

**CITY ORDINANCE NO. CO-072-2026**

**AN ORDINANCE OF THE LAFAYETTE CITY COUNCIL AMENDING THE FY 25/26 OPERATING AND CAPITAL BUDGET OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT BY INCREASING REVENUES IN THE AMOUNT OF \$3,982,500 AWARDED THROUGH A FEDERAL SUB-AWARD GRANT AGREEMENT ADMINISTERED BY THE LOUISIANA DEPARTMENT OF CONSERVATION AND ENERGY UNDER THE U.S. DEPARTMENT OF ENERGY'S GRID DEPLOYMENT OFFICE FOR THE SYSTEM HARDENING AND RESILIENCY PROJECT UNDER SECTION 40101(D) OF THE BIPARTISAN INFRASTRUCTURE LAW AND APPROPRIATING WITHIN THE UTILITIES DEPARTMENT**

**BE IT ORDAINED** by the Lafayette City Council, that:

**SECTION 1:** The FY 25/26 operating and capital budget of the Utilities Department of the Lafayette City-Parish Consolidated Government is hereby amended by adjusting the revenues and appropriations of the Utilities Department.

**SECTION 2:** This transfer of funds shall be reflected in any pertinent documents which are attached and made a part hereof and filed in the Office of the Clerk of the Council.

**SECTION 3:** The Lafayette Mayor-President and the Director of the Utilities Department, or either of them, or their respective designees, are hereby authorized to conduct all negotiations and to make, execute, and submit all documents and to perform all actions that may be appropriate to fulfill the grant agreement conditions, including providing the corresponding match, and for the completion of the applicable projects. The Lafayette Mayor-President acknowledges receipt of the grant funds pursuant to the terms and conditions of the grant, a copy of which is attached.

**SECTION 4:** The Chief Financial Officer, through the Lafayette Mayor-President, is authorized to prepare administrative budget revisions for additional funding that may be needed outside of the grant and local match funds in order to complete this project. Upon completion, the Chief Financial Officer, through the Lafayette Mayor-President, shall prepare a written report to the Lafayette City Council detailing the amount and nature of any adjustments required to implement the necessary budget amendments.

**SECTION 5:** All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

**SECTION 6:** This ordinance shall become effective upon signature of the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto, or upon an override of a veto, whichever occurs first.

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**Justification:** To transfer funding to projects outlined below, identified for partial reimbursement through the Louisiana Department of Transportation and Energy under the U.S. Department of Energy's Old Department Office for the system Hardening and Resiliency Project under Section 40101(d) of the Bipartisan Infrastructure Law.

1

[illegible]

**Total Adjustments**  
**Note:** Revenue is a credit account therefore an increase is a credit (plus) and a decrease is a debit (minus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

DPH 21/27/26

7.20.26

|                                                 |                                               |
|-------------------------------------------------|-----------------------------------------------|
| <b>Reserve Balances (Budget Use Only)</b>       |                                               |
| <input type="checkbox"/> <b>Operating Funds</b> | <input type="checkbox"/> <b>Capital Funds</b> |
| <input type="checkbox"/> Reserve                | <input type="checkbox"/> Reserve              |
| Accum. Use of F.Y. Fund Balance                 | Accum. Use of F.Y. Fund Balance               |
| Transfer No. _____                              | Transfer No. _____                            |
| Balance After This Transfer _____               | Balance After This Transfer _____             |

J. Doe Doe 7.24.22

DEPARTMENT HEAD W. J. Parsons DATE 7/27/24

*David A. Middle*  
BUDGET MANAGEMENT OFFICER  
7/23/26  
FOR

|                        |             |
|------------------------|-------------|
| <b>MAYOR-PRESIDENT</b> | <b>DATE</b> |
|------------------------|-------------|

**From:** Emily Quebedeaux  
**Sent:** Monday, July 20, 2026 3:52 PM  
**To:** Emily Quebedeaux  
**Subject:** FW: DOE Award Approval - Lafayette Utilities System - System Hardening and Resiliency Project (BIL 40101(d))

**From:** "William Spatafora (DENR)" <[William.Spatafora@la.gov](mailto:William.Spatafora@la.gov)>  
**Date:** June 5, 2026 at 8:03:32 AM CDT  
**To:** Karen Hoyt <[KHOYT@lus.org](mailto:KHOYT@lus.org)>  
**Cc:** Abby Springer <[Abby.Springer@la.gov](mailto:Abby.Springer@la.gov)>  
**Subject:** DOE Award Approval - Lafayette Utilities System - System Hardening and Resiliency Project (BIL 40101(d))

Good morning,

We are pleased to inform you that the U.S. Department of Energy (DOE) has approved the **System Hardening and Resiliency Project** under the Bipartisan Infrastructure Law – Preventing Outages and Enhancing the Resilience of the Electric Grid program (Section 40101(d)). The Louisiana Department of Conservation and Energy, Office of Energy, will begin circulating the official subaward agreement in the coming weeks.

Before work begins, please note that project activities may not commence until the fully executed subaward agreement has been returned to your organization. Additionally, all applicable budget line items currently listed as "TBD" must be updated to reflect the identified personnel, vendor, or contractor before any associated costs are incurred.

Thank you for your collaboration throughout the application and DOE review process. Congratulations to you and the team — we look forward to supporting the successful implementation of this project. Please don't hesitate to reach out if you have any questions in the interim.

Best Regards,



**William Spatafora**

*Federal Energy Program Manager*

**Louisiana Department of Conservation and Energy**

Office of Energy

**Address:** 617 North 3<sup>rd</sup> Street, Baton Rouge, LA 70802

**Phone:** 225-219-2197

**Email:** [william.spatafora@la.gov](mailto:william.spatafora@la.gov)



## LOUISIANA DEPARTMENT OF CONSERVATION AND ENERGY

## NOTICE OF FEDERAL SUB-AWARD AND GRANT AGREEMENT

|                                                                                                                                                                                                                                                                                                                                                       |                                                                                      |                                                                                                                                                                                                                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Federal Awarding Agency</b><br>Grid Deployment Office (GD)<br>U.S. Department of Energy<br>1000 Independence Avenue, SW<br>Forrestal Building, GD-1<br>Washington, D.C. 20585                                                                                                                                                                      | <b>Federal Award Identification No. (FAIN)</b><br>GD-0000019                         | <b>Assistance Listing NO. (ALN) and Title:</b><br>81.254                                                                                                                                                                                                 |
| <b>Federal Award Project Description:</b><br>BIL – Preventing Outages and Enhancing the Resilience of the Electric Grid Formula Grants to States and Indian Tribes.                                                                                                                                                                                   |                                                                                      | <b>Federal Award Date:</b><br>05/23/2023                                                                                                                                                                                                                 |
| <b>Subrecipient Name, Director Name, Address, Phone No.</b><br>Subrecipient Name: City of Lafayette dba Lafayette Utilities System<br>Director Name: Karen Hoyt<br>Address: 1314 Walker Road, Lafayette, LA 70506<br>Phone Number: 337-291-5838                                                                                                       |                                                                                      | <b>Subrecipient UEI No.</b><br>YNYLNKW7THY5<br><b>Indirect Cost Rate (including if the de minimis rate is charged):</b><br>0.00%<br><b>Is this a Research and Development Grant?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <b>Project Name and Summary:</b><br>System Hardening and Resiliency Project under 40101(d)(3)                                                                                                                                                                                                                                                         | <b>Subaward Period of Performance Start and End Date:</b><br>07/01/2026 – 04/30/2028 | <b>Subaward Budget Period Start and End Date:</b><br>07/01/2026 – 04/30/2028                                                                                                                                                                             |
| <b>Federal Share Obligated to Subrecipient:</b><br>\$3,385,125                                                                                                                                                                                                                                                                                        | <b>Match Share Amount:</b><br>LUS: \$ 3,982,500<br>State: \$597,375                  | <b>Total Award Committed:</b><br>\$ 7,965,000                                                                                                                                                                                                            |
| <b>C&amp;E Program Manager</b><br>Name: Dr. Abby Springer<br>Address: 617 N. Third Street, Baton Rouge, LA 70802<br>Phone Number: 225.219.0535<br>Email: Abby.Springer@la.gov                                                                                                                                                                         |                                                                                      | <b>Risk Assessment (Completed annually and subject to change)</b><br><input type="checkbox"/> Low<br><input type="checkbox"/> Medium<br><input checked="" type="checkbox"/> High                                                                         |
| <b>Subaward Agreement Terms:</b>                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                                                                                                                                                                                                                                          |
| <b>Disbursement of fund will be as follows:</b><br>This agreement is cost-reimbursable. Payment will be made upon receipt and acceptance of invoices and supporting documentation requesting reimbursement for actual expenditures specific to this subaward. Total reimbursement will not exceed the amount listed above during the subaward period. |                                                                                      |                                                                                                                                                                                                                                                          |
| <b>Terms and Conditions:</b>                                                                                                                                                                                                                                                                                                                          |                                                                                      |                                                                                                                                                                                                                                                          |

In accepting these funds, it is understood that:

1. Expenditures must comply with appropriate state and/or federal regulations.
2. This award is subject to the availability of appropriate funds.
3. Subrecipient of these funds agrees to stipulations listed in Sections A, B, and C of this Subaward.

#### SECTION A

As a condition of receiving federal funds subawarded through the Louisiana Department of Conservation and Energy (C&E), the subrecipient agrees to the federal statement of assurances and for construction projects, federal Buy America Build America requirements.

By accepting funds under this grant, the subrecipient agrees to comply with the terms and conditions of the subaward agreement, and the terms and conditions of all references and attachments that are applicable to the subaward. References to the 2 CFR 200 "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" can be found using the link: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200>.

Additionally, the subrecipient agrees to the following conditions:

1. Subaward funds shall not be used for anything other than the awarded purpose outlined in Section B. In the event that payment is rendered and it is discovered an expenditure does not comply with this condition, the portion not in compliance must be refunded to C&E.
2. Reimbursement requests shall only include the expenditures approved in Section C. Without prior written approval from C&E or a subrecipient project modification, no additional expenditures will be reimbursed. Any budget line item listed as "TBD" will not be paid until a modification has been submitted to and approved by C&E specifying the identification of the "TBD" line item.
3. The transfer of funds between budgeted categories without written prior approval from C&E is not allowed. Requests to revise approved budgeted amounts must be made in writing and provide sufficient justification.
4. The subrecipient shall retain all records pertinent to this subaward, including but not limited to financial records, supporting documentation, statistical records, procurement records, contracts, invoices, reports, and other records relevant to the subaward, for a minimum of three (3) years from the date of submission of the final financial report, in accordance with [2 CFR 200.334](#).
5. If any litigation, claim, negotiation, audit, monitoring review, or other action involving the records is initiated before the expiration of the retention period, the records shall be retained until all such matters are fully resolved and final action is taken.
  - a. Notwithstanding the federal minimum retention period, the Louisiana Department of Conservation and Energy may require a longer retention period where required by applicable state law, state records policy, program requirements, or written notice to the subrecipient.
6. This Agreement may be terminated for the convenience of either party upon thirty (30) days written notice from the terminating party to the other parties. In the event of termination of this Agreement for the convenience of C&E, the subrecipient shall be entitled to receive just and equitable compensation for all costs incurred, for non-cancelable commitments, and for satisfactory work completed. In the event of termination for the convenience of the subrecipient, C&E shall be entitled to be reimbursed for all funds previously disbursed to the subrecipient, except those that are non-cancelable commitments.
7. If, in the determination of C&E, the subrecipient fails to fulfill in a timely and proper manner its obligations under this subaward agreement or violates any of the covenants, agreements, or stipulations of this subaward agreement, C&E shall thereupon have the right to terminate this

subaward agreement by giving written notice to the subrecipient of such termination and specifying the effective date thereof at least fifteen (15) days before the effective date of such termination. In such case C&E shall be entitled to reimbursement by the subrecipient for any project funds received pursuant to this subaward agreement.

## **SECTION B**

### **Approved Scope of Work and Budget.**

The final approved Scope of Work, Budget, Deliverables, and any approved implementation schedule are incorporated into this subaward by reference as Attachment B and Attachment C, as applicable. The subrecipient shall perform the project strictly in accordance with those approved documents.

Any material deviation from the approved Scope of Work, Deliverables, or Budget requires prior written approval from C&E and, where required, prior written approval from the Federal awarding agency.

### **Timeline:**

This subaward will begin on 07/01/2026 and end on 04/30/2028.

### **Reporting and Documentation**

The subrecipient shall provide such financial, performance, programmatic, and other reports, certifications, supporting documentation, and information as C&E may reasonably require in order to fulfill its responsibilities to the Federal awarding agency, including any information necessary for C&E to submit complete and accurate reports and certifications under the Federal award.

### **Monitoring**

- C&E will monitor the activities of the subrecipient as necessary to ensure that the subrecipient complies with applicable Federal statutes, regulations, and the terms and conditions of the subaward, and that the goals and objectives of the subaward are achieved.
- Monitoring may include, but is not limited to, review of financial reports, performance reports, reimbursement requests, supporting documentation, procurement files, source documentation, site visits, desk reviews, meetings, correspondence, equipment verification, and follow-up on audit findings, corrective actions, and prior monitoring results.
- The type, frequency, and intensity of monitoring may vary based on the subrecipient's risk assessment, performance history, audit results, and the nature of the project.

## SECTION C

### Conditions for Equipment and Travel:

- Equipment: All equipment valued at \$10,000 and above purchased under this subaward must comply with [2 CFR 200.313](#). Pre-approval from the subawarding agency must be obtained prior to the purchase of such equipment. Such equipment must be used by the subrecipient in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the federal award. When such equipment is no longer needed or reaches the end of its useful life, please contact the subawarding agency for disposition instructions.
- Travel Reimbursements:
  - LA State Agencies – shall be paid in accordance with the Division of Administration State General Travel Regulations, within the limits established for state employees as defined in Division of Administration Policy and Procedure Memorandum No. 49 and [2 CFR 200.475](#).
  - Out of state government and government/universities entities – shall be paid in accordance with the authority to conduct any related travel in accordance with their published travel regulations (travel policy submitted with grant application).
  - Non-government entities – shall be paid in accordance with the established written travel reimbursement policy, which are in accordance with [2 CFR 200.475](#).

### Conditions for Procurement:

- The subrecipient shall comply with the applicable federal procurement standards set forth at [2 CFR 200.317 through 200.327](#), together with any additional procurement requirements stated in the applicable Federal award, agency regulations, and award terms and conditions. Where a Federal award includes agency-specific procurement requirements that are more restrictive than 2 CFR Part 200, the more restrictive requirements shall apply.

### Reimbursement Terms:

Total of all reimbursements requests cannot exceed the amount of this award.

- See Attachment A - **Subrecipient Procedure for Submitting Reimbursement Requests**.
- Progress reports as required in Section B, are due no later than 30 days after the end of each quarter.
  - Quarter 1: July 1 – September 30 – Due by October 30
  - Quarter 2: October 1 – December 30 – Due by January 30
  - Quarter 3: January 1 – March 31 – Due by April 30
  - Quarter 4: April 1 – June 30 – Due by July 30

### Closeout Requirements:

The subrecipient shall complete all closeout requirements for this subaward in accordance with [2 CFR 200.344](#) and any earlier deadlines established by C&E in this agreement.

At a minimum, the subrecipient shall:

1. submit all required final financial, performance, and other closeout reports;
2. liquidate all obligations incurred under the subaward no later than ninety (90) calendar days after the end of the period of performance, unless an earlier date is required by this agreement;
3. submit all final invoices and reimbursement requests by the deadline established by C&E;
4. complete final inventory reconciliation and obtain disposition instructions for equipment or supplies where required; and
5. resolve any outstanding monitoring, reporting, audit, or payment issues as a condition of closeout.
6. C&E may withhold final payment pending completion and acceptance of all closeout requirements.

C&E reserves the right to withhold reimbursement under the subaward until any delinquent invoices, forms, reports, and documentation are submitted to and accepted by C&E.

#### **Access to Records:**

The subrecipient shall permit the Louisiana Department of Conservation and Energy, the Federal awarding agency, Inspectors General, the Comptroller General of the United States, the Government Accountability Office, and any of their duly authorized representatives, as well as independent auditors engaged by C&E or the Federal awarding agency, access to any books, documents, papers, records, financial statements, procurement files, contracts, invoices, reports, and other records of the subrecipient that are pertinent to this subaward, for the purposes of monitoring, auditing, examination, review, excerpts, and transcription, in accordance with 2 CFR § 200.332 and other applicable law.

#### **Financial Reports:**

Subrecipient agrees to provide:

1. A final financial reporting accounting for all expenditures to C&E within thirty (30) days of the close of the subaward period.
2. All reports of expenditures and requests for reimbursement processed by C&E related to this subaward are subject to audit.
3. The subrecipient shall comply with applicable federal audit requirements as follows:
  - (a) If the subrecipient is a non-Federal entity subject to 2 CFR Part 200, Subpart F, the subrecipient shall obtain a Single Audit or program-specific audit, as applicable, when the subrecipient expends \$1,000,000 or more in Federal awards during the subrecipient's fiscal year, in accordance with [2 CFR 200.501](#).
  - (b) If the subrecipient is a for-profit entity receiving DOE funds and subject to DOE's audit regulations for for-profit recipients, the subrecipient shall comply with [2 CFR Part 910](#), including applicable audit requirements under that Part.
  - (c) The subrecipient shall provide C&E with a copy of any required audit report, including any Single Audit reporting package, program-specific audit, or DOE for-profit compliance audit, promptly upon issuance and no later than the earlier of:
    1. thirty (30) calendar days after the subrecipient receives the auditor's report; or

2. nine (9) months after the end of the subrecipient's audit period or fiscal year, as applicable.

(d) The subrecipient shall notify C&E promptly of any audit findings, questioned costs, reportable conditions, material weaknesses, or reportable noncompliance related to this subaward

4. In the event C&E terminates the subaward agreement, subrecipient shall:

- Not be reimbursed for any grant-related expenses incurred after the termination effective date; except any non-cancelable commitment;
- Transfer or liquidate all equipment and non-consumables purchased with grant funds during the grant period (including equipment any items C&E has required the subrecipient to inventory during the course of the grant);
- Surrender any and all documents related to the grant that C&E deems necessary; and
- Repay to the department all grant funds found to be unallowable costs.

**Indirect Cost Rate:**

The indirect cost rate applicable to this subaward shall be one of the following, as identified in the award-specific information section of this agreement:

(a) the subrecipient's current federally negotiated indirect cost rate agreement, (NICRA);

(b) the de minimis indirect cost rate available under federal regulations, if the subrecipient is eligible and elects to use that rate.; or

(c) Subrecipient declines to charge indirect costs.

C&E will not require a subrecipient to use the de minimis indirect cost rate if the subrecipient has a current federally negotiated indirect cost rate.

**Amendments:**

Any modification to the provisions of this subaward shall be in writing, signed by all parties, and approved by the required authorities.

## SECTION D

### Prior Written Approval Requirement

Subrecipient issuance of subawards below \$250,000 is strongly discouraged due to administrative burden and compliance considerations. Any such subaward must be justified in writing and approved by C&E prior to execution.

### Requests for approval must include sufficient documentation describing:

- The proposed entity
- The scope of work to be performed
- The justification for issuing a subaward rather than procuring services through a contract
- The proposed budget and funding amount

### Pass-Through Entity Responsibilities (*if applicable*):

All requirements, obligations, and compliance responsibilities imposed on the Subrecipient under this Agreement, including but not limited to those required under 2 CFR Part 200, DOE award terms, and applicable federal statutes, shall be fully flowed down to any lower-tier subrecipient.

The Subrecipient shall ensure that lower-tier subrecipients are subject to the same standards of financial management, internal controls, allowable costs, procurement requirements, reporting, and audit compliance as required of the Subrecipient under this Agreement.

### As a pass-through entity, the subrecipient shall:

1. Subaward vs Contractor Determination
  - a. The Subrecipient must document and maintain a determination, consistent with [2 CFR 200.331](#), as to whether an entity receiving funds is a subrecipient or contractor prior to issuing any agreement.
2. SAM / UEI / Debarment Requirement
  - a. Prior to issuing any subaward, the Subrecipient must verify that the lower-tier subrecipient:
    - i. Has an active registration in SAM.gov
    - ii. Possesses a valid Unique Entity Identifier (UEI)
    - iii. Is not suspended or debarred from participation in federal programs”
3. Audit Follow-Up Requirement
  - a. The Subrecipient must review audit reports of lower-tier subrecipients and ensure that any audit findings related to the federal award are appropriately addressed and resolved in accordance with [2 CFR 200.332\(f\)](#).
4. Minimum Monitoring Expectations
  - a. Monitoring activities shall include, at a minimum:

- i. Review of financial and performance reports
  - ii. Follow-up on deficiencies
  - iii. Review of supporting documentation for allowability
  - iv. Risk assessment documentation
    - 1. Consideration of on-site or remote reviews based on risk
- 5. Records Access
  - a. The Subrecipient shall ensure that C&E, DOE, and authorized oversight entities have the right to access any records or documentation related to lower-tier subawards.

***The Subrecipient retains full responsibility and accountability to C&E for the proper use of federal funds, compliance with all applicable requirements, and performance outcomes of any lower-tier subrecipient, regardless of any delegation of programmatic or administrative responsibilities.***

***Failure to obtain prior written approval may result in disallowance of costs or recovery of funds.***

**Signature Page:**

|                                                            |                    |
|------------------------------------------------------------|--------------------|
| <b>"ENTER SUBRECIPIENT NAME HERE"</b>                      |                    |
| <b>Signature of Person Authorized to Sign</b>              | <b>Date Signed</b> |
| <b>Name and Title</b><br>Mayor-President Monique B. Boulet |                    |

|                                                         |                    |
|---------------------------------------------------------|--------------------|
| <b>Louisiana Department of Conservation and Energy</b>  |                    |
| <b>Appointing Authority Authorized to Sign</b>          | <b>Date Signed</b> |
| <b>Name and Title</b><br>Dustin H. Davidson   Secretary |                    |



## ATTACHMENT A

### SUBRECIPIENT PROCEDURE FOR SUBMITTING REIMBURSEMENT REQUESTS

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1. **Submission Timeline:**
  - Subrecipients should submit reimbursement requests no later than the 15<sup>th</sup> of each month for expenses incurred in the prior month.
  - Failure to submit requests within this timeframe may result in delays in reimbursement.
2. **Required Documentation**

The following documentation must be included in each reimbursement request:

  - Reimbursement Request Form (Email [DENR\\_Sub\\_Invoices@la.gov](mailto:DENR_Sub_Invoices@la.gov) for the required template).
  - Supporting Documentation (Refer to the [Required Supporting Documentation for Grant Disbursements](#) for complete details).

**Note:** All supporting documentation must clearly support all amounts listed in the expense report. Reimbursement requests that lack sufficient documentation will be returned for correction and resubmission.
3. **Certification**
  - Financial Report Certification. All financial reports, expenditure reports, reimbursement requests, and other financial submissions required under this subaward shall include a certification signed by an official authorized to legally bind the subrecipient. The certification shall state:
    - “By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and that the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise.”
4. **Submission Process**
  - All reimbursement requests and supporting documentation must be submitted electronically via email to [DENR\\_Sub\\_Invoices@la.gov](mailto:DENR_Sub_Invoices@la.gov).
  - The email subject line should read: “Monthly Reimbursement Request – (Subrecipient Name) – (Grant Award Name) – (Month/Year).”
5. **Review Process**
  - C&E Staff will review the submission for completeness and accuracy.
    - If the request is incomplete, Fiscal or the Program Manager will notify the subrecipient and request the missing information.
6. **Payment**
  - Payments will be made by EFT, check or Z8 (state agencies), depending upon the subrecipient designation in LaGov.
7. **Compliance**
  - Subrecipients are required to comply with all terms of the grant agreement, applicable federal and state regulations, and internal controls for managing funds.
  - Repeated non-compliance with submission requirements may result in delays or suspension of reimbursements.
8. **Record Keeping**

- Subrecipients must retain all submitted documentation, including backup records, for a minimum of ten (10) years after the close of the grant period, in accordance with C&E record retention. However, if any audit issues arise prior to records destruction in accordance with this condition, all records shall be kept indefinitely until the issues are resolved.

9. Questions

- For questions regarding this procedure or reimbursement requests, please contact:  
**Fiscal Contact: Erica Brew**  
**Phone: (225) 342-1835**  
**Email: [Erica.Brew3@la.gov](mailto:Erica.Brew3@la.gov)**



## ATTACHMENT B

### SUBRECIPIENT FINAL APPROVED SCOPE OF WORK

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#### Project Summary and Strategy

LUS's System Hardening and Resiliency Project described below is complementary to the intent of the 40101(d) grant as the activities enhance grid resilience and reliability, as well as safeguard communities. With a specific aim to reduce impacts in LUS territory, the proposed activities protect customers against the adverse impacts of extreme weather and ensure continuous energy access during critical times. The proposed project's activities will also reduce energy loss due to outdated equipment and integrate self-healing technologies that enhance performance and reliability without requiring major construction that lowers the cost of electricity for LUS's customers. LUS's customers will benefit from safety gained from an improvement in power quality and a reduction in the incidents of down wires involving overhead electrical primary distribution circuits.

The replacement of aging copper conductors and installation of higher-class wood poles or alternative material structures directly contribute to reducing outage time by strengthening both the physical distribution infrastructure and the operational restoration processes. These improvements are closely tied to measurable performance metrics maintained by LUS and they address vulnerabilities revealed during past extreme weather events that have significantly impacted the region.

#### Goals

1. Significantly improve the resiliency of the electric grid throughout the LUS territory. All customer classes will benefit from comprehensive grid improvements, including the rehabilitation of copper overhead line, replacement of transmission poles, and the implementation of distribution automation, and expected to yield notable enhancements in reliability metrics. By updating outdated systems, LUS anticipates a substantial reduction in downtime during adverse weather events. This translates into a more resilient grid, especially on the worst performing feeders, ensuring uninterrupted access to essential services, especially in areas vulnerable to disruptions.

Goal: Modernize the power infrastructure system to withstand the stresses and shocks from extreme weather events and large-scale disruptions and move toward a secure and resilient grid in the targeted areas.

2. Improve the safety of the power lines and poles to prevent the threat of downed wires during extreme storms and minimize the risks to lineman and installers during hazardous conditions. LUS regularly inspects, remedies, and repairs its power cables and equipment to prevent downed overhead conductors that can result in hazardous conditions. The proposed upgrades in overhead lines, pole improvements and automated feeders will quickly alert LUS to faults on specific feeders

and enhance the safety of LUS's system to better prevent down lines that could potentially cause injury and damage to individuals and linemen working in the targeted community areas.

Goal: Ensure the continued, safe operation of the energy system by planning new investments that include overhead line rehabilitation, wood pole improvements, and distribution automated feeders located in the targeted areas.

#### Organizational Capacity and Capabilities

Established in 1898, Lafayette Utilities System ("LUS") is the largest municipal utility in the state with 72,000+ electric customers. As a publicly owned utilities system, LUS provides high-quality, competitively priced services that exceed our customers' expectations and contribute to the Consolidated Government to support other community needs. LUS is a department of the Lafayette Consolidated Government and as such we can take advantage of shared city services such as finance, and purchasing and can align the efficiencies of other departments such as Public Works, Fire, and Police.

LUS has the organizational capacity and project management structure needed to successfully execute the proposed grid-hardening and resiliency improvements. As a municipally owned and integrated utility, LUS manages all engineering, operations, construction, and maintenance internally and follows established procurement, financial control, and reporting processes that comply with municipal and federal standards. The utility routinely manages multi-million-dollar capital projects, giving it the administrative readiness to oversee DOE-funded work effectively.

LUS has extensive technical expertise implementing conductor replacements, pole modernization programs, and distribution automation technologies. Its engineering staff maintain detailed construction standards, and its SCADA, GIS, and Outage Management System (OMS) platforms provide real-time monitoring, data analytics, and verification of reliability improvements. These existing systems and practices allow us to ensure technically feasible, low-risk implementation.

The utility's workforce includes professional engineers, certified line workers, SCADA technicians, system operators, and project managers with decades of combined experience executing overhead distribution upgrades and integrating advanced switching and automation devices into the system. LUS's ability to respond rapidly to major events, demonstrated during storms such as Hurricane Delta (2020), Hurricane Laura (2020), and the January 2025 winter storm, highlights both operational maturity and the capability to manage wide-scale restoration efforts similar in complexity to the proposed construction activities.

LUS is fully prepared to deliver measurable grid resilience benefits aligned with DOE 40101(d) objectives. The utility maintains the tools and processes needed to track improvements over time, including its OMS and SCADA systems, which provide detailed restoration timestamps and event-level analytics. With established engineering designs, trained field crews, strong supplier relationships, and a proven record of successful infrastructure modernization.

We will leverage a combination of internal expertise and external partners, including 3rd party engineering support for specialized design reviews, system modeling, and coordination of large-scale construction activities, supplementing LUS's in-house engineering resources as needed.

Qualified and trusted vendors will supply conductors, higher-class poles, automation equipment, and communications components, ensuring that all materials meet established specifications and performance standards. Construction contractors may be engaged to support peak workload periods or handle specific tasks such as pole installations or specialized equipment mounting. In addition, technology partners will assist with configuration, testing, and integration of automation devices into the SCADA and OMS platforms. These vendors and 3rd party support will work under LUS oversight, following established procurement, safety, and quality-control procedures to ensure the project is delivered with the highest technical standards.



## ATTACHMENT C

### SUBRECIPIENT FINAL APPROVED BUDGET

| Budget Summary                                                                                        |                     |                     |                       |                     |                       |                     |                       |                           |                     |
|-------------------------------------------------------------------------------------------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|---------------------|-----------------------|---------------------------|---------------------|
| <b>NOTE: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.</b> |                     |                     |                       |                     |                       |                     |                       |                           |                     |
| Budget Category                                                                                       | Year 1              |                     | Year 2<br>(If needed) |                     | Year 3<br>(If needed) |                     | Total Federal Request | Total Non-Federal Request | Total (If)          |
|                                                                                                       | Federal Request     | Non-Federal Request | Federal Request       | Non-Federal Request | Federal Request       | Non-Federal Request |                       |                           |                     |
| A. Personnel                                                                                          | \$ -                | \$ -                | \$ -                  | \$ -                | \$ -                  | \$ -                | \$ -                  | \$ -                      | \$ -                |
| B. Fringe Benefits                                                                                    | \$ -                | \$ -                | \$ -                  | \$ -                | \$ -                  | \$ -                | \$ -                  | \$ -                      | \$ -                |
| C. Travel                                                                                             | \$ -                | \$ -                | \$ -                  | \$ -                | \$ -                  | \$ -                | \$ -                  | \$ -                      | \$ -                |
| D. Equipment                                                                                          | \$ 400,000          | \$ 400,000          | \$ 400,000            | \$ 400,000          | \$ 400,000            | \$ 400,000          | \$ 1,200,000          | \$ 1,200,000              | \$ 2,400,000        |
| E. Supplies                                                                                           | \$ -                | \$ -                | \$ -                  | \$ -                | \$ -                  | \$ -                | \$ -                  | \$ -                      | \$ -                |
| F. Construction                                                                                       | \$ 40,000           | \$ 40,000           | \$ 40,000             | \$ 40,000           | \$ 40,000             | \$ 40,000           | \$ 120,000            | \$ 120,000                | \$ 240,000          |
| G. Contractual                                                                                        | \$ 887,500          | \$ 887,500          | \$ 887,500            | \$ 887,500          | \$ 887,500            | \$ 887,500          | \$ 2,662,500          | \$ 2,662,500              | \$ 5,325,000        |
| H. Other                                                                                              | \$ -                | \$ -                | \$ -                  | \$ -                | \$ -                  | \$ -                | \$ -                  | \$ -                      | \$ -                |
| <b>Total Direct Costs</b>                                                                             | <b>\$ 1,327,500</b> | <b>\$ 1,327,500</b> | <b>\$ 1,327,500</b>   | <b>\$ 1,327,500</b> | <b>\$ 1,327,500</b>   | <b>\$ 1,327,500</b> | <b>\$ 3,982,500</b>   | <b>\$ 3,982,500</b>       | <b>\$ 7,965,000</b> |
| I. Indirect Costs                                                                                     | \$ -                | \$ -                | \$ -                  | \$ -                | \$ -                  | \$ -                | \$ -                  | \$ -                      | \$ -                |
| <b>Total Project Costs</b>                                                                            | <b>\$ 1,327,500</b> | <b>\$ 1,327,500</b> | <b>\$ 1,327,500</b>   | <b>\$ 1,327,500</b> | <b>\$ 1,327,500</b>   | <b>\$ 1,327,500</b> | <b>\$ 3,982,500</b>   | <b>\$ 3,982,500</b>       | <b>\$ 7,965,000</b> |

### Required Supporting Documentation for Grant Disbursements

Note: Additional support besides those listed here may be requested at the discretion of C&E.

| Budget Category                | Required Documentation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Personnel (Salaries and Wages) | <ul style="list-style-type: none"> <li>• Certified timesheets showing actual hours worked on the grant <ul style="list-style-type: none"> <li>○ Timesheets must show: <ul style="list-style-type: none"> <li>▪ Employee name and position</li> <li>▪ Total hours worked</li> <li>▪ Hours charged to the grant (with corresponding grant number or cost center)</li> <li>▪ Pay period and dates</li> </ul> </li> </ul> </li> <li>• Work logs or activity reports describing grant-related duties</li> <li>• Payroll register or earnings statements <ul style="list-style-type: none"> <li>○ Must show: <ul style="list-style-type: none"> <li>▪ Gross pay</li> <li>▪ Taxes</li> <li>▪ Deductions</li> <li>▪ Hourly rate of pay</li> </ul> </li> </ul> </li> <li>• Pay stubs and payroll register must show hourly rate of pay, gross pay, taxes, and deductions</li> <li>• General ledger detail showing salary charges</li> <li>• Proof of payment (pay stubs, direct deposit, or bank records)</li> </ul> |
| Fringe Benefits                | <ul style="list-style-type: none"> <li>• Payroll register showing fringe benefit amounts</li> <li>• Fringe benefit rate calculation (if applicable)</li> <li>• General ledger detail for fringe charges</li> <li>• Proof of payment and invoices for benefit invoices, contribution confirmations, etc.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Travel                         | <ul style="list-style-type: none"> <li>• Travel Authorization form (if required)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

|                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                             | <ul style="list-style-type: none"> <li>• Travel expense report</li> <li>• Itemized receipts (airfare, hotel, meals, rental car, mileage, gas, parking, tolls, etc.)</li> <li>• Conference agenda or itinerary (if applicable)</li> <li>• Mileage logs or MapQuest (if claiming mileage reimbursement)</li> <li>• Proof of payment (credit card statement, cancelled check, etc.)</li> </ul>                                                                                                                                                                  |
| Supplies                                    | <ul style="list-style-type: none"> <li>• Itemized receipts or vendor invoices</li> <li>• Proof of payment</li> <li>• General ledger detail showing charges to the grant</li> </ul>                                                                                                                                                                                                                                                                                                                                                                           |
| Equipment                                   | <ul style="list-style-type: none"> <li>• Purchase order and vendor invoice</li> <li>• Proof of payment</li> <li>• Equipment delivery/installation documentation</li> <li>• Inventory tracking entry (if required)</li> <li>• Procurement documentation per <a href="#">2 CFR 200.317-.327</a></li> <li>• General ledger detail</li> </ul>                                                                                                                                                                                                                    |
| Contractual Services                        | <ul style="list-style-type: none"> <li>• Fully executed contract or agreement</li> <li>• Invoice from contractor/vendor</li> <li>• Proof of payment</li> <li>• Scope of work or deliverables summary (if not clearly stated in the invoice)</li> <li>• Procurement documentation per <a href="#">2CFR 200.317-.327</a></li> </ul>                                                                                                                                                                                                                            |
| Other Direct Costs                          | <ul style="list-style-type: none"> <li>• Invoice or receipt clearly describing the item/service</li> <li>• Proof of payment</li> <li>• General ledger detail showing charges</li> </ul>                                                                                                                                                                                                                                                                                                                                                                      |
| Indirect Costs                              | <ul style="list-style-type: none"> <li>• Copy of approved Indirect Cost Rate Agreement (if applicable)</li> <li>• Indirect cost calculation methodology</li> <li>• General ledger detail for indirect costs</li> </ul>                                                                                                                                                                                                                                                                                                                                       |
| Procurement (Equipment, Supplies, Services) | <ul style="list-style-type: none"> <li>• Procurement method used (micro-purchase, small purchase, competitive bid, etc.)</li> <li>• Copy of RFP or solicitation documents</li> <li>• Bids or quotes received and evaluation documentation</li> <li>• Basis for contractor/vendor selection</li> <li>• Cost or price analysis (if required)</li> <li>• Conflict of interest disclosure (if applicable)</li> <li>• Executed contract or purchase agreement</li> <li>• Proof of payment</li> <li>• Documentation of contract oversight or monitoring</li> </ul> |

### General Requirements

- Proof of Payment = canceled check, credit card/bank statement, or ACH confirmation.
- General Ledger Detail must clearly tie expenses to the grant and budget category.
- All documentation should be submitted as a *single PDF* whenever possible.
- Documentation must align with the performance period of the reimbursement request.
- Procurement Thresholds and Methods.
  - The subrecipient shall follow the procurement methods, thresholds, competition requirements, and documentation standards that apply under the current federal regulations and the specific terms and conditions of the Federal award.
  - Where award-specific thresholds or agency-specific requirements differ from the general Uniform Guidance thresholds, the award-specific or more restrictive requirements shall govern

- Subrecipients must also comply with all requirements, conditions, and guidelines outlined in the applicable federal award documents, the terms and conditions of the agreement, [2 CFR Part 200](#), and all other applicable federal, state, local laws, regulations and guidelines related to the grant.

#### Relevant CFR References

[2 CFR 200.302](#): Financial Management - Requires subrecipients to provide accurate, current, and complete disclosure of financial results and maintain effective control over and accountability for all funds.

[2 CFR 200.303](#): Internal Controls - Subrecipients must establish and maintain effective internal controls over federal awards.

[2 CFR 200.313](#): Equipment — Establishes requirements for management, use, maintenance, and disposition of equipment purchased with federal funds.

[2 CFR 200.314](#): Supplies — Defines supplies as tangible personal property with a cost below \$5,000 and addresses tracking requirements for computing devices.

[2 CFR 200.317–200.327](#): Procurement Standards - Describes the methods and procedures for procurement using federal funds.

[2 CFR 200.403](#): Factors Affecting Allowability of Costs - Costs must be necessary, reasonable, and allocable to the grant.

[2 CFR 200.413](#): Direct Costs — Establishes the principles for charging direct costs (including "other direct costs") to federal awards.

[2 CFR 200.414](#): Indirect (F&A) Costs — Provides guidance on claiming indirect costs, use of the de minimis rate, and documentation requirements.

[2 CFR 200.430](#): Compensation – Personal Services - Covers documentation and support required for salaries charged to federal awards.

[2 CFR 200.431](#): Fringe Benefits - Provides guidance on allowable fringe benefits costs.

**2 CFR 200.475:** Travel Costs – Describes the requirements for allowability of travel expenses, including transportation, lodging, subsistence, and related items when charged to a federal award.



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JUL 30 2026

OFFICE OF THE CAO

## Internal Memorandum

Utilities Department  
Support Services Division (7001)

TO: Rachel Godeaux

DATE: July 24, 2026

THRU: Karen Fontenot ✓ Spencer Lormand ✓ Denise Deville ✓ Jeffrey B. Stewart *KBH for JPS 7/27/26*

FROM: Alison Alleman

SUBJECT: 08/18/26 City Council Agenda Item - Amended LUS FY 2025-2026 Budget O&M and Capital

Attached is an ordinance and supporting documents pertaining to amending the FY 2025-2026 budget of the Utilities Department, Lafayette Utilities System (LUS). The amendment is an adjustment of Operations & Maintenance and Capital Appropriations to reflect an increase in revenues in the amount of \$3,982,500 awarded through a federal sub-award grant agreement administered by the Louisiana Department of Conservation and Energy under the U.S. Department of Energy's Grid Deployment Office for the System Hardening and Resiliency Project under Section 40101(d) of the Bipartisan Infrastructure Law and appropriating within the Utilities Department.

Attached is the notice of federal sub-award and grant agreement which outlines the details and includes the general terms and conditions of the grant. The grant funds will be used for Copper Overhead Line Rehabilitation, Wood Pole Improvements, and Distribution Automation/Feeder Restoration projects in which LUS will provide a 50% cost share (\$3,982,500) of the Total Award Committed.

This appropriation increase is funded through the increased revenue in the amount of \$3,982,500.

The Utilities Department is governed by the City; therefore, please place this on the agenda for the Lafayette City Council for introduction on August 18, 2026 with final adoption on September 1, 2026.

Please let me know if you should have any questions or need additional information.

*D. Alleman*

Alison Alleman  
Customer and Support Services Manager

/eq

Attachments

c: LUS Managers  
Gwen Burleigh  
Emily Quebedeaux

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JUL 30 2026

Lafayette Consolidated Government  
Finance & Management/CFO



t: 337.291.5806 / aalleman@lus.org / f: 337.291.5995

LAFAYETTE CITY COUNCIL MEETING

AGENDA ITEM SUBMITTAL FORM

1) **JUSTIFICATION FOR REQUEST:** An ordinance of the Lafayette City Council amending the FY 25/26 Operating and Capital Budget of the Lafayette City-Parish Consolidated Government by increasing revenues in the amount of \$3,982,500 awarded through a federal sub-award grant agreement administered by the Louisiana Department of Conservation and Energy under the U.S. Department of Energy's Grid Deployment Office for the System Hardening and Resiliency Project under Section 40101(d) of the Bipartisan Infrastructure Law and appropriating within the Utilities Department

2) **ACTION REQUESTED:** Approval of Ordinance

3) **COUNCIL DISTRICT(S) (CIP PROGRAM/PROJECTS ONLY):** Districts 1 -5

4) **REQUESTED ACTION OF COUNCIL:**

A) **INTRODUCTION:** August 18, 2026

B) **FINAL ADOPTION:** September 1, 2026

5) **DOCUMENTATION INCLUDED WITH THIS REQUEST:**

A) Internal Memorandum (1 page)

B) Ordinance (1 page)

C) Budget Revision (1 page)

D) Grant Award Email (1 page)

E) Grant Award (20 pages)

6) **FISCAL IMPACT:**

  X   Fiscal Impact (\$3,982,500 increase in revenue)

       No Fiscal Impact

**RECOMMENDED BY:**

Jeffrey B. Stewart for SPS 7/27/26  
JEFFREY B. STEWART  
UTILITIES DIRECTOR

**APPROVED FOR AGENDA:**

Rachel Godeaux  
RACHEL GODEAUX  
CHIEF ADMINISTRATIVE OFFICER

**DISPOSITION OF ORDINANCE NO. CO-072-2026**

- |    |                                                                                                                                                                                                         |                                                                                                                              |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 1. | <p>This ordinance was introduced:<br/> <u>August 18</u>, 2026<br/>         YEAS: Broussard, Naquin,<br/>         Hebert, Hooks Boudreaux</p> <p>NAYS: None</p> <p>ABSENT: None</p> <p>ABSTAIN: None</p> | <p>Final disposition by Council:<br/>         _____, 2026<br/>         YEAS:</p> <p>NAYS:</p> <p>ABSENT:</p> <p>ABSTAIN:</p> |
| 2. | <p>Notice of Public Hearing: This ordinance was published by Title and Notice of Public Hearing was published in the official journal on <u>August 18</u>, 2026.</p>                                    |                                                                                                                              |
| 3. | <p>On _____, at _____ o'clock __.m., 2026, this ordinance was presented to the Mayor-President for approval.</p>                                                                                        |                                                                                                                              |

CLERK OF THE COUNCIL

4. Disposition by Mayor-President:

I hereby:

- A. Approve this ordinance, this \_\_\_\_\_ day of \_\_\_\_\_, 2026, at \_\_\_\_\_ o'clock \_\_\_\_m.
- B. Veto this ordinance, this \_\_\_\_\_ day of \_\_\_\_\_, 2026, at \_\_\_\_\_ o'clock \_\_\_\_m., veto message is attached.
- C. Veto individual appropriation item(s) this \_\_\_\_\_ day of \_\_\_\_\_, 2026, at \_\_\_\_\_ o'clock \_\_\_\_m., veto message is attached. *Only applicable to ordinances adopting the operating and capital improvement budgets and amendments thereto.*

MAYOR-PRESIDENT

5. A. On \_\_\_\_\_, at \_\_\_\_\_ o'clock \_\_.m., 2026, this ordinance was returned to the Council Office signed by Mayor-President, without veto message.
- B. On \_\_\_\_\_, at \_\_\_\_\_ o'clock \_\_.m., 2026, this ordinance was returned to the Council Office with a veto message, and on \_\_\_\_\_, 2026, the Council did/refused to adopt this ordinance after the Mayor-President's veto.
- C. On \_\_\_\_\_, at \_\_\_\_\_ o'clock \_\_.m., 2026, this ordinance was returned to the Council Office without signature of Mayor-President. *If not signed or vetoed by the Mayor-President within ten (10) days after receipt, the ordinance shall be considered adopted.*

CLERK OF THE COUNCIL

6. This ordinance was published in full in the official journal on \_\_\_\_\_, 2026.