

**PARISH ORDINANCE NO. PO-046-2021**

**AN ORDINANCE OF THE LAFAYETTE PARISH COUNCIL AMENDING THE FY 20/21 CAPITAL BUDGET OF THE LAFAYETTE CITY-PARISH CONSOLIDATED GOVERNMENT BY INCREASING REVENUES IN THE AMOUNT OF \$4,725,000 IN COMMUNITY DEVELOPMENT BLOCK GRANT-MITIGATION FUNDS RECEIVED FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, APPROPRIATING SAID FUNDS WITHIN THE COMMUNITY DEVELOPMENT AND PLANNING DEPARTMENT, AND AUTHORIZING THE CONTRIBUTION OF \$875,000 IN PARISH DRAINAGE FUNDS WITHIN THE PUBLIC WORKS DEPARTMENT TO THE COULEE MINE EAST FLOOD CONTROL PROJECT**

**BE IT ORDAINED** by the Lafayette Parish Council, that:

**WHEREAS**, Lafayette City-Parish Consolidated Government has been conditionally awarded \$4,725,000 in Community Development Block Grant – Mitigation (CDBG-MIT) funds from the U.S. Department of Housing and Urban Development, as administered by the Louisiana Office of Community Development under the Louisiana Watershed Initiative for the purpose of building necessary flood water detention ponds on Coulee Mine East; and

**WHEREAS**, within the grant application, the Public Works Department indicated that Lafayette City-Parish Consolidated Government would commit \$875,000 of Parish Funds to this same project; and

**WHEREAS**, to receive the conditionally awarded funding, the Lafayette City-Parish Consolidated Government must demonstrate by ordinance the dedication of all project funding.

**NOW, THEREFORE, BE IT FURTHER ORDAINED** by the Lafayette Parish Council, that:

**SECTION 1:** All of the aforescribed “Whereas” clauses are adopted as part of this ordinance.

**SECTION 2:** The FY 20/21 capital budget of the Lafayette City-Parish Consolidated Government is hereby amended by increasing revenues in the amount of \$4,725,000 in CDBG-MIT funds received from the U.S. Department of Housing and Urban Development and contributing \$875,000 in Parish Drainage Funds within the Public Works Department to the Coulee Mine East Flood Control Project.

**SECTION 3:** The transfer of funds shall be contingent upon completion of an environmental review and the finding of no significant impact as reached in accordance with HUD environmental review regulations.

**SECTION 4:** The Lafayette Parish Council does hereby authorize Joshua S. Guillory, as the duly elected Lafayette Mayor-President, to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, payment requests, memoranda of understanding and so on, which may be necessary for the completion of the

aforementioned project.

**SECTION 5:** This increase in revenues and transfer of funds shall be as reflected in any pertinent documents which are attached hereto and made a part hereof and filed in the Office of the Lafayette Clerk of the Council.

**SECTION 6:** All ordinances or resolutions, or parts thereof, in conflict herewith are hereby repealed.

**SECTION 7:** This ordinance shall become effective upon signature of the Lafayette Mayor-President, the elapse of ten (10) days after receipt by the Lafayette Mayor-President without signature or veto, or upon an override of a veto, whichever occurs first.

\* \* \* \* \*

Fiscal Year: 2021

Budget Adjustment Codes:  
Disposition of new revenues

Ordinance #: \_\_\_\_\_

**AUTHORIZATION FOR BUDGETARY REVISIONS**

Fund: Description:  
162 COMMUNITY DEVELOPMENT FUND  
261 DRAINAGE MAINTENANCE FUND

Justification:  
To recognize revenue in the amount of \$4,725,000 in CDBG-MIT/CD-LWI grant funds and commit \$875,000 in Parish Drainage Funds to the Coulee Mine East Flood Control Project to address the construction of detention ponds.

ACCOUNTING UNIT	ACCOUNT	SUB ACCOUNT	ACCOUNT DESCRIPTION	ACTIVITY	ACTIVITY DESCRIPTION	ACCOUNT CATEGORY	ADJUSTMENT AMOUNT	CURRENT GL BUDGET	ADJUSTED BUDGET	CURRENT AC BUDGET	ADJUSTED BUDGET
Fund 162	42020		CDBG PROGRAM	162082109990001	CDBG-MIT-WFPG-COULEE MINE-EFCP	42020	(4,725,000.00)	(6,625,163.61)	(11,350,163.61)	0.00	(4,725,000.00)
1620899	48500	261	CONTR FROM DRAINAGE FUND	162082109990001	CDBG-MIT-WFPG-COULEE MINE-EFCP	48500	(875,000.00)	0.00	(875,000.00)	0.00	(875,000.00)
1628166	89000		CAPITAL OUTLAY	162082181660101	CDBG-MIT-WFPG-COULEE MINE-EFCP	89000	5,600,000.00	0.00	5,600,000.00	0.00	5,600,000.00
			Sub-Total for Fund 162				0.00				
Fund 261											
2615130	89000		CAPITAL OUTLAY	261172009055130	PARISH DRAINAGE IMPROVEMENTS	89000	(576,000.00)	4,252,348.78	3,676,348.78	1,777,045.87	1,201,045.87
2615130	89000		CAPITAL OUTLAY	261192001735130	COULEE MINE EAST FLOOD CONTROL	89000	(299,000.00)	3,676,348.78	3,377,348.78	525,000.00	226,000.00
2610170	74000	162	INT APP-CDBG FUND				975,000.00	0.00	975,000.00		
			Sub-Total for Fund 261				0.00				
Total Adjustments								0.00			

**RECEIVED**

SEP 03 2021

LAFFETTE CONSOLIDATED GOVERNMENT  
CFO-OFFICE OF FINANCE & MGMT

RECEIVED  
AUG 31 2021

BUDGET MGMT.

Note: Revenue is a credit account therefore an increase is a credit (minus) and a decrease is a debit (plus). Expense is a debit account therefore an increase is a debit (plus) and a decrease is a credit (minus).

Reserve Balances (Budget Use Only)

Operating Funds  
Reserve Accum Use of P. Y. Fund Balance  
Transfer No. \_\_\_\_\_  
Balance After This Transfer \_\_\_\_\_

Capital Funds  
Reserve Accum Use of P. Y. Fund Balance  
Transfer No. \_\_\_\_\_  
Balance After This Transfer \_\_\_\_\_

by 9/13/21  
9/16/21  
9/11/21

DIVISION HEAD *Shane B. Ringer* 8-21-21  
DEPARTMENT HEAD *Manu Miller* 8/31/21  
DATE 8/31/21

BUDGET MANAGEMENT OFFICER *Rosemary J. Spencer* 9/13/2021  
DATE 9/13/2021

RESIDENT \_\_\_\_\_  
DATE Updated 12/01/

Office of Community Development  
State of Louisiana  
Division of Administration

JOHN BEL EDWARDS  
GOVERNOR



JAY DARDENNE  
COMMISSIONER OF ADMINISTRATION

CONDITIONAL AWARD LETTER  
LOUISIANA WATERSHED INITIATIVE PROGRAM (CDBG-MIT GRANT)  
WATERSHED PROJECTS GRANT PROGRAM: LOCAL AND REGIONAL – ROUND 1

June 24, 2021

The Honorable Joshua S. Guillory  
Mayor-President, Lafayette Consolidated Government  
P.O. Box 4017-C  
Lafayette, LA 70502

RE: Award Notification and Applicant Confirmation Required  
Coulee Mine East Flood Control Project, Application #0123

Dear Mayor-President Guillory:

In fulfillment of the Louisiana Watershed Initiative's long-term resilience objectives, participating LWI state agencies have reviewed your application for the **Coulee Mine East Flood Control Project** submitted for the **Watershed Projects Grant Program: Local and Regional – Round 1**. Based on this review, the Office of Community Development has conditionally awarded **\$4,725,000** for the above referenced project.

To help ensure project costs remain eligible for reimbursement, you must **avoid any choice-limiting actions** (described below) and adhere to the required conditions and clearances, as listed below:

1. Environmental clearance must be obtained for any CDBG-funded activity **before** entering into any contracts, property purchase agreements, demolition/grading of land, or other choice-limiting actions. The Environmental Review Record (ERR)<sup>1</sup> for this project must be received by our office by Wednesday, **Dec. 23, 2021**. If extenuating circumstances prevent submission of the ERR, you must notify us in writing before **Nov. 1, 2021**, and request a time extension. OCD reserves the right to determine whether valid grounds exist for a time extension. For example, a valid reason would be jurisdictional agency letters that were mailed, but concurrence not yet received by one or more of those agencies. Any requests for an extension must include documentation demonstrating that every attempt has been made to meet the deadline, along with the reason(s) for missing the deadline. Failure to comply with the prohibition against committing funds or taking physical action

<sup>1</sup> This review must comply with the National Environmental Policy Act (43 U.S.C. §§ 4321 and 4331-35 and 40 CFR 1501.7(a) of 1996); the 1966 National Historic Preservation Act (54 U.S.C. § 300101, *et seq.*); and any other relevant laws of the state and/or federal government.

Conditional Award Letter  
Lafayette Consolidated Government  
Coulee Mine East Flood Control Project

- before completion of the environmental review process could result in cancellation of the project, reimbursement by the grantee to HUD for the amount expended or suspension of the disbursement of funds for the affected activity.
2. For projects involving construction, clearance of plans and specifications must be obtained **before** advertising for bids, awarding construction contracts or beginning construction. Additionally, you are required to ensure that proper Davis-Bacon wage determinations are applied to construction activities and/or construction contracts when CDBG funds are used for construction activities (24 CFR 906.37). For this project, your plans and specifications must be **SUBMITTED** by **Wednesday Dec. 23, 2021**. If extenuating circumstances exist that prevent submission, you must notify us in writing before **Nov. 1, 2021**, and request a time extension. OCD reserves the right to determine whether valid grounds exist for a time extension. Any requests for an extension must include documentation demonstrating that every attempt has been made to meet the deadline, along with the reason(s) for missing the deadline. Make sure to inform your architects and engineers of this deadline. If needed, OCD technical assistance is available.
  3. A final cost estimate prepared and signed by a Licensed Architect or Professional Engineer who is licensed in the state of Louisiana must be submitted to OCD by **Dec. 23, 2021**. The cost estimate shall contain the total cost of construction (estimated quantity, unit of measure, unit price and amount) and all related project costs including, but not limited to, project delivery, acquisition, architectural/engineering fees, etc. Please note that costs for grant management services and total project delivery are subject to the capped amounts listed in Section 3.3 (pgs. 14 -15) of the Round 1 Policies and Procedures. Similarly, professional design costs for basic services or additional services are subject to the individual and total capped percentages detailed in the same section of the policy.
  4. All costs that exceed the original funding request will be the responsibility of the grantee. Evidence of confirmed funding commitment for remaining project costs must be submitted to OCD by Dec. 23, 2021. Reimbursement of any costs from CDBG funds, including those for services, fees, etc. that were listed in the approved application will be limited to amounts deemed reasonable by OCD.
  5. Prior to their finalization, the applicant must submit draft project design details and management plans to Louisiana Department of Wildlife and Fisheries for review and approval. LDWF ensures that adverse impacts to natural functions are avoided or minimized to the greatest extent practicable. Please contact LDWF Biologist Matthew Weigel at [mweigel@wlf.la.gov](mailto:mweigel@wlf.la.gov) for additional information.

For clarification on required conditions and how funds must be spent, refer to the CDBG Administration Manual available at <https://www.doa.la.gov/oa/ocd/policy-and-reports/administrative-manual/> and the Round 1 Program Policies and Procedures available at <https://www.watershed.la.gov/round-1-projects>.

This award letter and all obligations herein shall expire and become null and void unless signed and returned to OCD within 10 business days of the date hereof. Upon receipt of your acceptance of the award, we will prepare the contract necessary to implement this award.

If you have any questions, contact your program manager Karen McCullen at (225) 219-9748 or via email at [Karen.McCullen@la.gov](mailto:Karen.McCullen@la.gov).

Sincerely,

Conditional Award Letter  
Lafayette Consolidated Government  
Coulee Mine East Flood Control Project

*LaKesha Hart*

LaKesha Hart  
Manager, Economic Development & Infrastructure Programs  
Louisiana Office of Community Development

cc: Shane Rougeau, Grants Manager, Lafayette Consolidated Government

Accepted:

*[Handwritten Signature]*  
\_\_\_\_\_  
Signature

*6-29-21*  
\_\_\_\_\_  
Date

*Joshua S. Guillory*  
\_\_\_\_\_  
Printed

*Mayor-President*  
\_\_\_\_\_  
Title



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SEP 07 2021

Lafayette Consolidated Government  
Chief Administrative Officer

# Internal Memorandum

Community Development & Planning Department  
Development Division (9010)

TO: Cydra Wingerter

DATE: August 31, 2021

THRU: Lorrie R. Toups 9/7/21  
Melinda Felps 9/13/21

Kerney Simoneaux 9/3/21

FROM: Mary Sliman

SUBJECT: **Agenda Item: Parish Ordinance  
Community Development Block Grant – Mitigation (CDBG-MIT)  
Coulee Mine East Flood Control Project (Detention Ponds)**

Attached is an ordinance authorizing an increase in revenue of \$4,725,000 and the commitment of \$875,000 in Parish Drainage Funds to the COULEE MINE EAST FLOOD CONTROL account to address the construction of detention ponds.

This ordinance will allow Lafayette Consolidated Government to accept Community Development Block Grant-Mitigation funds from the U.S. Department of Housing and Urban Development, as administered by the Louisiana Office of Community Development under the Louisiana Watershed Initiative.

If the proposed ordinance meets with your approval, please place this on the Parish Council agenda for introduction on September 21, 2021, with final adoption consideration on October 5, 2021.

Thank you,

**Mary Sliman**  
Director

LAFAYETTE PARISH COUNCIL MEETING

AGENDA ITEM SUBMITTAL FORM

1) **JUSTIFICATION FOR REQUEST:** An ordinance of the Lafayette Parish Council amending the FY 20/21 capital budget of the Lafayette City-Parish Consolidated Government by increasing revenues in the amount of \$4,725,000 in Community Development Block Grant-Mitigation funds received from the United States Department of Housing and Urban Development, appropriating said funds within the Community Development and Planning Department, and authorizing the contribution of \$875,000 in Parish Drainage funds within the Public Works Department to the Coulee Mine East Flood Control Project

2) **ACTION REQUESTED:** Adoption of ordinance

3) **COUNCIL DISTRICT(S) (CIP PROGRAM/PROJECTS ONLY):** \_\_\_\_\_

4) **REQUESTED ACTION OF COUNCIL:**

A) INTRODUCTION: September 21, 2021

B) FINAL ADOPTION: October 5, 2021

5) **DOCUMENTATION INCLUDED WITH THIS REQUEST:**

A) Ordinance (2 pages)

B) Budgetary Revision (1 page)

C) Conditional Award Letter (3 pages)

D) Memo (1 page)

6) **FISCAL IMPACT:**

X  Fiscal Impact (Explain)  
• Recognize and appropriate \$4,725,000 CDBG-MIT/LaOCD-LWI Grant Allocation

\_\_\_\_\_ No Fiscal Impact

RECOMMENDED BY:

Magdalena  
DIRECTOR

APPROVED FOR AGENDA:

Cytha Wigginton  
CHIEF ADMINISTRATIVE OFFICER



DISPOSITION OF ORDINANCE NO. PO-046-2021

1. This ordinance was introduced: September 21, 2021  
YEAS: Tabor, Naquin, Carlson, Guilbeau, Rubin  
NAYS: None  
ABSENT: None  
ABSTAIN: None
- Final disposition by Council: October 5, 2021  
YEAS: Tabor, Naquin, Carlson, Guilbeau, Rubin  
NAYS: None  
ABSENT: None  
ABSTAIN: None
2. Notice of Public Hearing: This ordinance was published by Title and Notice of Public Hearing was published in the Advertiser on September 24, 2021.
3. This ordinance was presented to the Mayor-President for approval on October 6, 2021, at 10:15 o'clock 2 .m.
- Kevin L. Welch  
CLERK OF THE COUNCIL
4. Disposition by Mayor-President:  
I hereby:
- A. Approve this ordinance, the 11 day of OCTOBER, 2021, at 4:10 o'clock P.m.
- B. Veto this ordinance, the \_\_\_\_\_ day of \_\_\_\_\_, 2021, at \_\_\_\_\_ o'clock \_\_\_\_m., veto message is attached.
- C. Line item veto certain items this \_\_\_\_\_ day of \_\_\_\_\_, 2021, at \_\_\_\_\_ o'clock \_\_\_\_m., veto message is attached.
- Josh S. Dilling  
MAYOR-PRESIDENT
5. Returned to Council Office with without veto message on October 12, 2021, at 9:37 o'clock 2 .m.
6. Reconsideration by Council (if vetoed):  
On \_\_\_\_\_, 2021, the Council did/refused to adopt this ordinance after the Mayor-President's veto.
7. Returned to the Council Office without signature of Mayor-President (*unsigned*) on \_\_\_\_\_, 2021, at \_\_\_\_\_ o'clock \_\_\_\_m.
- If not signed or vetoed by the Mayor-President, and (ten) days have elapsed since this ordinance was presented to him for action, same has been automatically approved.*
- Kevin L. Welch  
CLERK OF THE COUNCIL
8. Full publication of this ordinance was made in the Advertiser on October 8, 2021.