SALARIES	RETIREMENT	MEDICARE	GROUP HEALTH	GROUP LIFE	WORKERS COMP
DEPARTMENT/DIVISION														
6130	3016-1	(1)	ATHLETICS PROGRAMS SUPERVISOR	0.0000	28.9900	(28.9900)	-100.00%	100.00%	(60,299.20)	(7,808.75)	(11,005.80)	(361.55)	(325.82)	(79,800.91)
6130	3016-1	(1)	ATHLETICS PROGRAMS SUPERVISOR	28.9900	0.0000	28.9900	100.00%	-100.00%	60,299.20	7,808.75	11,005.80	361.55	325.82	79,800.91
6130	NEW	1	ATHLETICS PROGRAMS MANAGER	0.0000	38.9100	(38.9100)	-100.00%	100.00%	(80,932.80)	(10,480.90)	(5,475.36)	(484.06)	(437.04)	(103,340.49)
6130	NEW	1	ATHLETICS PROGRAMS MANAGER	38.9100	0.0000	38.9100	100.00%	-100.00%	80,932.80	10,480.90	5,475.36	484.06	437.04	103,340.49
		0	TOTAL	38.9100	28.9900	9.9200	34.22%		20,633.60	2,672.05	0.00	122.51	111.42	23,539.58
									(25,835.89)	(3,345.75)	0.00	(155.39)	0.00	(29,331.01)
									25,835.89	3,345.75	0.00	155.39	0.00	29,331.01
									(4,490.62)	0.00	0.00	206.17	0.00	(39,373.38)
									4,490.62	0.00	0.00	206.17	0.00	39,373.38
									(1,144.87)	0.00	0.00	50.80	0.00	(10,036.37)
									1,144.87	0.00	0.00	50.80	0.00	10,036.37



RECEIVED

APR 25 2025

LCG Council Office

Internal Memorandum

Mayor-President's Office
Administration Division (1200)

TO: City Council Chair Kenneth Boudreaux
Parish Council Chair AB Rubin

DATE: April 24, 2025

THRU: Clerk of the Council Joseph Gordon-Wiltz

FROM: Lafayette Mayor-President Monique B. Boulet

SUBJECT: PARKS, ARTS, RECREATION, AND CULTURE ADMINISTRATIVE
REORGANIZATION

Enclosed for your review is a proposed administrative re-organization with corresponding supplemental documents to provide for the reorganization of the Lafayette City-Parish Consolidated Government's Department of Parks, Arts, Recreation, and Culture (PARC).

Section 4-17 of the Lafayette Home Rule Charter provides the ability for the Mayor-President to submit changes, alterations, consolidations, creations or abolitions of City-Parish departments to the City Council and the Parish Council for consideration. Subsection B of Section 4-17 states that upon receipt of the reorganization plan, the chair of the City Council and/or the Parish Council, or both, as the case may be shall cause to be introduced an ordinance to implement the proposed reorganization plan.

Over the last year, my administration has diligently worked within each of LCG's departments to analyze how they function, the structure of their employees, the services they provide to our City and Parish, and the processes used to provide those services. This analysis has revealed the need to begin structurally reorganizing and modernizing our processes to provide for improved services. This restructure will help us emphasize the importance of our athletics programming, centralize maintenance functions, and provide for improved efforts related to the Heyman Performing Arts Center.

Please find enclosed the following:

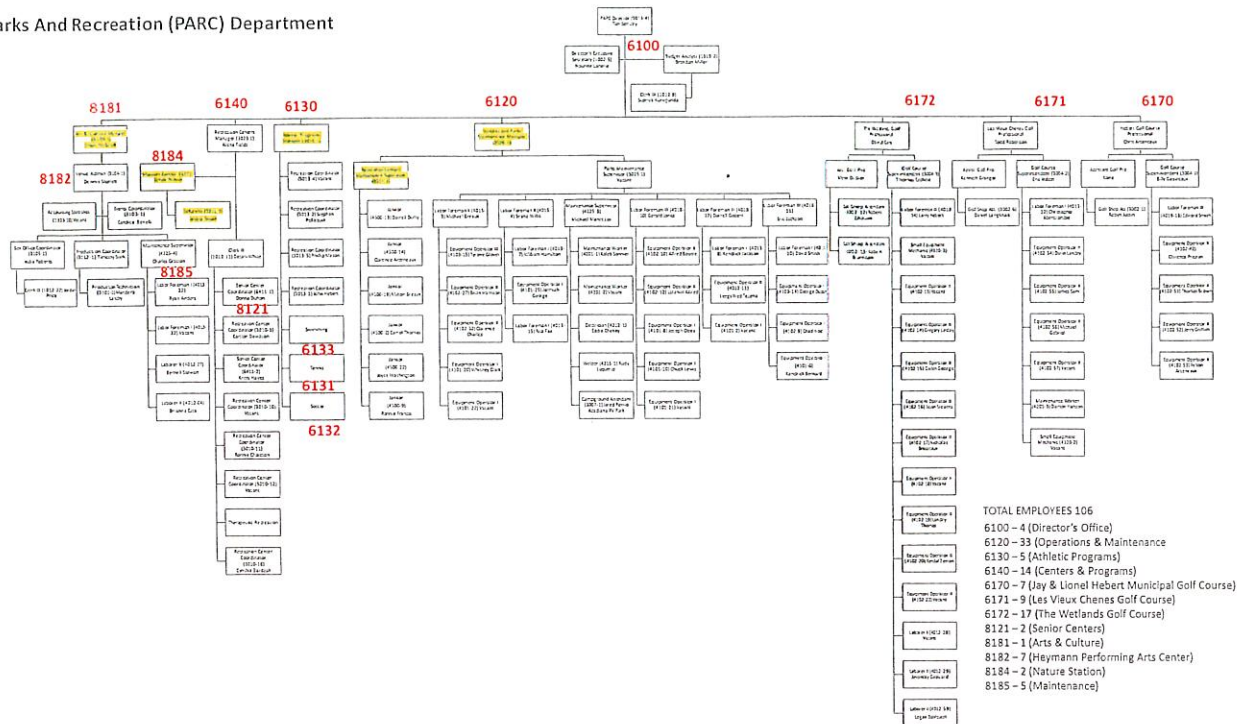
1. Joint Ordinance;
2. Budget Revisions;
3. Organizational Chart

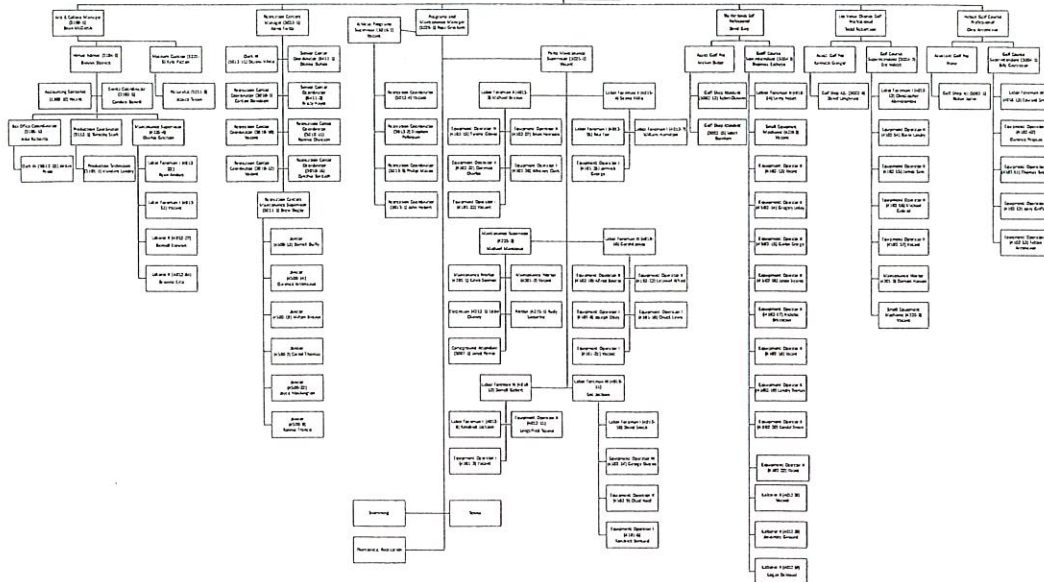
This transmittal is to request that the proposed plan be submitted for introduction on the May 6, 2025 Parish and City Council agendas and adoption on the May 20, 2025 Parish and City Council agendas.

A handwritten signature in blue ink, appearing to read "Monique B. Boulet", is written over a horizontal line.

Monique B. Boulet
Lafayette Mayor-President

Parks And Recreation (PARC) Department



[illegible]

JOINT COUNCIL MEETING
AGENDA ITEM SUBMITTAL FORM

- 1) **JUSTIFICATION FOR REQUEST:** A joint ordinance of the Lafayette City Council and the Lafayette Parish Council approving an administrative reorganization of the Parks, Arts, Recreation & Culture Department by reestablishing the athletics division, centralizing maintenance, creating a new division and management position, reallocating the functions, powers, duties and responsibilities of certain positions within the department and amending the FY 24/25 operating budget and manning tables of the Lafayette City-Parish Consolidated Government.
- 2) **ACTION REQUESTED:** Adoption of joint ordinance
- 3) **REQUESTED ACTION OF LAFAYETTE CITY/PARISH COUNCIL:**
A) INTRODUCTION: 05-06-2025
B) FINAL ADOPTION: 05-20-2025
- 4) **DOCUMENTATION INCLUDED WITH THIS REQUEST:**
A) Ordinance – 2 pages
B) Memo – 1 page
C) PARC Organizational Chart – 2 pages
D) Budget Revision – 6 pages
E) Salary Calculation – 1 page
F) Submittal Form – 1 page
- 5) **FISCAL IMPACT:**
 X Fiscal Impact (Amending the FY 24/25 operating budget, capital budget and manning tables of the Lafayette City-Parish Consolidated Government by implementing the reorganization of PARC.)

 No Fiscal Impact

APPROVED FOR AGENDA:


RACHEL GODEAUX
CHIEF ADMINISTRATIVE OFFICER