PARISH ORDINANCE NO. PO-053-2026

AN ORDINANCE OF THE LAFAYETTE PARISH COUNCIL AMENDING THE FY 26/27 OPERATING BUDGET OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT BY INCREASING REVENUES IN THE AMOUNT OF $32,348 IN PAUL COVERDELL GRANT FUNDS RECEIVED FROM LOUISIANA COMMISSION ON LAW ENFORCMENT AND APPROPRIATING WITHIN THE LAFAYETTE PARISH CORONER'S OFFICE-SANE PROGRAM

BE IT ORDAINED by the Lafayette Parish Council, that:

WHEREAS, the Lafayette Parish Coroner's Office applied to Louisiana Commission on Law Enforcement for the purpose of the Lafayette Parish Coroner's office – SANE Program.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Lafayette Parish Council, that:

SECTION 1: All of the aforedescribed "Whereas" clauses are adopted as part of this ordinance.

SECTION 2: The FY 26/27 operating budget of the Lafayette City-Parish Consolidated Government is hereby amended by allocating $32,348.00 of Paul Coverdell funds received from Louisiana Commission on Law Enforcement and appropriating within the Lafayette Parish Coroner's Office – SANE Program.

SECTION 3: The Lafayette Parish Council hereby authorizes the Lafayette Mayor-President, or her designee, to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, payment requests, memoranda of understanding and so on, which may be necessary for the completion of the aforementioned projects.

SECTION 4: The Lafayette City-Parish Mayor-President, or her designee, is hereby authorized to amend the operating budget within the grant period by transferring any unexpended appropriated balances into or out of salaries and benefits line items and all other expense line items in order to expend the total award amount in accordance with the regulations.

SECTION 5: All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

SECTION 6: This ordinance shall become effective upon signature of the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto, or upon an override of a veto, whichever occurs first.

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AUTHORIZATION FOR BUDGETARY REVISIONS

Fiscal Year: 2027

Budget Adjustment Codes:
Disposition of new revenues

Fund: Description:
1360 GRANTS - FEDERAL - PARISH

Ordinance #:_____

Justification:
The FY 26/27 Operating Budget of the Lafayette City-Parish Consolidated Government is hereby amended by allocating $32,348.00 of funds received from Louisiana Commission on Law Enforcement and appropriating within the Lafayette Parish Coroner's Office - SANE Program. Funds will be used for the purchase of FY25CDELL (RANDOX Evidence Toxicology Analyzer). Grant PEriod 07-01-2026 - 09-30-2027

PROJECT STRING	PROJECT DESCRIPTION	GL ACCOUNT	GL ACCOUNT DESCRIPITON	ADJUSTMENT AMOUNT	CURRENT PS BUDGET	PL ADJUSTED BUDGET	CURRENT GL BUDGET	GL ADJUSTED BUDGET
RV26009171-13600999-GRT1362026-425200	LCLE FY25CDELL 2025-CD-01-9375	1360-00-000-000-0999-425200-000000-000000-000000	PUBLIC SAFETY REVENUE-PARISH	(32,348.00)	0.00	(32,348.00)	(124,000.00)	(156,348.00)
EQ26009176-13601161-GRT1362026-890000	EQUIPMENT LCLE 2025-CD-01-9375	1360-GG-001-030-1161-890000-000000-000000-000000	CAPITAL OUTLAY	32,348.00	0.00	32,348.00	18,372.03	50,720.03

RECEIVED
OCT 22 2026
Lafayette Consolidated Government
Finance & Management/CFO

RECEIVED
OCT 19 2026
BUDGET MGMT

Total Adjustments 0.00

Note: Revenue is a credit account therefore an increase is a credit (minus) and a decrease is a debit (plus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

Reserve Balances (Budget Use Only)

Operating Funds	Capital Funds
☐ Reserve	☐ Reserve
☐ Accum Use of P.Y. Fund Balance	☐ Accum Use of P.Y. Fund Balance
Transfer No._____	Transfer No._____
Balance After This Transfer_____	Balance After This Transfer_____

dhg 10/19/26

10.20.26

DIVISION HEAD	DATE	DEPARTMENT HEAD	DATE	BUDGET MANAGEMENT OFFICER	DATE	MAYOR-PRESIDENT	DATE
				Denise M. Deville	10/20/26		

1. Recipient Name and Address
Lafayette City Parish Consolidated Government
705 West University Ave.
Lafayette, Louisiana 70506-3543

2. LCLE Subgrant Award Number
2025-CD-01-9375

3. Total Award Amount:
$32,348.00

4. Project Title
"FY25 CDELL (RANDOX Evidence Toxicology Analyzer)"

5. Project Period
7/1/2026 - 9/30/2027

6. Special Conditions
This grant is approved subject to such conditions or limitations as set forth below:
This is one time funding. This subgrant is approved and subject to the special condition(s) and certified assurances requiring action on your part to ensure the timely release of subgrant funds. However, failure to satisfy those condition(s) and assurances may result in cancellation of this subgrant award.

Future funding is contingent not only on the availability of funding, but proper subgrant management, which includes meeting the goals and objectives and submitting timely and accurate quarterly, interim and annual reports.

Our staff welcomes questions regarding subgrant matters. Contact your program manager for any programmatic questions. Contact the fiscal staff should you have fiscal questions. The LCLE and its staff wish you success in conducting this project. Continued on the Following Page(s)

7. Funding Details
Fund Source #1
2025 CD Award Amount: $32,348.00
2025 CD Project Period: 7/1/2026 - 9/30/2027
2025 CD ALN: 16.742
2025 CD Federal Award #:
15PBJA-25-GG-02203-COVE

8. Fiscal Contact
Ms Melanie Sellers
melanie.sellers@lcle.la.gov
225-342-1845

9. Program Contact
Ms Chantrisse Burnett
chantrisse.burnett@lcle.la.gov
225-342-7285

10. Name and Title of Approving Official
Jim Craft
Executive Director

11. Name and Title of Authorized Recipient
Honorable Monique B Boulet
Mayor

12. Signature of Approving Official
/Jim Craft/
Electronically Signed: 10/06/2026 09:27AM

13. Signature of Authorized Recipient

LCLE Subgrant Award Number: 2025-CD-01-9375

SPECIAL CONDITIONS

1. If a project is not operational within 60 days of the original starting date of the subgrant period, the subgrantee must report by letter to the State (Louisiana Commission on Law Enforcement) the steps taken to initiate the project, the reasons for delay and the expected starting date.

   If a project is not operational within 90 days of the original starting date of the subgrant period, the subgrantee must submit a second statement to the Louisiana Commission on Law Enforcement, explaining the implementation delay. Upon receipt of the 90-day letter, the Louisiana Commission on Law Enforcement may cancel the project and request grantor agency approval to redistribute the funds to other project areas. The Louisiana Commission on Law Enforcement may also, where extenuating circumstances warrant, extend the implementation date of the project past the 90-day period. When this occurs, the appropriate subgrant files and records must so note the extension.

2. The applicant agrees to comply with the organizational audit requirements of 2 CFR 200: Uniform Guidance – Uniform Administrative Requirements, Cost Principles, and Audit Requirements – Subpart F Audit Requirements, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) (and any other audits of OJP grants funds) are not satisfactorily and promptly addressed, as further described in the current edition of the DOJ Grants Financial Guide.

   If you have expended $1,000,000 or more during the non-Federal entity's fiscal year in Federal awards, you must have a single or program specific audit conducted in that year in accordance with provisions of this part.

   If an audit discloses findings or recommendations, then a corrective action plan must be submitted along with the audit report and it must include the name(s) of the contact person(s) responsible for corrective action, the corrective action planned, and the anticipated completion date. If the auditee does not agree with the audit findings or believes corrective action is not required, then the corrective action plan must include an explanation and specific reasons. LCLE also requires a timetable for performance and/or implementation dates for each recommendation and a description of monitoring to be conducted to ensure implementation.

   Agencies receiving these funds may be subject to LA R.S. 24:513, which requires the submission of financial statements to the Louisiana Legislative Auditor (LLA). To determine the level of engagement and reports required please contact your accounting professional and/or the office of the LLA (www.lla.la.gov)

3. The subgrantee agrees to comply with all certified assurances made at the time of application.

4. Anticipated merit increases during the project period must be factored into the personnel budget at the time of application submission. Requests for increases to the personnel budget after application approval will be denied.

5. Ten percent (10%) of federal funds will be withheld by Louisiana Commission on Law Enforcement until a monitoring review is performed, documented and subsequently approved by Louisiana Commission on Law Enforcement for release of this special condition. Agency will be notified in writing of any deficiencies noted during the monitoring visit. These deficiencies will delay final release until cleared.

6. Subgrantee agrees that it will review pertinent information regarding this subgrant award via the website, www.lcle.la.gov. This website contains miscellaneous reporting forms, instructions as well as links to state and federal guidelines that are necessary for compliance as set forth in the Certified Assurances agreed upon at the time of application.

7. Subgrantee assures that it shall submit, at such times and in such form as may be prescribed, such reports as LCLE may require, including quarterly and final fiscal reports, quarterly and final program reports, quarterly program income reports, and annual performance reports. Quarterly Program Reports and Fiscal Reports are due within 15 days of the close of the reporting period. Fiscal Reports are due quarterly. However, if the subgrantee needs to report more frequently, it may submit Fiscal Reports on an interim, "monthly" basis.
8. Reimbursement for any budget line item listed as "TBD" will not be paid until a modification has been submitted to and approved by LCLE specifying the identification of the "TBD" line item.
9. Reimbursement of expenditures reported in the Equipment category is contingent upon Louisiana Commission on Law Enforcement's approval of the Inventory Report submitted through Egrants.
10. Pre-award costs for the purpose of this condition means: "Costs or expenses incurred from the start date of this project but before LCLE's issuance of the award letter."

    Supporting documents must accompany each fiscal report. Examples of supporting documents are, but are not limited to:
    1. Personnel and Fringe – A payroll register that identifies employee, position, applicable pay period, gross salary, and if any, associated fringe benefits. In addition, time sheets or time and effort certification supporting time devoted to the project (including volunteers log sheets, if applicable). Time sheets must indicate the project number and be signed by both employee and supervisor.
    2. Travel - Mileage logs, lodging invoices, conference agenda, airline receipts, etc.
    3. Equipment – Copies of invoices. These invoices should include the vendor's name, invoice number, item description, serial numbers for equipment (if applicable), quantity purchased and invoice amounts.
    4. Supplies & Operating Expenses Costs – Invoices or other documents demonstrating an obligation of payment to the vendor. Invoices/documents must identify vendor, item description and invoice amount.
    5. Contract Services – signed executed contract, copies of invoices for services. Invoices should include a description of the services billed to the subrecipient. (A duplicate contract is not needed for each fiscal report).

    Expenditures reported for the approved pre-award period (start date) will not be approved when expenditure supporting documents are not uploaded with the first fiscal report.

    Cancelled checks may be requested for any expense reported on a fiscal report.
11. Proposed costs for conferences, workshops, seminars, and training approved in the application require formal approval by Louisiana Commission on Law Enforcement.

    To request formal approval for attendance, a brochure for the conference, workshop, seminar, or training that outlines and describes the topic of event(s), registration costs, dates and location must be submitted to the Louisiana Commission on Law Enforcement within 30 days prior to the registration deadline for the event.

    Further, expenditures will not be allowed for an event that has not been formally authorized by the Louisiana Commission on Law Enforcement. An official agenda of the approved event must be submitted with the expenditure request to the Louisiana Commission on Law Enforcement.

STATE OF LOUISIANA

LAFAYETTE PARISH CORONER & FORENSIC NURSE FACILITY
1006 BERTRAND DRIVE
LAFAYETTE, LOUISIANA 70506

KENNETH ODINET, D.D.S., M.D.
CORONER

PH: (337) 291-7100
FAX: (337) 291-7102

Internal Memorandum

Lafayette Parish Coroner's Office (1160)
SANE Program (1161)

TO: Rachel Godeaux DATE: October 7, 2026

FROM: Karen Fontenot _____ Spencer Lormand _____ Denise Deville _____

SUBJ: Agenda Item: Parish Ordinance
Budgeting Paul Coverdell Grant Funds for RANDOX Multistat Toxicology Analyzer equipment for coroner's office-SANE Program.

Attached is an ordinance recognizing revenues of $32,348.00 in Paul Coverdell grant funds for the purpose of RANDOX Multistat Toxicology Analyzer equipment.

This agenda item is being submitted to the Lafayette Parish Council due to the grant award being made by Louisiana Commission on Law Enforcement to the Lafayette Parish Coroner's Office – SANE Program.

If the proposed ordinance meets with your approval, please forward for Parish Council introduction on November 10, 2026 and final adoption consideration on November 24, 2026.

PREPARED BY:

Coroner
Dr. Kenneth Odinet

RECEIVED
OCT 23 2026
OFFICE OF THE CAO

RECEIVED
OCT 22 2026
Lafayette Consolidated Government
Finance & Management/CFO

Lafayette
CONSOLIDATED GOVERNMENT

RECEIVED
OCT 07 2026
OFFICE OF THE CAO

Internal Memorandum

Lafayette Parish Coroner's Office
SANE Program

TO: Monique B. Boulet **DATE:** October 6, 2026

THRU: Rachel Godeaux **THRU:** Keith Talamo

FROM: Tonya Suire

SUBJECT: LCLE Paul Coverdell

Attached is the award letter for the Paul Coverdell grant #9375 This grant is for the amount of $32,348.00 and is to help cover equipment expenses for the RANDOX Evidence Toxicology Analyzer.

The attachments should be signed in blue ink and returned to Tonya Suire, SANE Program Coordinator. If you approve, please sign where indicated and return it to our office so that it may be submitted to Louisiana Commission on Law Enforcements (LCLE). Do not hesitate to contact me should you have any questions.

Sincerely,

Tonya Suire

Tonya M Suire
SANE Program Coordinator

RECEIVED
OCT 09 2026
MAYOR-PRESIDENT'S OFFICE

t: 337.291.7100 / tsuire@lafayettela.gov / f: 337.291.7102

LAFAYETTE PARISH COUNCIL MEETING

AGENDA ITEM SUBMITTAL FORM

1) JUSTIFICATION FOR REQUEST: An ordinance of the Lafayette Parish Council amending the FY 26/27 operating budget of the Lafayette City-Parish Consolidated Government by increasing revenues in the amount of $32,348 in Paul Coverdell grant funds received from the Louisiana Commission on Law Enforcement and appropriating within the Lafayette Parish Coroner's Office – SANE Program for the RANDOX Multistat Toxicology Analyzer

2) ACTION REQUESTED: Adoption of ordinance

3) COUNCIL DISTRICT(S) (if applicable):

4) REQUESTED ACTION OF COUNCIL:

A) INTRODUCTION: November 10, 2026

B) FINAL ADOPTION: November 24, 2026

5) DOCUMENTATION INCLUDED WITH THIS REQUEST:

A)	Cover Memo	(1 page)
B)	Submittal Item Justification Form	(1 page)
C)	Ordinance	(1 page)
D)	Award Letter	(4 pages)
E)	Budget Revision	(1 page)

6) FISCAL IMPACT:

___X___ Fiscal Impact

- Recognize revenues of $32,348 grant funds received from Louisiana Commission on Law Enforcement

_____ No Fiscal Impact

RECOMMENDED BY:

DIRECTOR

APPROVED FOR AGENDA:

CHIEF ADMINISTRATIVE OFFICER